

THE MUNICIPAL CORPORATION OF TOWNSHIP OF ARMOUR

Agenda

February 13, 2024

LAND ACKNOWLEDGEMENT

REGULAR MEETING AT 7:00 P.M.:

- Confirmation of the minutes of the regular meeting held on January 23, 2024 (1)
- List of proposed resolutions (2)

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

DELEGATIONS:

- Amy Tilley, Waste Management Administrator – February 2024 Report (3)
- Keith McCoy, Roads Supervisor – Verbal Report

ACCOUNTS FOR APPROVAL:

- List of accounts for approval – February 2024 (4)

APPLICATIONS: None

BY-LAW (S):

- # 8-2024 – To establish Fees and Charges – Third reading (5)
- #10-2024 – To establish a Committee of Adjustment and repeal By-law #47-2023 (6)
- #11-2024 – To confirm the proceedings of Council at its January 2024 meetings (7)
- #12-2024 – To appoint By-law Enforcement Officers and repeal By-law #65-2018 (8)

REPORTS:

- Financial Statement – December 31, 2023 (9)
- Planning Report – February 2024 (10)
- Building Report – February 2024 (11)
- Heritage Festival – February 2024 (12)
- Historical Society – Meeting of January 22, 2024 (13)
- ACED – Meeting of January 25, 2024 (14)
- Eastholme Board of Management – Meeting of January 24, 2024 (15)
- Almaguin Community Bus Committee – Meeting of January 31, 2024 (16)
- AHHC – Meeting of February 2, 2024 (17)
- KCC – Meeting of February 5, 2024 (18)
- DSSAB – Meeting of February 8, 2024
- Preparing for the Future in the Almaguin Highlands – Mayor's Progress Update (19)
- Other reports?

CORRESPONDENCE:

#20 TO #31

UNFINISHED BUSINESS:

- Watt Museum – Update on additional renovations

NEW BUSINESS:

- NOHFC Grant application – Heritage Festival – Resolution (32)
- Request by the Township of Ryerson to create a Joint Fire Department Capital Reserve (33)
- Staff Report – Groundskeeper contract for Doe Lake Municipal Park (34)
- Staff Report – Groundskeeper contract (35)
- Staff Report – Purchase of vehicles (36)
- MTO owned properties – Discussion (37)

CLOSED SESSION: IF REQUIRED

DATES TO REMEMBER:

- February 12, 2024 – Historical Society
- February 14, 2024 – Valentine's Day
- February 15, 2024 – Agricultural Society
- February 19, 2024 – Family Day – Office, Landfill & Garage Closed
- February 21, 2024 – Library Board
- February 26, 2024 – TRI Council Meeting – KCC, 7:00 p.m. – Armour Host
- February 27, 2024 – ZBA Public Meeting: Flag Lots – 6:45 p.m.
- February 27, 2024 – Regular Council Meeting
- February 28, 2024 – Planning Board



Any member of the public who wishes to attend the Council meeting virtually may contact the Clerk by 4:00 pm on Tuesday, February 13, 2024 via telephone at 705-382-3332 or by email at clerk@armourtownship.ca

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

January 23, 2024

The regular meeting of the Council of the Township of Armour was held on Tuesday, January 23, 2024 at 7:00 p.m. Those in attendance were: Mayor Rod Ward; Councillors Rod Blakelock, Jerry Brandt, Wendy Whitwell and Dorothy Haggart-Davis; Delegations: Amy Tilley, Waste Management Administrator; Guests: Rocco Frangione, Albine Cook, Isabel Pereira, and Nieves Guijarro. Staff: John Theriault, Clerk-Treasurer/ Administrator, Charlene Watt, Deputy-Clerk, Jason Newman, Senior By-law Enforcement Officer and Bryan Austin, By-law Enforcement Officer.

INDIGENOUS LAND ACKNOWLEDGEMENT:

Council acknowledged the traditional lands of the Anishinaabe and recognized the historical and contemporary contributions of the local First Nations and the peoples of Turtle Island.

AGENDA:

Council passed a resolution to approve the amended agenda for the meeting of January 23, 2024.

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETINGS:

The minutes of the public meeting held on January 9, 2024 were approved as circulated.

The minutes of the regular Council meeting held on January 9, 2024 were approved as amended.

DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF:

No pecuniary interest and general nature thereof were declared.

DELEGATIONS:

Amy Tilley, Waste Management Administrator, presented her January 2024 Report. The report included the final bag tally for 2023, an updated draft 2024 Waste Management Budget and an update on the transitioning of the blue box program to full producer responsibility. Council discussed the report. Questions were asked and answered. The Draft Budget will be included in the February 26, 2024 TRI Council agenda for discussion.

ACCOUNTS FOR APPROVAL: None

APPLICATIONS: None

BY-LAWS:

By-law #7-2024 being a by-law to adopt a pre-consultation By-law and rescind By-law #9-2007 was read in its entirety and passed by resolution

By-law #8-2024 being a by-law to establish fees and charges for the Township of Armour was read a first and second time.

By-law #9-2024 being a by-law to appoint a Chief Building Official and a Building Inspector was read in its entirety and passed by resolution.

REPORTS:

The new By-law Enforcement Officer for the Township of Armour was introduced to Council. Council welcomed him and wished him success in his new position. Council reviewed the By-law Enforcement 2023 annual report. Questions were asked and answered.

Council reviewed the Recreation Coordinator's January Report. Questions were asked and answered.

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

January 23, 2024

REPORTS cont'd:

Council reviewed the AHHC minutes of the January 4, 2024 meeting. The next meeting will be held on February 1, 2024.

A verbal report was given on the January 17, 2024 meeting of the Library Board.

Council reviewed the notes for the January 18, 2024 Agricultural Society's meeting.

A verbal report was given on the January 23, 2024 Blue Sky meeting.

A verbal report was given on the 2024 Winterfest.

CORRESPONDENCE:

Council reviewed a letter from the Township of Georgian Bluffs asking for their support in requesting that the Province commit to undertaking, with AMO, a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario. Council passed a supporting resolution.

Council reviewed a letter from the Town of Mono asking for their support in requesting that the Province recognize a Road Safety Emergency and take actions to solve this problem. Council passed a resolution of support.

Council reviewed a news release from Ontario News advising that Ontario is taking the next steps to further reduce wait times for surgeries and diagnostic procedures.

Council reviewed an invitation from MAHC to join for a community chat about the future of made in Muskoka healthcare.

Council reviewed an invitation from MAHC to join them for a community chat about the replacement of our local hospitals.

UNFINISHED BUSINESS:

Council reviewed and discussed a planning report providing an update on the changes to the *Planning Act* and the Provincial Planning Statement.

Council reviewed and discussed a staff report providing an update on the new library project. Staff was directed to include the report in the next TRI Council agenda.

NEW BUSINESS:

Council reviewed the updated 2023 Council Statement of Remuneration and Expenses and passed a resolution approving it. It will be posted on the Township's website.

Council reviewed and discussed a planning report on the possibility of creating "Flag Lots" in the Township of Armour. Council passed a resolution directing the Municipal Planner to draft a Zoning By-law amendment to include "Flag Lots" in the Township's Zoning By-law.

Council discussed subjects they would like to see added to the February 26, 2024 TRI Council agenda. The subjects to be discussed included:

1. Shared Services Budgets;
2. Library Budget;
3. Report – update on the new Fire Hall Project;
4. Update on new Library Project;
5. Discussion on the transitioning of the blue box program to full producer responsibility;
6. Agricultural Society's Fall Fair / Arena Ice

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

January 23, 2024

NEW BUSINESS cont'd:

Council reviewed a proposal to amend the Procedural By-law to include the "Indigenous Land Acknowledgement" and some new electronic meeting protocols. After some discussion Council advised Staff that further review would be required before Council Procedures are amended.

Council reviewed a request from Almaguin Pride for a donation to support the events they will be holding in our area in 2024. Council passed a resolution approving a donation.

Council discussed the possibility of giving a rebate to employees of the Township when they request to rent the Katrine Community Centre. Council passed a resolution approving a rebate.

Council discussed a proposal to create and maintain an ice trail track at the Katrine Community Centre for skating only as a pilot project. The cost of this project would be \$2,000 per month plus HST. After some discussion, Council defeated a resolution approving the pilot project and suggested to have the budget included in next year's quote.

RESOLUTIONS:

Resolution #22 – Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approve the agenda of January 23, 2024, as amended. Carried

Resolution #23 – Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve the minutes of the public meeting held on January 9, 2024, as circulated. Carried

Resolution #24 – Moved by Wendy Whitwell, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approve the minutes of the regular council meeting held on January 9, 2024, as amended. Carried

Resolution #25 – Moved by Rod Blakelock, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour have read and approve By-law #7-2024 being a by-law to adopt a pre-consultation by-law and to repeal By-law #9-2007 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #26 – Moved by Jerry Brandt, seconded by Rod Blakelock; That the Council of the Township of Armour have read a first and second time By-law #8-2024 being a by-law to update the fees or charges for services provided by the Township of Armour and to rescind By-law #49-2023. Carried

Resolution #27 – Moved by Wendy Whitwell, seconded by Jerry Brandt; That the Council of the Township of Armour have read and approve By-law #9-2024 being a by-law to appoint a Chief Building Official and a Building Inspector and to rescind By-law #13-94 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto. Carried

Resolution #28 – Moved by Rod Blakelock, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour supports the Township of Georgian Bluffs and requests that the Province commit to undertaking, with the Association of Municipalities of Ontario, a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario. Carried

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

MINUTES

January 23, 2024

RESOLUTIONS cont'd:

Resolution #29 – Moved by Wendy Whitwell, seconded by Jerry Brandt; That the Council of the Township of Armour supports the Town of Mono and requests that the Province recognize a Road Safety Emergency in Ontario and take the actions listed in resolution #4-1-2024 from the Town of Mono to help solve this emergency. Carried

Resolution #30 – Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour approve the 2023 Council Statement of Remuneration and Expenses as presented by the Deputy-Treasurer. Furthermore, that the statement be posted on the Township of Armour's website. Carried

Resolution #31 – Moved by Rod Blakelock, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour direct the Municipal Planner to prepare a Zoning By-law amendment to add "Flag Lots" to the Township of Armour's Zoning By-law based on the proposed provisions, except for provision (i), for Flag Lots included in his report of January 17, 2024. Carried

Resolution #32 – Moved by Dorothy Haggart-Davis, seconded by Wendy Whitwell; That the Council of the Township of Armour approve a donation, in the amount of \$250 to Almaguin Pride to support the events they wish to hold in our region in 2024. Carried

Resolution #33 – Moved by Dorothy Haggart-Davis, seconded by Jerry Brandt; That the Council of the Township of Armour approve that employees of the Township of Armour be allowed to rent the Katrine Community Centre at the same rates as a non-profitable or charitable organization. Carried

Resolution #34 – Moved by Rod Blakelock, seconded by Jerry Brandt; That the Council of the Township of Armour approve a pilot project which would see the creation of an ice trail track at the KCC for skating only at a cost of \$2,000 per month plus HST. **Defeated**

Resolution #35 – Moved by Jerry Brandt, seconded by Dorothy Haggart-Davis; That the Council of the Township of Armour adjourn this regular council meeting at 10:15 p.m. until the next regular council meeting scheduled for February 13, 2024 or at the call of the Mayor or the Clerk. Carried

Rod Ward, Mayor

John Theriault, Clerk

LIST OF PROPOSED RESOLUTIONS FOR FEBRUARY 13, 2024

ITEM # ON AGENDA

(1)

That the Council of the Township of Armour approves the minutes of the regular council meeting held on January 23, 2024 as circulated.

ITEM # ON AGENDA

(3)

That the Staff Report from the Waste Management Administrator dated February 13, 2024, regarding mattress recycling be received and that Council approved the purchase of a 20-foot shipping container through the 2024 waste management operating budget and approves the proposal from Recyc-Mattress for the recycling of the mattresses we receive each year at the landfill site. Furthermore, that Council approve an amendment to the 2024 draft waste management capital budget to change the operating face repair project to the shredding and disposal of the 5-year stockpile of mattresses at the landfill site.

ITEM # ON AGENDA

(3)

That the Council of the Township of Armour approves the amended Waste Management 2024 draft budget and directs staff to include the budget in the TRI Council meeting agenda of February 26, 2024.

ITEM # ON AGENDA

(4)

That the Council of the Township of Armour approves the February 2024 accounts, in the amount of \$382,659.30 for payment, and the Mayor and the Treasurer are hereby authorized to sign cheques for same.

ITEM # ON AGENDA

(5)

That the Council of the Township of Armour have read a third time and approves By-law #8-2024 being a by-law to update the fees or charges for services provided by the Township and to rescind By-law #49-2023 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(6)

That the Council of the Township of Armour have read and approves By-law #10-2024 being a by-law to establish a Committee of Adjustment and to rescind By-law #47-2023 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(7)

That the Council of the Township of Armour have read and approves By-law #11-2024 being a by-law to confirm the proceedings of Council at its January meetings and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(8)

That the Council of the Township of Armour have read and approves By-law #12-2024 being a by-law to appoint By-Law Enforcement Officers and repeal By-law #65-2018 and that we authorize the Mayor and Clerk to sign this by-law and affix the seal of the Corporation thereto.

ITEM # ON AGENDA

(18)

That the Council of the Township of Armour approves the extension of the liquor license for the Katrine Community Centre from an 11:00 a.m. start to a 9:00 a.m. start on Sunday February 25, 2024.

ITEM # ON AGENDA

(20)

That the Council of the Township of Armour supports the City of Sarnia and strongly urges the Government of Canada to cancel the carbon tax which is financially hurting our citizens.

ITEM # ON AGENDA

(21)

That the Council of the Township of Armour supports the Municipality of Tweed in requesting that the province reinstate the Licence Plate Renewal fees and allocate the funds collected to improve Ontario's infrastructure, ensuring long-term prosperity and safety of our communities.

ITEM # ON AGENDA

That the Council of the Township of Armour directs staff to include \$_____ in the Parks & Recreation capital budget to cover the cost of engineering for the upgrades to the new storage building at the Watt Heritage Centre.

ITEM # ON AGENDA

(32)

WHEREAS the Council of the Township of Armour has included, in their 2024 budget, a project for holding a Heritage Festival on July 13, 2024 to celebrate the heritage of our region;

AND WHEREAS this project will attract more tourism to the area;

AND WHEREAS, since attendance is free, anyone can attend this event;

AND WHEREAS to help fund this project the Township of Armour has applied for funding to the NOHFC Community Enhancement Program;

NOW THEREFORE the Council of the Township of Armour approves the application submitted to the NOHFC Cultural Supports program – Community Events Stream and confirms that the Township of Armour will fund their share of the project, estimated at \$19,870, and any shortfall which may occur with this project.

ITEM # ON AGENDA

(33)

That the Council of the Township of Armour supports the creation of a joint Fire Reserve for the Burk's Falls and District Fire Department managed by the Township of Ryerson and supports the addition of a transfer, in the amount of \$20,000, in the 2024 Fire Department budget to this reserve.

ITEM # ON AGENDA

(34)

That the Staff Report from the Deputy Clerk dated February 13, 2024 regarding the Groundskeeper contract be received and that Council directs Staff to separate Doe Lake Municipal Park from the Groundskeeper contract and awards the care of the municipal property's park to Klink Enterprises and requests that Claridge Maintenance revise their 2024 Groundskeeper contract quote to remove the Doe Lake Municipal Park. Furthermore, that this contract be exempt from the requirements of the Procurement By-law.

ITEM # ON AGENDA**(35)**

That the Staff Report from the Deputy Clerk dated February 13, 2024, regarding the Groundskeeper contract be received and that Council awards the contract for the 2024 season to Claridge Maintenance, for a tender price of \$29,400 plus HST. Furthermore, that this contract be exempt from the requirements of the Procurement By-law.

ITEM # ON AGENDA**(36)**

That the Staff Report from the Clerk-Treasurer/Administrator dated February 13, 2024, regarding the purchase of vehicles for Building and By-law Enforcement be received and that Council approves the purchase of two vehicles for a total price not exceeding \$90,000 and exempt this purchase for the requirements of the Procurement Policy.

ITEM # ON AGENDA

That the Council of the Township of Armour adjourns this regular council meeting at _____ p.m. until the next regular council meeting scheduled for February 27, 2024 or at the call of the Mayor or the Clerk.



TRI COUNCIL WASTE MANAGEMENT REPORT

Date: February 13, 2024
To: Council
From: Amy Tilley, Waste Management Administrator
Subject: Mattress Recycling and Disposal

Recommendation:

That the Staff Report from the Waste Management Administrator dated February 13, 2024, regarding mattress recycling be received and that Council approve the purchase of a 20-foot shipping container through the 2024 waste management operating budget and approve the proposal from Recyc-Mattress for the recycling of the mattresses we receive each year at the landfill site. Furthermore, that Council approve an amendment to the 2024 draft waste management capital budget to change the operating face repair project to the shredding and disposal of the 5-year stockpile of mattresses at the landfill site.

History:

Mattress Recycling

It takes decades for a mattress to disintegrate in a landfill, but *Recyc-Mattress Inc.* has found an innovative, sustainable and environmentally friendly solution. Managing the increasing number of old mattresses is a significant challenge and there is still no policy or program for their “end-of-life”. Between Quebec and Ontario, more than 400,000 units are recycled each year. The following review is a projection of associated costs to determine if our current disposal fee will cover the cost of implementing a mattress/box spring recycling program.

- Proposal from *Recyc-Mattress Inc.* sees \$12/unit for recycling. Mattresses and box springs (units) must be stored in an enclosed container for shipping. Saturated and filthy mattresses will not be accepted for recycling.
- Received estimate for 40-yard enclosed container rental (\$150/month) and haul rate to Woodbridge facility (\$840 per trip).
- Estimate of 200 units per year. 40 units can be shipped in a 40-yard container.

40 units per trip (5 trips)	\$4,200
12-month bin rental	\$1,800
TOTAL EXPENSE	\$6,000
REVENUE 200 units @ \$25/unit for disposal	\$5,000

- Resolution -



TRI COUNCIL WASTE MANAGEMENT REPORT

- Requested quote for 20-foot shipping container (which is equivalent to a 40-yard container) and received refurbished price of \$1,950 plus \$900 delivery to our location. This would remove the rental cost of \$1,800 per year.

40 units per trip (5 trips)	\$4,200
12-month bin rental	\$0
TOTAL EXPENSE	\$4,200
REVENUE 200 units @ \$25/unit for disposal	\$5,000
Savings	\$800/year
3.5-year cost recovery on purchase of 20-foot container	\$2,850/\$800

- 2024 Capital Project – Operating Face Repair (\$15,000) was revised to shred and dispose of existing pile stored in the outside elements (5-year stockpile). Awaiting quotes and expression of interest to confirm pricing and availability.

BAG TALLY – GATE INFORMATION 2024

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2024	1,013	171	107	701	30	2,022
2024 % OF TOTAL	58.556%		5.292%	36.152%		100%
January 2023	956	178	130	631	34	34,063
2023 % OF TOTAL	58.787%		6.739%	34.474%		100%
January 2022	1,189	172	124	679	37	2,201
2022 % OF TOTAL	61.836%		5.634%	32.531%		100%

TRI R WASTE MANAGEMENT BUDGET

	Account #	Description	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 DRAFT
	TRI R WASTE MANAGEMENT OPERATING REVENUE					
1	15-341-000	TRI R Landfill Sales	\$180,627	\$145,000	\$176,335	\$145,000
2	15-341-001	TRI R - Recycling Revenue - Equipment(2023 Filters)	\$619	\$0	\$560	\$560
3	15-342-000	TRI R Recycling Sales	\$38,698	\$15,000	\$11,108	\$15,000
4	15-344-000	TRI R Recycling Revenue - Blue Box Sales	\$190	\$150	\$33	\$150
5	15-540-000	TRI R Govt. Grants Recycling Operating	\$66,299	\$65,000	\$70,970	\$63,000
6	TRI R WASTE MANAGEMENT TOTAL REVENUE		\$286,434	\$225,150	\$259,005	\$223,710
	TRI R WASTE MANAGEMENT OPERATING EXPENDITURES					
7	16-451-000	TRI R - Salaries & Benefits	\$269,764	\$279,000	\$331,833	\$314,231
8	16-451-001	TRI R - Landfill Training, Health & Safety	\$4,712	\$3,000	\$1,843	\$2,000
9	16-452-000	TRI R - Landfill - Supplies	\$1,292	\$2,500	\$738	\$2,000
10	16-454-000	TRI R - Skid & Packer Fuel	\$5,666	\$4,000	\$8,391	\$8,000
11	16-455-000	TRI R - Insurance	\$6,610	\$7,000	\$7,266	\$7,900
12	16-455-002	TRI R - Audit & Accountant Fees	\$4,321	\$4,500	\$4,500	\$4,700
13	16-456-000	TRI R - Landfill - Hazardous Waste Disposal	\$3,358	\$3,500	\$2,375	\$2,000
14	16-460-000	TRI R - Landfill - Dozer/Site Maintenance	\$346	\$3,000	\$113	\$2,000
15	16-460-005	TRI R - Landfill - Contracted Services	\$18,267	\$6,000	\$5,363	\$4,000
16	16-461-000	TRI R - Landfill - Office & Advertising	\$1,711	\$2,500	\$1,323	\$2,000
17	16-461-001	TRI R - Landfill Bank Charges	\$3,682	\$2,500	\$3,453	\$3,500
18	16-462-000	TRI R- Payment in Lieu of taxes	\$3,587	\$3,800	\$3,639	\$3,800
19	16-464-000	TRI R - Landfill - Monitoring	\$20,974	\$20,000	\$24,207	\$24,000
20	16-465-000	TRI R - Landfill - Equipment Maintenance	\$46,005	\$30,000	\$8,063	\$30,000
21	16-475-001	TRI R - Recycling Training, Health & Safety	\$1,815	\$2,500	\$2,768	\$2,500
22	16-476-000	TRI R - Recycling - Freight	\$15,379	\$15,000	\$15,636	\$15,000
23	16-476-005	TRI R - Recycling - Processing Fee	\$30,154	\$30,000	\$31,556	\$32,000
24	16-477-000	TRI R - Recycling - Equipment Maintenance	\$16,381	\$20,000	\$9,195	\$15,000
25	16-478-000	TRI R - Recycling - Building Maint.	\$0	\$1,500	\$90	\$1,000
26	16-479-000	TRI R - Recycling - Promotion	\$0	\$0	\$0	\$0
27	16-480-000	TRI R - Recycling - Natural Gas	\$3,152	\$2,500	\$2,420	\$3,000
28	16-481-000	TRI R - Recycling - Hydro & Telephone	\$3,537	\$2,500	\$2,791	\$3,000
29	16-483-000	TRI R - Recycling - Supplies	\$2,261	\$2,000	\$1,847	\$2,000
30	16-484-000	TRI R - Recycling - Office & Advertising	\$1,097	\$2,500	\$3,400	\$2,500
31	16-486-000	TRI R - Recycling - Winter Maintenance	\$1,178	\$4,500	\$1,948	\$3,000
32	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES		\$465,251	\$454,300	\$474,760	\$489,131
33	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES		\$178,817	\$229,150	\$215,755	\$265,421

TRI R WASTE MANAGEMENT BUDGET						
	Account #	Description	2022 ACTUAL	2023 BUDGET	2023 ACTUAL	2024 DRAFT
	TRI R WASTE MANAGEMENT CAPITAL REVENUE					
34	15-343-000	TRI R - Sale of Equipment - OLD COMPACTION BIN	\$0	\$0	\$1,200	\$0
35	15-649-001	TRI R - Food Cycler Sales	\$16,330	\$0	\$0	\$0
36	TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE		\$16,330	\$0	\$1,200	\$0
	TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES					
37	16-489-003	TRI R - Landfill - Mattress Shred & Disposal	\$0	\$0	\$0	\$15,000
38	16-489-004	TRI R - Recycling - Compaction bins	\$0	\$15,000	\$12,000	\$0
39	16-489-005	TRI R - Recycling - Quonset Repair	\$0	\$0	\$0	\$15,000
40	16-489-006	TRI R - Landfill - Equipment Repairs	\$0	\$30,000	\$13,941	\$0
41	16-489-503	TRI R - Food Cycler (2022 Pilot) (2023 Filters)	\$28,179	\$0	\$490	\$0
42	TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES		\$28,179	\$45,000	\$26,431	\$30,000
43	TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES		\$11,849	\$45,000	\$25,231	\$30,000
44	TRI R WASTE MANAGEMENT NET EXPENDITURES		\$190,667	\$274,150	\$240,986	\$295,421
45	TRI R WASTE MANAGEMENT CONTRIBUTIONS BY MUNICIPALITY		2022 budgeted 15% Plus % of Bags	2023 budgeted 15% Plus % of Bags	2023 budgeted 15% Plus % of Bags Year End	2024 budgeted 15% Plus % of Bags Draft
46	Armour	15% of Net Expenditures	\$28,600	\$41,123	\$36,148	\$44,313
47	2023 total bags 34,575 - 21,193 = 61.296% OF TOTAL BAGS		\$65,905	\$94,761	\$83,297	\$99,595
48	TOTAL CONTRIBUTION		\$94,505	\$135,883	\$119,445	\$143,908
49	Burks Falls	15% of Net Expenditures	\$28,600	\$41,123	\$36,148	\$44,313
50	2023 total bags 34,575 - 1,866 = 5.397% OF TOTAL BAGS		\$4,913	\$7,064	\$6,210	\$8,769
51	TOTAL CONTRIBUTION		\$33,513	\$48,187	\$42,357	\$53,082
52	Ryerson	15% of Net Expenditures	\$28,600	\$41,123	\$36,148	\$44,313
53	2023 total bags 34,575 - 11,516 = 33.307% OF TOTAL BAGS		\$34,049	\$48,958	\$43,035	\$54,118
54	TOTAL CONTRIBUTION		\$62,649	\$90,080	\$79,183	\$98,431
55	TOTAL OF ALL CONTRIBUTIONS		\$190,667	\$274,150	\$240,986	\$295,421
53	Final 2023 Garbage bag count for total contribution by municipality. 2023 total bags = 34,575 (Armour = 21,193 (61.296%) Burks Falls = 1,866 (5.397%) Ryerson = 11,516 (33.307%))					

Date Printed
2024-02-08 10:54 AM

Township of Armour
List of Accounts for Approval
Batch: 2024-00005 to 2024-00012

Page 1

Bank Code - AP - Armour A/P

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
18694	2024-01-16	Donna Callow				
		Winter Paint		KCC - Winter Paint Night	800.00	800.00
18695	2024-01-23	Amazon.com.ca Inc.				
		CA415PR3Z4SI		KCC - Bar Kit	45.19	
		CA43YY643AI		KCC - Ice bucket	45.18	
		CA417JWYR0I		KCC - Bar Mat set	39.52	
		CA421UIZCI		KCC - Kitchen Sink Faucet	189.99	
		CA410BGQ7GBI		KCC - Hydraulic Adj Stool	169.49	489.37
18696	2024-01-23	Bryan Austin				
		Uniform		G - Bylawy Uniform	284.76	284.76
18697	2024-01-23	Burk's Falls Food Bank				
		Santa Parade		Santa Claus Parade	250.00	250.00
18698	2024-01-23	Carol Costello				
		Dec 2023		G/KCC - Dec Cleanings	1,885.00	1,885.00
18699	2024-01-23	Collins Valu-mart				
		Jan 9/24		G - Council Snacks	49.94	49.94
18700	2024-01-23	District of Parry Sound				
		02		G - 2024 Membership	200.00	
		AMCTO April/24		G - Parliamentary Procedures x 6	1,578.00	1,778.00
18701	2024-01-23	Smitty's Mobile Welding				
		2771		Tri R - Cage Repair	1,533.41	1,533.41
18702	2024-01-23	Steve Mulligan				
		Santa Parade		Santa Claus Parade	225.00	225.00
18703	2024-01-23	TOROMONT				
		WO930040258	Accrual	Rds - Product Link	254.25	254.25
Total Computer Cheque:						7,549.73

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
4810	2024-01-19	Alison McGregor				
		BBQ supplies		G - Pauls BBQ	65.03	65.03
4811	2024-01-19	Corporate Express				
		65352205		G - Bylaw Monitor stand/keyboard	91.26	
		65290792		G - Paper/paper rolls	88.75	180.01
4812	2024-01-19	David Gray				
		Dec 2023	Accrual	G - DG 184km 12/7-31	103.04	
		Jan/24		G - DG 386km 1/8-18	216.16	319.20
4813	2024-01-19	Environmental 360 Solutions				
		A-232458		G - Ice Rink	252.50	252.50
4814	2024-01-19	Freightliner North Bay				
		RN10095		Rds - driveshaft/lights	1,358.49	
		IN09549		Rds - #4 thermal blade	132.35	1,490.84
4815	2024-01-19	Glen Martin Limited				
		395759		G - Ice Melt x 6	84.14	84.14
4816	2024-01-19	Grant Thornton LLP				
		NOR-68443	Accrual	G - YE 2023 Interim Billing	3,390.00	3,390.00
4817	2024-01-19	Hayes' Service Centre				

Township of Armour
List of Accounts for Approval
Batch: 2024-00005 to 2024-00012

EFT

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			7330.	G - Bylaw Fuel/washerfluid	57.45	
			7343	G - Bylaw Fuel	65.00	
			7346	Rds - #16 Fuel	111.00	
			7354	G - Bylaw fuel	70.00	
			7355	Rds - #16 Fuel	110.00	
			7375	Rds - #16 Fuel	131.00	544.45
4818	2024-01-19	Kaiyla Hoffmann				
		Cake		G - Pauls Cake	70.00	70.00
4819	2024-01-19	Metroland Media Group				
		7688506		G - Fees Bylaw	89.27	89.27
4820	2024-01-19	Moore Propane Limited				
		6021402		Rds - 1,158.9L propane	934.74	
		6021320		G - WF 661.7L propane	536.61	1,471.35
4821	2024-01-19	Near North Laboratories Inc.				
		99603		KCC - Water sample	47.29	47.29
4822	2024-01-19	Near North Industrial Solution				
		90407		Tri R - cage material	675.12	675.12
4823	2024-01-19	North Bay Parry Sound District				
		Feb 2024		G - February Levy	3,688.92	3,688.92
4824	2024-01-19	Novexco				
		91539340		G/Rds - Supplies	58.15	58.15
4825	2024-01-19	Olympic Printing				
		2024-5		G - Bryan business cards	73.45	73.45
4826	2024-01-19	Russell Christie				
		1/2/24	Accrual	G - BESS project/water commercie	688.51	
		Jan 2/24	Accrual	G - Industrial Park	649.92	1,338.43
4827	2024-01-19	SDB Truck & Equipment Repairs				
		13185		Rds - Repair	367.25	367.25
4828	2024-01-19	Uline Canada Corporation				
		13510057		KCC - Stage/Skirting	1,864.31	
		13514958		KCC - Stage/Skirting	4,377.52	6,241.83
4829	2024-01-19	W.O. Stinson & Son Ltd.				
		1083052	Accrual	Rds - dipstick	74.35	74.35
4830	2024-01-19	Wurth Canada Limited				
		25707406		Rds - Heat Shrink	234.97	234.97
				Total EFT:		20,756.55

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
1	2024-01-18	Collabria Visa (KCU)				
		Dec 31/23-AM	Accrual	G - Visa Expenses	698.07	
		Jan/24-AM		G - Visa Expenses	2,362.39	3,060.46
1	2024-02-13	Bell Mobility				
		Jan/24		Cell Phones	332.37	332.37
2	2024-01-18	Collabria Visa (KCU)				
		Dec 31/23-JT	Accrual	G - Visa Expenses	175.80	
		Jan/24-JT		G - Visa Expenses	1,692.32	1,868.12
2	2024-02-13	Hydro One Networks Inc.				
		Jan/24	Accrual	Rds - Est 11/21-12/19	261.09	261.09

Township of Armour
List of Accounts for Approval
Batch: 2024-00005 to 2024-00012

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
3	2024-01-18	Collabria Visa (KCU)				
	Jan/24-KM			Keith Personal	333.00	333.00
3	2024-02-13	Hydro One Networks Inc.				
	Jan 26/24	Accrual		KCC - 12/2-1/4	1,210.70	1,210.70
4	2024-01-18	Enbridge Uniongas				
	Jan/24	Accrual		Tri R - Gas 12/9-1/11	665.81	665.81
4	2024-02-13	Hydro One Networks Inc.				
	Jan 26/24-	Accrual		G - 12 3 Mile 12/2-1/4	42.21	42.21
5	2024-01-18	Hydro One Networks Inc.				
	Jan2/24	Accrual		G - BCC 11/8-12/6	28.83	28.83
	Jan 26/2024	Accrual		G - Park 12/2-1/4	36.99	36.99
6	2024-01-18	Reliance				
	Jan 11/24			G - WF Water 1/11-4/9	57.53	57.53
6	2024-02-13	Hydro One Networks Inc.				
	Jan 29/24	Accrual		G - WF 12/5-1/5	84.03	84.03
7	2024-01-18	Telus Health Canada Ltd				
	2030647-01			G - Telus Health	52.83	52.83
7	2024-02-13	Hydro One Networks Inc.				
	Jan 29/2024	Accrual		Tri R - 12/5-1/5	457.53	457.53
8	2024-01-23	The Ontario Aggregate Resource				
	24-219867	Accrual		Rds - Pit A 2023	2,497.00	2,497.00
8	2024-02-13	Hydro One Networks Inc.				
	Jan 30/24	Accrual		G - BCC 12/6-1/6	31.18	31.18
9	2024-01-23	The Ontario Aggregate Resource				
	24-219874	Accrual		Rds - Pit B 2023	394.00	394.00
9	2024-02-13	Lakeland Energy				
	96-009764			G - Office Internet	124.24	124.24
10	2024-01-23	The Benefits Trust				
	Jan 2024			Group Benefits	9,750.15	9,750.15
10	2024-02-13	Lakeland Energy				
	96-008723			KCC - Internet	175.09	175.09
11	2024-01-23	Village of Burks Falls				
	Nov 6 2023-01	Accrual		G - Water 11/01-12/31	122.86	122.86
11	2024-02-13	Minister Of Finance				
	Jan 2024			G - Jan EHT	2,646.44	2,646.44
12	2024-01-23	Collabria Visa (KCU)				
	Dec/23-DG	Accrual		G - Visa Expenses	1,111.75	
	Jan/24-DG			G - Visa Expenses	2,395.08	3,506.83
12	2024-02-13	Newt Fibernetics Corporation				
	18760			G - Office phones	146.72	146.72
13	2024-01-23	Collabria Visa (KCU)				
	Dec31/23-GB	Accrual		KCC - Visa Expenses	866.58	
	Jan/24-GB			KCC - Visa Expenses	2,003.78	2,870.36
13	2024-02-13	Newt Fibernetics Corporation				
	672134			KCC - phone	25.42	25.42
14	2024-01-23	Hydro One Networks Inc.				
	Jan 15/24	Accrual		G - Office 11/21-12/19	504.80	504.80
14	2024-02-13	Canada Revenue Agency				
	Jan16-31/24-002			G - Jan 16-31 -002	969.40	969.40
15	2024-01-19	Canada Revenue Agency				
	Jan1-15/24 001			G - Dec 1-15/23-001	21,410.33	21,410.33

Township of Armour
List of Accounts for Approval
Batch: 2024-00005 to 2024-00012

OTHER

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
			Jan16-31/24-001	G - Jan 16-31 -001	18,982.05	18,982.05
16	2024-01-19	Canada Revenue Agency				
			Jan 1-15/24-002	G - Jan 1-15/24-002	2,254.72	2,254.72
16	2024-02-13	The Benefits Trust				
		Feb 2024		Group Benefits	10,822.93	10,822.93
17	2024-02-13	Bowman Fuels Ltd				
		718049		Rds - 10W30 Drum	1,081.81	1,081.81
				Total Other:		86,807.83

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Abell Pest Control Inc				
	A5586417		KCC - Pest Control	62.26	62.26
PP -	Allways Antique Photo				
	Feb 14/23-01		G - Heritage Festival Deposit	1,169.55	1,169.55
PP -	Almaguin Pride				
	2024		G - Donation	250.00	250.00
PP -	Bryan Austin				
	Record Check		G - BA Record Check	48.00	48.00
PP -	Burk's Falls Home Hardware,				
	91716		Tri R - Cage Repair	28.23	
	91672		Tri R - Paint cages	122.57	150.80
PP -	Carol Costello				
	Jan 2024		G/KCC - Jan Cleanings	1,787.50	1,787.50
PP -	Collins Valu-mart				
	Jan 18/24		Tri R - Water	6.00	
	Jan 19/24		G - Staff Lunch	140.96	
	Jan 23/24		G - Council snacks	65.41	
	Jan 24/24		G - Spring Water	29.94	
	Jan 26/24		G - Cake for Paul	28.99	271.30
PP -	Corporate Express				
	65490938		G - Office Supplies	75.97	75.97
PP -	Courtney Metcalf				
	Jan 2024		G - 106.3km 1/4-1/25	59.53	
	Jan 2024 Cell		G - Jan Cell	70.00	129.53
PP -	Dan Armstrong				
	139		KCC - Karnival Team & Wagon	1,000.00	1,000.00
PP -	Danika McCann				
	Karnival		KCC - Karnival Floats 3 x \$200	600.00	600.00
PP -	Data Fix				
	10453		G - VoterView	1,200.63	1,200.63
PP -	Dollywood Foundation of Canada				
	0224522		KCC - Literacy Program	103.22	103.22
PP -	Don Gibbings				
	2024 Karnival		KCC - Karnival Music	400.00	400.00
PP -	Dorothy Haggart-Davis				
	ROMA 2024		G - 510km/parking/meals	421.88	421.88
PP -	Environmental 360 Solutions				
	A-234751		G - Ice Rink	252.50	252.50

Township of Armour
List of Accounts for Approval
Batch: 2024-00005 to 2024-00012

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
PP -	Griffith Bros				
	81546		Rds - Heavy Wrecker service	1,017.00	1,017.00
PP -	Hamilton & Sons Property				
	1919		G - Jan Rink Mtc	2,615.95	2,615.95
PP -	Hannah Hall				
	2024 Karnival		KCC - Karnival Face Painting	150.00	150.00
PP -	Hayes' Service Centre				
	7424		G - Bylaw Fuel	53.15	
	7414.		G - Bylaw fuel	63.00	
	7390		G - Bylaw fuel	68.00	
	7376.		G - Bylaw Fuel	62.00	
	7396		Rds - #16 Fuel	100.00	
	7421		Rds - 14 x trans oil	1,976.23	
	7433		Rds - #16 Fuel	151.00	2,473.38
PP -	Home Building Centre				
	4287056		Tri R - Cage Paint	119.75	119.75
PP -	Jason Newman				
	Sewing Badges		G - Badges on uniforms	94.92	94.92
PP -	Jerry Brandt				
	Jan 29/24		G - 338km meetings & parking	191.28	191.28
PP -	Jones MotorlinesK&K Sanitation				
	A-18147		G - Heritage Day x 6 toilets	1,310.80	1,310.80
PP -	Kaiyla Hoffmann				
	Feb 2024		G - 132 km CBO shirts	73.92	73.92
PP -	Ken Black				
	2024 Deposit		G - Heritage Day Deposit	300.00	300.00
PP -	Larry Bandi				
	Jan 2024		G - 92 km 1/29-2/1	51.52	
	OPP receipt		G - Criminal Record Check	41.00	
	BCIN Renewal		G - Larry BCIN Renewal	128.00	220.52
PP -	MAP Sundridge				
	856720/3		Rds - #21 air element	18.34	
	856714/3		Rds - #21 crankcase	109.18	
	451139/1		Rds - #21 Gen II blade	652.43	
	857738/3		Rds - cleaner	92.92	
	860308/3		Rds - filter/lube	79.87	952.74
PP -	Mark Armstrong				
	Refund		G - Refund OPA & ZBA	1,568.89	1,568.89
PP -	McKendra Hawley				
	Dance pymt 1/3		KCC - Dance Classes 1/3	560.00	560.00
PP -	Metroland Media Group				
	7691173		G - ZBA Flag Lots	89.27	
	7690434		Rds - Tenders	89.27	
	7689166		G - OPA/ZBA Advertising	89.27	267.81
PP -	Michelyn L'Ecuyer				
	Karnival		KCC - Hot dogs Karnival	100.00	100.00
PP -	Minister of Finance				
	302401240854006		G - Dec OPP	33,885.00	
	301701240856002		G - 2024 Annual Billing	793.25	34,678.25
PP -	Moore Propane Limited				

Township of Armour
List of Accounts for Approval
Batch: 2024-00005 to 2024-00012

PROPOSED PAYMENTS

Payment #	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
		6021724	G - WF 851.7L Propane	702.23	
		6021953	Rds - 1,656 L propane	1,358.96	
		1292677	G - Tank Renewal	56.50	
		1292674	Tri R - Cyl Rent	27.12	2,144.81
PP -	Munisoft				
		2023/24-05490	G - Tax Notices	368.63	368.63
PP -	Noveltymann				
		13310	G - ACED Jackets	381.94	381.94
PP -	Novexco				
		91581799	G - bylaw board	193.35	
		91628749	G - office supplies/bldg envelopes	115.48	
		91634344	G - bankers boxes	159.05	
		91641476	KCC - square dancing	15.05	
		91656856	G/Tri R - supplies	112.03	594.96
PP -	OMERS				
		Jan 2024	G - Jan OMERS	22,860.18	22,860.18
PP -	Olivia Richard				
		Deposit	G - Heritage Day Deposit	75.00	75.00
PP -	Olympic Printing				
		2024-6	G - CBO Business cards	73.45	
		2024-8	G - CBO Business cards email che	73.45	146.90
PP -	Ontario SPCA & Humane Society				
		IN009718	G - Jan Animal Control	202.01	
		IN009726	G - Adjustment	8.69	210.70
PP -	Party Tyme Treats & Amusements				
		23016259	G - Heritage Day 25% Deposit	1,400.03	1,400.03
PP -	Purolator Inc				
		455369480	Danika purolator	15.31	
		455426616	G - Bldg dept laptop	7.24	
		455476555	Keith purolator	18.30	40.85
PP -	ResEnv Consulting Limited				
		24002	Tri R - Annual Report	4,904.20	4,904.20
PP -	Robert J Miller				
		INV024-001	G - Jan Retainer	2,034.00	2,034.00
PP -	Roser's Renovations Inc				
		2024-1-22	KCC - Remodel pymt 3/4	37,510.02	37,510.02
PP -	Sarah Cooke				
		Jan 2024	G - 222.9km 1/4-30	124.82	124.82
PP -	Smitty's Mobile Welding				
		2777	Tri R - Cage Repair	600.03	
		2772	Tri R - Cage Repair	1,533.41	2,133.44
PP -	Sound Software of Parry Sound				
		8903	G - new building email	81.36	
		8903-1	G - armourtownship.com domain	29.95	111.31
PP -	Steele & Associates				
		232974	G - consulting services	3,955.00	3,955.00
PP -	TJB Construction				
		825	Tri R - scrap metal	583.10	583.10
PP -	The Engraving Shoppe				
		98622	G - Dbl side alum plate x 200	1,356.00	
		98623	G - Stock car trophy	81.13	1,437.13

Date Printed
2024-02-08 10:54 AM

Township of Armour
List of Accounts for Approval
Batch: 2024-00005 to 2024-00012

Page 7

PROPOSED PAYMENTS

Payment #	Vendor Name		Invoice Amount	Payment Amount
	Invoice #	Reference		
PP -	Town of Parry Sound			
	Jan/Feb 2024	G - Jan/Feb Land Ambulance	22,674.60	22,674.60
PP -	W.O. Stinson & Son Ltd.			
	1148239	Rds - 3700.2L clear diesel	5,829.87	
	1148241	Tri R - 588.3L dyed diesel	867.07	
	1148240	Rds -275.3L dyed diesel	405.76	
	1198504	Rds - 3151.9L clear diesel	4,923.26	12,025.96
PP -	Waste Connection of Canada Inc			
	7113-0000339064	Tri R - Jan comingled	2,247.72	2,247.72
PP -	Wendy Whitwell			
	Feb 2024	G - 242km ACED meetings	135.52	135.52
PP -	White's Wearparts Ltd.			
	142652	Rds - plowguard/bolts	1,256.35	
	142596	Rds - #6 rubber blade	2,814.28	
	142684	Darin white's wearparts	865.79	4,936.42
PP -	Xerox Canada Ltd			
	F61780850	G - January copies	190.16	190.16
Total Proposed Payments:				177,845.75

Total AP: 292,959.86

Net Jan Payroll 89,699.44

\$382,659.30

Certified Correct This February 8, 2024

Treasurer

Mayor

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW #8-2024

Being a by-law to establish fees or charges for services provided by
The Municipal Corporation of the Township of Armour
and to rescind By-law #49-2023

WHEREAS Section 391(1) of the *Municipal Act*, S.O. 2001, c. 25, as amended, authorizes a municipality to pass by-laws to impose fees or charges on persons, for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board, and for the use of its property including property under its control;

AND WHEREAS Section 1.3 of the *Building Code Act*, S.O. 1992 c. 23, as amended, authorizes a municipality to pass by-laws requiring the payment of fees on applications for and issuance of permits and prescribing the amounts thereof;

AND WHEREAS Section 69 of the *Planning Act*, R.S.O. 1990 c. P.13, as amended, authorizes a municipality to pass by-laws to establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS pursuant to Section 270(1) of the *Municipal Act*, S.O. 2001, c. 25, as amended, the Council of The Municipal Corporation of the Township of Armour provided notice in accordance with the Township of Armour Provision of Notice Policy By-law. Notice was posted on the Township of Armour's website on November 6, 2023, posted at the Township of Armour's Municipal Office on November 6, 2023 and placed in the Township of Armour's Council Agenda Package of November 14, 2023.

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. That the fees and charges as set out in Schedule "A" attached hereto and forming an integral part of this By-law are hereby established and adopted by the Council of the Township of Armour.
2. That no request by any person for any information, service, activity or use of Municipal property will be provided unless and until the person requesting the information, service, activity or use of Municipal property has paid the applicable fee in the prescribed amount as set out in Schedule "A".
3. That in the event any part of this by-law is determined by a court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the by-law shall be severable and that the remainder of this by-law shall continue to operate and to be in force and effect.
4. That in the event of any conflict between any provisions of this by-law and any other by-law heretofore passed, the provisions of this by-law shall prevail.
5. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
6. That this by-law shall be known as the "Fees and Charges By-law".
7. That By-law #49-2023 is hereby repealed.

8. That this by-law shall come into force and effect on the date of passing.

Read in its entirety a first and second time in open Council on the 23rd day of January, 2024.

Read a third time, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 13th day of February, 2024.

Rod Ward, Mayor

John Theriault, Clerk

Township of Armour
User Fees/Permits and Other Charges

Schedule "A" - By-law # 8-2024 - Index

	From page	To page
Corporate Services	1	2
Building	3	4
Animal Control	5	5
Roads	6	6
Waste Management	7	8
Planning	9	10
Cemetery	11	11
By-law Enforcement	12	12
Katrine Community Centre	13	13
Economic Development	14	14

Schedule "A" - By-law # 8-2024 - Page 1 of 14

[illegible]

User Fees/Permits and Other Charges

Corporate Services

[illegible]

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 8-2024 - Page 3 of 14

Building Permit Fees

Description of Construction or Renovation	Effective Date	2021	2022	2023	2024	2025
Residential dwelling unit/addition(s), cottage, mobile home and guest sleeping cabin with services	Jan 1st	\$1.92/sq.ft.	\$1.94/sq.ft.	\$1.96/sq.ft.	\$1.98/sq.ft.	\$2.00/sq.ft.
existing buildings, utility sheds, garages, boat houses, docks, fire places, swimming pools, etc.	Jan 1st	\$0.56/sq.ft.	\$0.57/sq.ft.	\$0.57/sq.ft.	\$0.58/sq.ft.	\$0.59/sq.ft.
Guest sleeping cabin without services and enclosed additions to trailers	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Minor alteration, repair, renovation to a building structure	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Major alteration, repair, renovation to a building structure	Jan 1st	\$14.50 per \$1,000 of estimated value of work				
Demolition	Jan 1st	\$175.00	\$180.00	\$180.00	\$180.00	\$185.00
Change of use	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Construction or addition of a farm building other than for human habitation - barn, drive shed, etc.	Jan 1st	\$0.71/sq.ft.	\$0.72/sq.ft.	\$0.73/sq.ft.	\$0.74/sq.ft.	\$0.75/sq.ft.
Construction or addition of a building or structure for commercial, industrial or institutional purposes - Complete structure - Shell only	Jan 1st Jan 1st					
		\$1.49/sq.ft.	\$1.51/sq.ft.	\$1.53/sq.ft.	\$1.55/sq.ft.	\$1.57/sq.ft.
		\$1.14/sq.ft.	\$1.16/sq.ft.	\$1.18/sq.ft.	\$1.20/sq.ft.	\$1.22/sq.ft.
Plumbing installations inside and outside, not included in a complete building package and would include, but not limited to additions and major repairs	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Renewal	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Building without a permit - Building By-law	Jan 1st	Double the permit fee, minimum \$600.00				

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 8-2024 - Page 4 of 14

Building Fees

Description	Effective Date	2021	2022	2023	2024	2025
Re-inspection due to incomplete work or uncorrected deficiencies	Jan 1st	\$120.00	\$120.00	\$125.00	\$125.00	\$130.00
Minimum permit fee	Jan 1st	\$225.00	\$230.00	\$230.00	\$235.00	\$235.00
Where calculation of a permit fee on a per sq. ft. basis is unfeasible, the CBO shall determine the permit fee based on the calculated value of the works at the following rate	Jan 1st	\$14.50 per \$1,000 of estimated value of work Value of work to be calculated at \$100.00 per sq. ft.				
Minimum charge to be retained on all applications for a building permit	Jan 1st	\$120.00	\$120.00	\$125.00	\$125.00	\$130.00

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 8-2024 - Page 5 of 14

Animal Control

Description	Effective Date	2021	2022	2023	2024	2025
Dog license - per dog - lifetime	Jan 1st	n/a	n/a	n/a	\$150.00	\$155.00
Dog license - per dog - first dog	Jan 1st	\$15.00	\$16.00	\$16.00	\$17.00	\$17.00
Dog license - per dog - second dog	Jan 1st	\$20.00	\$21.00	\$21.00	\$22.00	\$22.00
Dog license - per dog - third dog	Jan 1st	\$25.00	\$26.00	\$26.00	\$27.00	\$27.00
Dog license - per dog - fourth dog	Jan 1st	\$30.00	\$31.00	\$31.00	\$32.00	\$32.00
Private kennel	Jan 1st	\$160.00	\$170.00	\$175.00	\$180.00	\$185.00
Commercial kennel	Jan 1st	\$225.00	\$230.00	\$235.00	\$240.00	\$250.00
Replacement license	Jan 1st	\$6.50	\$6.50	\$6.50	\$6.50	\$7.00
Pickup fee	Jan 1st	\$55.00	\$55.00	\$60.00	\$60.00	\$60.00
Dog redemption - daily impound fee	Jan 1st	\$30.00	\$30.00	\$35.00	\$35.00	\$35.00

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 8-2024 - Page 6 of 14

Roads

Description	Effective Date	2021	2022	2023	2024	2025
Entrance driveway permit - non -refundable	Jan 1st	\$90.00	\$95.00	\$95.00	\$100.00	\$100.00
Entrance driveway permit - refundable deposit	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Shore Road/Road application - deposit	Jan 1st	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Shore Road/Road application - fee + HST	Jan 1st	\$605.00	\$610.00	\$620.00	\$625.00	\$630.00
Shore Road/Road application - cost of land per sq. ft. + HST	Jan 1st	\$0.57	\$0.59	\$0.61	\$0.63	\$0.65

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 8-2024 - Page 7 of 14

Waste Management

Description	Effective Date	2021	2022	2023	2024	2025
Construction, Demolition & Agricultural Materials						
Minimal fee - waste other than non-recyclable garbage	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck (less than 50%)	Jan 1st	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00
1/2 ton truck (more than 50%)	Jan 1st	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00
Utility trailer based on \$1.00 per cubic foot	Jan 1st	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³	\$1.00/ft ³
Tandem - dump truck	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Tri-axle - dump truck	Jan 1st	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
20 yard container	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
40 yard container	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Non-Recyclable Waste						
Per bag - maximum 30" X 36" or 128 litres	Jan 1st	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00
Per bag - maximum 35" X 50 " or 205 liters	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Tandem - dump truck	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Tri-axle - dump truck	Jan 1st	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
20 yard container	Jan 1st	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
40 yard container	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Appliances - Refrigerator, Freezer, Air Conditioners, etc.						
Tagged and Freon removed	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Untagged	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Bulky Items						
Chair, loveseat, etc. (each)	Jan 1st	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Sofa (each)	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Mattress, boxspring (each)	Jan 1st	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Boat - per foot	Jan 1st	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft	\$3.00/ ft

User Fees/Permits and Other Charges

Waste Management

Description	Effective Date	2021	2022	2023	2024	2025
Yard Waste & Brush - Grass Clippings, Leaves, Brush, etc.						
Per bag/bin	Jan 1st	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00
1/2 ton truck (low 40%)	Jan 1st	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
1/2 ton truck (heavy 100%)	Jan 1st	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
PLEASE NOTE: This is not an all-inclusive listing. If items do not fall under categories listed above, they may be "Specialty Items", which may or may not be accepted. Contact the Waste Management Administrator for clarification.						

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 8-2024 - Page 9 of 14

Planning

Description	Effective Date	2021	2022	2023	2024	2025
Zoning By-law amendment - minor - deposit	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Zoning By-law amendment - minor - fee + HST	Jan 1st	\$910.00	\$920.00	\$925.00	\$935.00	\$945.00
Zoning By-law amend. - removing Holding (H) designation - fee + HST	Jan 1st	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Zoning By-law amend. - removing Holding (H) designation - fee + HST	Jan 1st	\$455.00	\$460.00	\$460.00	\$470.00	\$475.00
Zoning By-law amendment - major - deposit	Jan 1st	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00
Zoning By-law amendment - major - fee + HST	Jan 1st	\$1,720.00	\$1,730.00	\$1,750.00	\$1,770.00	\$1,785.00
Deeming By-law - deposit	Jan 1st	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
Deeming By-law - fee + HST	Jan 1st	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
Minor variance - fee + HST	Jan 1st	\$705.00	\$715.00	\$720.00	\$730.00	\$735.00
Severance application (consents) - fee + HST	Jan 1st	\$555.00	\$560.00	\$565.00	\$570.00	\$580.00
Subdivision/Condo applications - deposit	Jan 1st	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
Subdivision/Condo applications - fee + HST	Jan 1st	\$2,625.00	\$2,650.00	\$2,675.00	\$2,700.00	\$2,730.00
Official Plan amendment - deposit	Jan 1st	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
Official Plan amendment - fee + HST	Jan 1st	\$1,615.00	\$1,630.00	\$1,650.00	\$1,665.00	\$1,680.00
Official Plan & Zoning By-law amendment - deposit	Jan 1st	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Official Plan & Zoning By-law amendment - fee + HST	Jan 1st	\$1,820.00	\$1,835.00	\$1,855.00	\$1,875.00	\$1,900.00
Site Plan agreements - minor - deposit	Jan 1st	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Site Plan agreements - minor - fee + HST	Jan 1st	\$910.00	\$920.00	\$925.00	\$935.00	\$945.00
Site Plan agreements - major - deposit	Jan 1st	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00

Schedule "A" - By-law # 8-2024 - Page 10 of 14

Description	Effective Date	2021	2022	2023	2024	2025
Site Plan agreements - major - fee + HST	Jan 1st	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work	5% of cost of site work
Site Plan agreements - major - minimum fee + HST	Jan 1st	\$1,820.00	\$1,835.00	\$1,855.00	\$1,875.00	\$1,900.00
Site Plan agreements - major - maximum fee + HST	Jan 1st	\$6,060.00	\$6,120.00	\$6,180.00	\$6,240.00	\$6,300.00
Site Plan Agreements - amendment - fee + HST	Jan 1st	\$465.00	\$475.00	\$490.00	\$505.00	\$520.00
Solar project application and review - fee + HST	Jan 1st	\$505.00	\$510.00	\$515.00	\$520.00	\$525.00
Pre-consultation - 1st meeting	Jan 1st	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pre-consultation - 2nd & subsequent meeting(s) - fee + HST	Jan 1st	\$200.00	\$205.00	\$205.00	\$210.00	\$210.00
* All fees incurred for any of the applications listed above are the responsibility of the applicant. If the deposit does not cover all of these costs, the applicant shall be billed for the difference.						
** Any significant changes requiring a re-submission of the original application and supporting documents will be subject to a 50% increase to the initial administrative fee.						
*** Where an approval under the <i>Planning Act</i> is sought for a development which exists or is under construction, and is in contravention of the requirements of the Township, an additional administrative/processing fee in the amount of 75% of the respective application fee, as defined herein, shall be required at the time of the submission of the application.						

Township of Armour

User Fees/Permits and Other Charges

Schedule "A" - By-law # 8-2024 - Page 11 of 14

Cemetery

Description	Effective Date	2021	2022	2023	2024	2025
<u>PLOTS</u>						
Adult plot - Care & maintenance	Jan 1st	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Adult plot - General fund	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Adult plot - Corner posts (4)	Jan 1st	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Adult plot - HST	Jan 1st	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00
Total cost - Adult plot	Jan 1st	\$565.00	\$565.00	\$565.00	\$565.00	\$565.00
Adult plots are 4 feet X 10 feet and are for a single burial						
<u>CREMATION</u>						
Cremation - Care & maintenance	Jan 1st	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
Cremation - General fund	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Cremation - Corner posts (4)	Jan 1st	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Cremation - HST	Jan 1st	\$55.25	\$55.25	\$55.25	\$55.25	\$55.25
Total cost - Cremation	Jan 1st	\$480.25	\$480.25	\$480.25	\$480.25	\$480.25
Cremations are for a minimum of 1 X 1 X 3 and a maximum of 1.5 X 1.5 X 3						
<u>OPENING & CLOSING</u>						
Adult grave - plus HST	Jan 1st	\$505.00	\$510.00	\$515.00	\$520.00	\$525.00
Cremation & Child - plus HST	Jan 1st	\$250.00	\$255.00	\$255.00	\$260.00	\$260.00
<u>MARKER INSTALLATION</u>						
Flat marker - 173 square inches or more - plus HST	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Pillow or slant slope monument - plus HST	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Upright marker up to 4 feet in height or width - plus HST	Jan 1st	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Upright marker over 4 feet in height and width - plus HST	Jan 1st	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
<u>TRANSFER FEES</u>						
Transfer fee - plus HST	Jan 1st	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00

User Fees/Permits and Other Charges

By-Law Enforcement

Description	Effective Date	2021	2022	2023	2024	2025
By-Law Enforcement Administrative Fees						
Fees invoiced to property owner when an investigation confirms their property doesn't comply with a Township By-Law						
Issuance of 1st warning letter/notice	Jan 1st	no charge	no charge	no charge	no charge	no charge
Issuance of 2nd warning letter/notice	Jan 1st	\$105.00	\$105.00	\$110.00	\$110.00	\$110.00
Issuance of 3rd warning letter/notice, if warranted	Jan 1st	\$210.00	\$215.00	\$215.00	\$220.00	\$220.00
Fees for services and materials expended by the Township in carrying out work required in the removal or alteration of any building or structure in contravention	Jan 1st	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%	Township's expenses + 10%
Issuance of a summons	Jan 1st	\$535 + legal fees	\$540 + legal fees	\$545 + legal fees	\$550 + legal fees	\$560 + legal fees
HST is to be added to all fees listed above						

User Fees/Permits and Other Charges

Katrine Community Centre

Description	Effective Date	2021	2022	2023	2024	2025
Rental fees						
Main Hall (Friday to Sunday)	Jan 1st	\$170.00	\$175.00	\$180.00	\$190.00	\$195.00
Main Hall (Friday to Sunday) with kitchen	Jan 1st	\$280.00	\$290.00	\$300.00	\$310.00	\$315.00
Main Hall (Friday to Sunday) with bar	Jan 1st	\$225.00	\$230.00	\$240.00	\$245.00	\$255.00
Main Hall (Friday to Sunday) with kitchen & bar	Jan 1st	\$340.00	\$350.00	\$360.00	\$370.00	\$380.00
Main Hall (Monday to Thursday)	Jan 1st	\$115.00	\$115.00	\$120.00	\$125.00	\$125.00
Main Hall (Monday to Thursday) with kitchen	Jan 1st	\$225.00	\$230.00	\$240.00	\$245.00	\$255.00
Main Hall (Monday to Thursday) with bar	Jan 1st	\$225.00	\$230.00	\$240.00	\$245.00	\$255.00
Main Hall (Monday to Thursday) with kitchen & bar	Jan 1st	\$340.00	\$350.00	\$360.00	\$370.00	\$380.00
Main Hall - Short rental (Under 4 hours)	Jan 1st	\$55.00	\$60.00	\$60.00	\$60.00	\$65.00
Main Hall - Funeral	Jan 1st	\$55.00	\$60.00	\$60.00	\$60.00	\$65.00
Lower Hall (Friday to Sunday)	Jan 1st	\$140.00	\$145.00	\$150.00	\$155.00	\$160.00
Lower Hall (Friday to Sunday) with kitchen	Jan 1st	\$200.00	\$205.00	\$210.00	\$215.00	\$220.00
Lower Hall (Monday to Thursday)	Jan 1st	\$95.00	\$100.00	\$100.00	\$105.00	\$110.00
Lower Hall (Monday to Thursday) with kitchen	Jan 1st	\$150.00	\$155.00	\$160.00	\$165.00	\$170.00
Lower Hall - Short rental (Under 4 hours)	Jan 1st	\$45.00	\$45.00	\$50.00	\$50.00	\$50.00
Lower Hall - Funeral	Jan 1st	\$45.00	\$45.00	\$50.00	\$50.00	\$50.00
Cleaning/Damage Deposit (Added to rental fee)	Jan 1st	\$115.00	\$140.00	\$170.00	\$200.00	\$225.00
Cleaning/Damage Deposit - Short term or funeral (Added to rental fee)	Jan 1st	\$55.00	\$60.00	\$60.00	\$60.00	\$65.00
All rental fees for the Katrine Community Centre are reduced by 50% when the rental is being held by a non-profitable or charitable organization						
HST is included in all fees listed above						

Schedule "A" - By-law # 8-2024 - Page 14 of 14

Description	Effective Date	2021	2022	2023	2024	2025
<u>Business Development Services - Non-ACED Members</u>						
Administrative fee - Custom directory listing	Jan 1st	n/a	n/a	n/a	\$25.00	\$25.00
Administrative fee - consultation (1 hour)	Jan 1st	n/a	n/a	n/a	\$65.50	\$68.12
Business support services (hourly)	Jan 1st	n/a	n/a	n/a	\$65.50	\$68.12
Funding application support (hourly)	Jan 1st	n/a	n/a	n/a	\$74.22	\$77.19
Marketing & promotional support (hourly)	Jan 1st	n/a	n/a	n/a	\$34.97	\$38.71
Site visit trip fee (per KM)	Jan 1st	n/a	n/a	n/a	\$0.75	\$0.75
<u>Business Development - ACED Members</u>						
Funding application support (hourly)	Jan 1st	n/a	n/a	n/a	\$50.00	\$52.00
<u>Economic & Community Development Services - Non-ACED Members</u>						
Administrative fee - event listing	Jan 1st	n/a	n/a	n/a	\$20.00	\$20.00
Administrative fee - council delegation	Jan 1st	n/a	n/a	n/a	\$74.22	\$77.19
Administrative fee - project consultation (1 hour)	Jan 1st	n/a	n/a	n/a	\$65.50	\$68.12
Communications & marketing support (hourly)	Jan 1st	n/a	n/a	n/a	\$34.97	\$38.71
Municipal funding application support (hourly)	Jan 1st	n/a	n/a	n/a	\$74.22	\$77.19
Regional project inclusion	Jan 1st	Determined on a case specific basis				
Site visit trip fee (per KM)	Jan 1st	n/a	n/a	n/a	\$0.75	\$0.75
<u>Economic & Community Development Services - ACED Members</u>						
Municipal funding application support (hourly)	Jan 1st	n/a	n/a	n/a	\$50.00	\$52.00
<u>Other Services - Non-ACED Members</u>						
General support for other services (hourly)	Jan 1st	n/a	n/a	n/a	\$65.50	\$68.12
HST is to be added to all fees listed above						

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

By-Law #10-2024

Being a by-law to establish a Committee of Adjustment
and repeals By-law #47-2023

WHEREAS Section 44(1) of the Planning Act, R.S.O. 1990, Chapter P.13, as amended, may by by-law constitute and appoint a Committee of Adjustment.

AND WHEREAS the powers of a Committee of Adjustment are set out in Section 45 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended;

NOW THEREFORE the Council of The Municipal Corporation of the Township of Armour enacts as follows:

1. The following persons are hereby appointed and shall hereafter constitute the Committee of Adjustment of the Township of Armour:
 1. Rod Ward
 2. Rod Blakelock
 3. Jerry Brandt
 4. Wendy Whitwell
 5. Dorothy Haggart-Davis
 6. Lawrence Bandi
2. The members of the committee who are not members of municipal council shall hold office for the term of the council that appoint them and the members of the committee who are members of municipal council shall be appointed annually.
3. This By-law repeals By-law #47-2023.
4. The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.
5. That this By-law shall come into force and effect on the date of passing.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 13th day of February, 2024.

Rod Ward, Mayor

John Theriault, Clerk

BY-LAW #11-2024

Being a by-law to confirm the proceedings
of Council at its meeting.

WHEREAS Section 5 of the *Municipal Act*, S.O. 2001, Chapter M.25, as amended, requires a municipal Council to exercise its powers by by-law, except where otherwise required;

AND WHEREAS Council or a Committee of Council often authorizes action to be taken which does not lend itself to an individual by-law;

AND WHEREAS the Council of the Township of Armour deems it desirable to confirm the proceedings of Council at its meetings hereinafter set out.

Be it enacted as a By-law of The Municipal Corporation of the Township of Armour hereby enacts as follows:

1. Ratification and Confirmation

That the action of this Council at its meetings set out below with respect to each motion, resolution and other action passed and taken by this Council at its meetings (except where the prior approval of The Ontario Land Tribunal (OLT) is required) is hereby adopted, ratified and confirmed as if such proceedings and actions were expressly adopted and confirmed by By-law;

Regular Council Meetings

- January 9, 2024
- January 23, 2024

Public Meeting:

- January 9, 2024 – ZBA and OPA5

2. Execution of all Documents

That the Mayor of the Council and the proper officers of the Township of Armour are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor and Clerk are hereby authorized and directed to execute all necessary documents and to affix the corporate seal of the Township of Armour to such documents.

3. Administrative Corrections

The Clerk of the Township of Armour is hereby authorized to make any minor modifications or corrections of an administrative, numeric, grammatic, semantic or descriptive nature or kind to the by-law and schedule(s) as may be deemed necessary after the passage of this by-law, where such modifications or corrections do not alter the intent of the by-law.

4. That this by-law shall come into force and effect on the date of passing.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 13th day of February, 2024.

Rod Ward, Mayor

John Theriault, Clerk

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

BY-LAW # 12-2024

Being a By-law to Appoint By-law Enforcement Officers

WHEREAS the Municipal Act, 2001, Section 23.2(1)(c) permits a municipality to delegate certain legislative and quasi-judicial powers to an individual who is an officer, employee or agent of the municipality;

AND WHEREAS the Police Services Act, R.S.O. 1990, Chapter P.15, Section 15(1) states that a Municipal Council may appoint persons to enforce municipal by-laws;

AND WHEREAS the Building Code Act, S.O. 1992 Chapter 23, Section 3(2) states that the council of each municipality shall appoint a chief building official and such inspectors as are necessary for the enforcement of this Act in the areas in which the municipality has jurisdiction;

AND WHEREAS the Building Code Act, S.O. 1992 Chapter 23, Section 15(2)(2) allows an officer who finds that a property does not conform with any of the standards specified in a by-law may issue an order;

AND WHEREAS the Council of the Township of Armour deems it necessary to appoint By-Law Enforcement Officers and Inspectors for Building Code Act enforcement;

NOW THEREFORE the Council of the Municipal Corporation of the Township of Armour enacts as follows:

1. That Jason Newman be and is hereby appointed as Senior By-law Enforcement Officer and Bryan Austin is hereby appointed as By-law Enforcement Officer for the Township of Armour.
2. That Jason Newman and Bryan Austin be and are hereby appointed Inspectors under the direction of the Chief Building Official to investigate and enforce the Building Code Act.
3. That By-law #65-2018 is hereby repealed.
4. That this By-law shall come into force and effect on the date of passing.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council
this 13th day of February, 2024.

Rod Ward, Mayor

John Theriault, Clerk

TOWNSHIP OF ARMOUR
2023 FINANCIAL STATEMENT as of December 31, 2023
OPERATING STATEMENT

DEPARTMENT	2023 BUDGETED REVENUES	2023 ACTUAL REVENUES	2023 PERCENTAGE COLLECTED	2023 BUDGETED EXPENDITURES	2023 ACTUAL EXPENDITURES	2023 PERCENTAGE SPENT	2023 BUDGET BALANCE	COMMENTS
<u>GENERAL GOVERNMENT</u>								
Municipal taxation	(\$3,152,973)	(\$3,252,649)	103.16%	\$60,000	\$61,627	102.71%	\$98,049	
Council	\$0	\$0	n/a	\$138,800	\$127,637	91.96%	\$11,163	
General Government	(\$1,161,910)	(\$1,061,414)	91.35%	\$971,600	\$1,165,345	119.94%	(\$294,240)	Surplus transferred to reserves \$358,387.81
Elections	\$0	\$0	n/a	\$5,000	\$5,000	100.00%	\$0	
<u>PUBLIC PROTECTION</u>								
Fire Department	(\$1,300)	(\$1,405)	108.04%	\$300,519	\$316,227	105.23%	(\$15,603)	Surplus transferred to reserves \$17,842.68
Policing	(\$7,974)	(\$7,662)	96.08%	\$409,000	\$407,413	99.61%	\$1,274	
Building	(\$202,100)	(\$199,119)	98.53%	\$202,100	\$199,119	98.53%	\$0	
By-law Enforcement	(\$62,500)	(\$86,658)	138.65%	\$116,430	\$115,778	23.00%	\$24,810	
Animal control	(\$1,490)	(\$2,125)	142.62%	\$3,150	\$2,678	85.02%	\$1,107	
Emergency Management	\$0	\$0	n/a	\$16,224	\$9,532	58.75%	\$6,692	
<u>TRANSPORTATION</u>								
Roads - Maintenance	(\$9,000)	(\$15,394)	171.05%	\$661,822	\$549,915	83.09%	\$118,302	
Roads - Winter Control	\$0	\$0	n/a	\$322,000	\$348,357	108.19%	(\$26,357)	
Totals Roads	(\$9,000)	(\$15,394)	171.05%	\$983,822	\$898,272	91.30%	\$91,945	
<u>ENVIRONMENT</u>								
Waste Management	(\$225,150)	(\$259,005)	115.04%	\$454,300	\$475,690	104.71%	\$12,465	
Armour's Environmental Services	(\$138,267)	(\$138,267)	100.00%	\$83,200	\$85,998	103.36%	(\$2,798)	Surplus transferred to reserves \$16,419.20
<u>HEALTH SERVICES</u>								
Public Health Services	\$0	\$0	n/a	\$174,000	\$172,081	98.90%	\$1,919	
Social & Family Services	\$0	\$0	n/a	\$305,000	\$304,690	99.90%	\$310	
<u>RECREATION & CULTURE</u>								
Arena	\$0	\$0	n/a	\$155,609	\$139,559	89.69%	\$16,050	
Summer Program	\$0	\$0	n/a	\$3,500	\$0	0.00%	\$3,500	
Parks	\$0	\$0	n/a	\$67,000	\$54,490	81.33%	\$12,510	
Recreation and KCC	(\$49,290)	(\$38,664)	78.44%	\$144,500	\$130,160	90.08%	\$3,714	Surplus transferred to reserves \$23,939.95
Historical Society/Museum	(\$14,000)	(\$7,479)	53.42%	\$49,800	\$34,924	70.13%	\$8,356	
Library	\$0	\$0	n/a	\$67,780	\$67,780	100.00%	\$0	
Totals - Parks & recreation	(\$63,290)	(\$46,144)	72.91%	\$488,189	\$426,913	87.45%	\$44,130	
<u>PLANNING & DEVELOPMENT</u>								
Economic Development	(\$399,628)	(\$377,693)	94.51%	\$399,628	\$377,693	94.51%	\$0	
Planning	(\$25,000)	(\$10,582)	42.33%	\$88,500	\$79,914	90.30%	(\$5,832)	
	(\$424,628)	(\$388,276)	91.44%	\$488,128	\$457,607	0.00%	(\$5,832)	
<u>Total Operating Budget</u>	(\$5,450,582)	(\$5,458,118)	100.14%	\$5,199,462	\$5,231,607	100.62%	(\$24,610)	

CAPITAL STATEMENT - Page 1

DEPARTMENT	2023 BUDGETED REVENUES	2023 ACTUAL REVENUES	2023 PERCENTAGE COLLECTED	2023 BUDGETED EXPENDITURES	2023 ACTUAL EXPENDITURES	2023 PERCENTAGE SPENT	2023 BUDGET BALANCE	COMMENTS
<u>General Government</u>								
Office phone upgrade	(\$15,000)	(\$13,061)	n/a	\$15,000	\$13,061	87.07%	\$0	Project completed
Office - Replace outside railings	(\$20,000)	(\$12,728)	n/a	\$20,000	\$12,728	63.64%	\$0	Project completed
Office - Replace roof	(\$20,000)	(\$10,787)	n/a	\$20,000	\$10,787	53.94%	\$0	Project completed
Purchase of by-law vehicle	\$0	(\$35,957)	n/a	\$0	\$35,957	n/a	\$0	Project completed
Sub-total General Government	(\$55,000)	(\$72,534)	n/a	\$55,000	\$72,534	n/a	\$0	
<u>Roads</u>								
Various roads - 2" lift gravel	(\$238,861)	(\$45,796)	19.17%	\$281,915	\$45,796	16.24%	\$43,054	Project completed waiting for final invoice
Various roads - Surface treat.	(\$105,657)	(\$105,657)	100.00%	\$148,723	\$148,748	100.02%	(\$25)	Project completed
Drop in sanding unit	(\$15,000)	(\$10,432)	69.55%	\$15,000	\$10,432	69.55%	\$0	Project completed
Roads storage bldg - electricity	(\$7,500)	(\$5,815)	77.53%	\$7,500	\$5,815	77.53%	\$0	Project completed
North Pickerel Bridge	\$0	\$0	n/a	\$0	\$6,633	n/a	(\$6,633)	2024 project
Sub-total Roads	(\$367,018)	(\$167,700)	45.69%	\$453,138	\$217,425	47.98%	\$36,395	
<u>Waste Management</u>								
Replace garbage compactor	\$0	(\$1,200)	n/a	\$15,000	\$12,000	80.00%	\$4,200	Project completed
Skid steer rebuild	\$0	\$0	n/a	\$30,000	\$13,941	46.47%	\$16,059	Project completed
Purchase of Food Cyclers	\$0	\$0	n/a	\$0	\$490	n/a	(\$490)	Project completed
Sub-total Waste Management	\$0	(\$1,200)	n/a	\$45,000	\$26,431	58.73%	\$19,769	
<u>Parks & Recreation</u>								
KCC - Upgrades to building	(\$173,000)	(\$171,064)	n/a	\$193,000	\$191,064	99.00%	\$0	Project nearing completion
KCC - Digital sign	\$0	\$0	n/a	\$0	\$0	n/a	\$0	Will be done in 2024
Sub-total parks & Recreation	(\$173,000)	(\$171,064)	98.88%	\$193,000	\$191,064	99.00%	\$0	
Subtotal capital budget	(\$595,018)	(\$412,497)	69.33%	\$746,138	\$507,453	68.01%	\$56,165	

CAPITAL STATEMENT - Page 2

DEPARTMENT	2023 BUDGETED REVENUES	2023 ACTUAL REVENUES	2023 PERCENTAGE COLLECTED	2023 BUDGETED EXPENDITURES	2023 ACTUAL EXPENDITURES	2023 PERCENTAGE SPENT	2023 BUDGET BALANCE	COMMENTS
<u>Historical Society</u>								
Watt House - Storage building	(\$62,000)	(\$138,600)	223.55%	\$162,000	\$175,230	108.17%	\$63,370	Project completed, waiting for final invoices
	(\$62,000)	(\$138,600)	223.55%	\$162,000	\$175,230	108.17%	\$63,370	
<u>Planning</u>								
Water & Sewer expansion study	(\$100,000)	\$0	0.00%	\$100,000	\$0	0.00%	\$0	
CPPS implementation	(\$25,000)	\$0	0.00%	\$25,000	\$0	0.00%	\$0	
Industrial Park development	(\$550,000)	(\$25,526)	4.64%	\$550,000	\$40,704	7.40%	(\$15,178)	Internet connection, waiting for 50% grant
Purchase of land	(\$215,000)	\$0	0.00%	\$215,000	\$0	0.00%	\$0	
Sub-total Planning	(\$890,000)	(\$25,526)	2.87%	\$890,000	\$40,704	4.57%	(\$15,178)	
Subtotal capital budget	(\$952,000)	(\$164,126)	17.24%	\$1,052,000	\$215,934	20.53%	\$48,193	
Total capital budget	(\$1,547,018)	(\$576,624)	37.27%	\$1,798,138	\$723,386	40.23%	\$104,358	
Totals	(\$6,997,600)	(\$6,034,742)	86.24%	\$6,997,600	\$5,954,994	85.10%	\$79,748	TOTAL OPERATING & CAPITAL BUDGETS
					Projected revenues:		\$0	
					Projected expenditures:		\$0	
					Projected surplus(deficit)		\$79,748	

Planning Department Report



Consents

Roll #	Address	Date	File #	Status	Note
2-23700; 2-29200; 2-29300	Con 9 Lot 20, Con 10 Lot 20	01/23/2024	B-075/22 & B-076/22	FUP with Applicant - Agreements	Lot addition of two lots to 2-29300 New: 42R-22252
3-04850	Con 11, Part Lot 21	11/22/2021		Pre-Consultation / Studies Required	Sever 10 Acre Waterfront Lot to create 2 new seasonal residential lots
1-09102	875 B Cherry Hill Road	01/19/2024	B-001/22	All conditions satisfied - file closed	Exemption from 8-2022
3-23900	670 Berriedale Road	10/02/2023	B-048/22; B-049/22; B-050/22; B-051/22	Notice of Decision - FUP w Applicant	Create 4 new commercial lots + retained
1-43200 / 1-43300	442 Three Mile Lake Road	02/05/2024	B-036/22	Road Deviation to be transferred	Unmerge lots to create 2 residential properties
2-10200	Con 7 & 8, Part Lots 17 & 18	05/10/2023	B-055/22 & B-056/22	B-056/22 conditions satisfied	Create 2 new lots + retained - Aggregate Area
1-04800	268 Sunset Pass	10/02/2023	B-004/23 & B-005/23	File Closed - All Conditions Satisfied	Create 2 new lots + retained
3-04000	173 Elk Road	10/23/2023	B-013/23; B-014/23; B-015/23; B-016/23	Suitable Entrance - Condition Satisfied	Create 4 new lots + retained
1-59501	572 Ferguson Road	05/11/2023	B-099/22; B-100/22; B-101/22; B-102/22; B-103/22	Notice of Decision	Create 5 new lots + retain RC-25
3-19700	Con 13 Part Lot 11	11/25/2022		Legal, CBO, By-law, Engineers Involved	Site Alteration / Rezoning issue / FP update
3-09000	68 Berriedale Road	03/06/2023		Pre-Consultation	Applicant proposing revised consent application
2-17600	13 Garage Road	03/08/2023		Awaiting Application	Proposing 2 new residential lots
2-10500	371 Relative Road	01/18/2024	B-011/23 & B-012/13	All conditions satisfied - Need Survey	Create 2 new lots + retained - Stop Work Order Lifted 10/2022
3-05410	1761 Pickerel & Jack Lake Road	11/24/2022		Awaiting Application	Create 1 new lot + retained
3-23900	Con 14, Part Lot 11	04/03/2023		Legal Advice First on Consent	land lease community with approx 22 homes
3-24300	Con 14, Part Lot 14	01/24/2023	B-024/23	All conditions satisfied - file closed	Create 1 new lot + retained
1-63700	723 Skyline Drive	01/10/2024	B-032/23, B-033/23, B-034/23; B-035/23	Notice of Passing - OPA & ZBA	Sever merged lots to create 4 new residential lots - OPA required
3-07800	151 Stoney Road	08/01/2023		Awaiting Application	Create new lot + retained (original lot of record)
3-02500	96 Pickerel & Jack Lake Road	12/01/2023		Awaiting Revised Application	Create 1 new lot + retained in CHMH
SOLAR	221 Peggs Mountain Road	01/11/2024		Pre-consultation meeting	Solar Battery Storage Facility
3-11500	365 N Pickerel Lake Road	10/18/2023		Pre-consultation	Create 3 new lots + Retained
2-05102	1409 Chetwynd Road	01/10/2024	B-039/23 & B-040/23	Awaiting Planning Board Decision	Create 2 new lots + Retained
3-19105	446 Berriedale Road	11/03/2023		Pre-consultation	FP area by OLS required to ensure 2 acres of developable land
3-12401	90 Ely Side Road	01/11/2024		Pre-consultation	Flag Lot ZBA will apply if passed
2-00300	221 Peggs Mountain Road	02/07/2024		Pre-consultation meeting	Create 2 new lots + Retained

Planning Department Report

Site Plans

Roll #	Address	Date	File #	Status	Note
2-27100	Con 10 Pt Lot 6	12/01/2023	Partial Refund of Site Works	SPA Registered - LOC File Remains Open	Commercial Development - Industrial Park 2
3-22400	385 Kent Road	06/15/2022		Awaiting Application	RC use - 5 off grid cabins
3-23905	809 Berriedale Road	06/14/2023		File Closed - LOC File Remains Open	New rural industrial business
2-07015	51 Commercial Drive	02/28/2023		Pre-Consultation - PJR Required	Second commercial building w 8 residential units on 2nd storey
3-23900	Con 14, Part Lot 11	04/03/2023		Awaiting Application	land lease community with approx 22 homes
3-07625	Con 11 Part Lot 32	09/13/2023		Shoreline Rehabilitation Plan	Tim Bryson sent recommendations via email
2-29412	790G Garage Road	01/04/2024		Pre Pre-consultation	Storm Water Management Plan also required

Subdivisions

Roll #	Address	Date	File #	Status	Note
1-08900	Cherry Hill Rd / Deer Lake	01/25/2024		Revised proposal submitted	14 lot subdivision with common element road - New Lake Study
2-13400	Hill Top Road	01/05/2022		Pre Pre-Consultation	120 lot subdivision
3-18900	North Pickerel Lake Road	05/03/2022		Awaiting Application	Proposing 16 lot subdivision - 5th concept

Shore Roads / Road Allowances

Roll #	Address	Date	File #	Status	Note
3-04400	1181A Pickerel & Jack Lake Rd	04/28/2021		Draft Survey to be registered	
3-19700	589 Berriedale Road	11/01/2022		Letter to Applicant	Road Allowance between Lot 10 & 11, Con 13
1-60200	33 Maple Lane	11/15/2023		Legal	Registered survey received 09/05/2023
2-27500	Con 10 Part Lot 7	11/29/2023		Letter to Property Owner	Trf travelled road to allow for road frontage

Zonings

Roll #	Address	Date	File #	Status	Note
2-28400	Con 10 Lot 12	05/02/2022		Pre Pre-Consultation	Three Phased Development of 100 acre lot
3-22400	385 Kent Road	06/15/2022		Awaiting Application	Ru to RC
2-07015	51 Commercial Drive	02/28/2023		Pre-Consultation- PJR Required	Site Specific - Commercial w Residential units
ZBA	Additional Residential Units	04/11/2023		Draft to Council	in conjunction with OPA4 - Bill 23
3-23900	Con 14 Pt Lot 11	04/03/2023		Awaiting Application	Proposing 22 lot leased land - not separate lots
3-19722	Con 13, Part Lot 11	09/05/2023		Municipal Planner concern of OPA too	Engineers agree to adjust FP mapping
1-64000	723 Skyline Drive	02/02/2024	B-032/23, B-033/23, B-034/23; B-035/23	File Closed - By-law 5-2024	Sever merged lots to create 4 new residential lots - OPA required
ZBA		02/27/2024		Public Meeting - Notice Circulated	Flag Lots

Planning Department Report

Official Plan

Roll #	Address	Date	File #	Status	Note
ARMOUR	OPA4	08/25/2023		ARUs / Site Plan / Backlot / Frontages	Multi updates pending once legislation in place - Bill 23 / 97
1-64000	723 Skyline Drive	02/02/2024	B-032/23, B-033/23, B-034/23; B-035/23	File Closed - By-law 6-2024	Sever merged lots to create 4 new residential lots - OPA required

Minor Variance

Roll #	Address	Date	File #	Status	Note
1-20180	467 Doe Lake Road	12/20/2023		File Closed	Condition for Consent B-054/21
1-29525	261 Owl Lake Road	11/21/2023		Awaiting Application	Accessory Dwelling Unit
1-17600	308 Doe Lake Road	11/30/2023		Awaiting Application	Extend Encroached Deck in length along the dwelling
1-16600	20 Snowshoe Lane	01/15/2024		Awaiting Application	CBO supported 01/15/2024 - further encroach w dwelling addition
1-11000	576 Doe Lake Peninsula	02/06/2024		Awaiting Application	CBO supported 01/23/2024 - deck encroachment

TOTAL # OF TELECONFERENCE PRE-CONSULTATION MEETINGS TO DATE FOR 2024: 3

BUILDING PERMIT REPORT

February 2024



CURRENT PERMITS

2022 Permits

PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
22-107	4919 000 003 11145	November 24 2022	Con 12 RP42R13517 Part 1	Garage	FINAL	Renewal #21-075
22-110	4919 000 003 11145	November 25 2022	Con 12 RP42R13517 Part 1	New Home	FINAL	Renewal #21-074, Tarion #112436

2023 Permits

23-001	4919 000 002 00200	January 5 2023	Con 6 Lot 2	Home Addition	INSUL/VB	Renewal #17-052, #19-020, #21-094, Sent letter
23-006	4919 000 001 31016	February 10 2023	Lot 9 Plan M444	Seasonal Residence	OCCUPANCY	Renewal #21-003, Sent letter
23-009	4919 000 001 03900	February 24 2023	Con 1 Lot 4	Foundation Repairs	FINAL FAILED	Renewal #21-029, Sent letter
23-010	4919 000 001 03900	February 24 2023	Con 1 Lot 4 RP PSR552 Part 4	Seasonal Residence	INSUL/VB	Renewal 16-14, 18-075, 20-041, 21-030, Sent letter
23-011	4919 000 002 04703	February 24 2023	Con 6 Lot 17 RP 42R21232 Part 1	New Home	INSUL/VB	Renewal #21-033, Tarion #106661, Sent letter
23-014	4919 000 001 63500	February 24 2023	Con 4 Lot 17 Part 1	New Home	PLUMB/RI	Renewal #21-049, Tarion #107261, Sent letter
23-017	4919 000 001 06520	February 24 2023	Con 1 Lot 14 RP 42R13566 Part 2	Log Home	FRAME	Renewal #21-059, Tarion #108021, Sent letter
23-018	4919 000 001 06520	February 24 2023	Con 1 Lot 14 RP 42R13566 Part 2	Log Garage		Renewal #21-060, Sent letter
23-019	4919 000 001 72900	February 24 2023	Con 5 Lot 17 Part 5 Plan PSR-1997	Seasonal Residence	INSUL/VB	Renewal # 21-069, Sent letter
23-020	4919 000 003 05600	February 24 2023	Con 11 Lot 26 RP 42R19771 Part 1	New Home	OCCUPANCY	Renewal 19-025, #21-084, Tarion #58028, Sent letter
23-021	4919 000 001 32900	February 24 2023	Con 2 Lot 25 RP 42R10868 Pt 1	Games Building	INFLOOR HEATING	Renewal #19-063, #21-086, Sent letter
23-022	4919 000 002 01500	February 24 2023	Con 6 Lot 5	Home Alterations/Repairs	OCCUPANCY	Renewal #20-026, #21-087, Sent letter
23-024	4919 000 001 31018	March 14 2023	Plan M445 Lot 10	New Home	FRAME	Tarion #113080
23-025	4919 000 001 03200	February 22 2023	Con 1 Pt Lot 4 PCL	Home Addition		Renewal #22-013
23-028	4919 000 001 59320	March 6 2023	Con 4 PT Lot 3	Dock		
23-029	4919 000 001 77300	March 17 2023	Con 5 PT Lot 20 Plan PSR-1721	Home Addition	FRAME	
23-030	4919 000 001 09100	May 1 2023	Con 1 PT Lots 26 and 27	Log Home	BACKFILL	Tarion #113079
23-031	4919 000 002 01424	March 28 2023	Plan 42M675 Lot 2	New Home	INSUL/VB	Tarion #113078
23-032	4919 000 002 01424	March 28 2023	Plan 42M675 Lot 2	Garage	OCCUPANCY	
23-033	4919 000 003 05060	February 27 2023	Plan 42M662 Lot 6	New Home	BACKFILL	Renewal #21-077, Tarion #113077
23-034	4919 000 003 05060	February 27 2023	Plan 42M662 Lot 6	Garage	FOUNDATION	Renewal #21-078
23-035	4919 000 003 05060	February 27 2023	Plan 42M662 Lot 6	Boathouse		Renewal #21-079
23-036	4919 000 003 05060	February 27 2023	Plan 42M662 Lot 6	Bunkie		Renewal #21-080
23-037	4919 000 002 29406	February 27 2023	Plan 42M632 Lot 4	Seasonal Residence	INSUL/VB	ORDER ON FOUNDATION/SITE PLAN, Renewal #21-085
23-039	4919 000 002 00300	February 27 2023	Con 6 Lot 3	Major Home Renovation	OCCUPANCY	Renewal #21-109
23-042	4919 000 001 20612	February 27 2023	Plan M451 Lot 7 PCL	New Home	PARTIAL OCCUPANCY	Tarion #109754, Renewal #22-001
23-043	4919 000 003 22100	March 20 2023	Con 13 PT Lot 25	Deck Alterations	FRAME	

BUILDING PERMIT REPORT

February 2024

23-044	4919 000 002 29700	In Review	Con 10 Lot 24	New Foundation/Pre-fab Trailer		
23-045	4919 000 001 79900	March 22 2023	Con 5 PT Lot 21 Plan PSR-1659	Garage	FRAME	Renewal #2022-071
23-047	4919 000 001 59100	March 29 2023	Con 4 Lot 1 PCL 5137	New Home	FRAME	Tarion #110662, Renewal #2022-010
23-049	4919 000 003 17900	March 22 2023	Con 13 PT Lot 6	Utility Shed	FRAME	Renewal #18-71, #19-074, #22-005
23-050	4919 000 002 28600	April 18 2023	Con 10 Lot 14	Log Home	INSUL/VB	Tarion #113497
23-051	4919 000 001 55400	April 24 2023	Plan M261 Lot 23	Bedroom Addition	OCCUPANCY	
23-052	4919 000 001 73400	April 13 2023	Con 5 PT Lot 17	Shipping Container		Renewal #2022-008
23-053	4919 000 001 20602	April 25 2023	Plan M451 Lot 2	Deck	FOOTINGS	
23-056	4919 000 001 60900	April 28 2023	Con 4 PT Lot 6 RP	Seasonal Residence		
23-057	4919 000 001 70150	April 24 2023	Con 5 PT Lot 12	New Home	FRAME	Tarion #113680
23-060	4919 000 002 13500	April 26 2023	Plan 315 Lot 48	Pre-Fab Shop Repairs	FRAME	
23-061	4919 000 002 17605	April 25 2023	Con 8 PT Lot 11 RP	Quonset Hut	BACKFILL	Renewal #18-062, #22-007
23-062	4919 000 002 08304	May 8 2023	Con 7 PT Lot 6 RP	New Home	HVAC	Tarion #113681
23-063	4919 000 003 04300	May 8 2023	Con 11 PT Lot 19	Home Renovations	AIR BARRIER	
23-067	4919 000 003 07448	May 10 2023	Plan 42M618 Lot 4	Seasonal Residence	INSUL/VB	Renewal of #22-017
23-070	4919 000 001 74700	May 25 2023	Plan M237 Lot 8	Home Addition		
23-071	4919 000 001 78200	May 31 2023	Plan M237 Lot 3 PT Lot 2	Guest Sleeping Cabin		
23-072	4919 000 003 11010	June 5 2023	Con 12 PT Lot 9	Sunroom Addition	FINAL	
23-073	4919 000 003 21200	June 12 2023	Con 13 PT Lot 22	New Home		Tarion #114312
23-078	4919 000 001 26505	June 8 2023	Plan M91 PT BLK C RP 42R21762 P	New Home	OCCUPANCY	Severence from #1-26500, Renewal of #2022-022, Tarion #114392
23-079	4919 000 001 26505	June 8 2023	Plan M91 PT BLK C RP 42R21762 P	Garage	FRAME	Severence from #1-26500, Renewal of #2022-023
23-080	4919 000 002 29400	May 31 2023	Plan 42M632 Lot 1 PCL 27253	Seasonal Residence	FINAL FAILED	Renewal of #2022-024
23-081	4919 000 002 29400	May 31 2023	Plan 42M632 Lot 1 PCL 27253	Guest Sleeping Cabin	FRAME	Renewal of #2022-025
23-082	4919 000 002 29400	May 31 2023	Plan 42M632 Lot 1 PCL 27253	Garage	FRAME	Renewal of #2022-026
23-085	4919 000 001 59410	June 9 2023	Con 4 PT Lot 4	New Home	OCCUPANCY	Tarion #30596, Renewal of #16-26,18-020, 19-002, 22-031
23-086	4919 000 003 12300	June 9 2023	Con 12 PT Lot 19	Home Repairs/Addition	INSUL/VB	Renewal of #15-51 & 17-59, 19-036, 22-032
23-087	4919 000 003 05215	June 9 2023	Con 11 PT Lot 22	Dormer/Roof (Home)	INSUL/VB	Renewal of #17-21, 19-055, 22-033
23-088	4919 000 001 79800	June 8 2023	Lot 21 Con 5 Pt 10	Shed	FRAME	Renewal of #12-03, 15-54, 19-057, 22-034
23-090	4919 000 003 23905	June 30 2023	Con 14 PT Lot 11	Pre-fab Commercial Manufacturing Business	BACKFILL	
23-091	4919 000 001 25200	June 8 2023	Lot 20 Plan M91	Convert Garage to Living		Renewal of #19-077, 22-036
23-096	4919 000 001 30265	June 21 2023	Con 2 PT Lot 15	New Home	PLUMB/RI	
23-097	4919 000 002 28208	June 20 2023	Con 10 PT Lot 11	Storage Shed	REVOKED	
23-098	4919 000 001 06632	July 4 2023	Plan 42M642 Lot 5	Deck		

BUILDING PERMIT REPORT

February 2024

23-099	4919 000 002 27100	June 23 2023	Con 10 PT Lot 6	Manufacturing Facility	AIR BARRIER	
23-102	4919 000 003 15800	June 30 2023	Plan M242 Lot 13	Storage Garage	FOOTINGS	
23-103	4919 000 001 07500	July 7 2023	Con 1 PT Lot 18	Sunroom Addition	FRAME	
23-104	4919 000 002 28208	July 7 2023	Con 10 PT Lot 11	Deck	FINAL FAILED	
23-105	4919 000 001 73400	July 6 2023	Con 5 PT Lot 17	Home Addition	INSUL/VB	Renewal of #2022-040
23-108	4919 000 001 09400	July 17 2023	Con 1 PT Lot 27	Garage/Shop	FOOTINGS/PLUMB RI	
23-109	4919 000 001 77400	July 13 2023	Con 5 PT Lot 20 PLAN PSR-1721	New Home	INSUL/VB	Tarion #111804, Renewal of #2022-046
23-111	4919 000 002 29404	July 13 2023	Plan 42M632 Lot 3	Seasonal Residence	OCCUPANCY	Renewal of #2022-050
23-112	4919 000 002 29404	July 13 2023	Plan 42M632 Lot 3	Garage	FINAL	Renewal of #2022-051
23-113	4919 000 003 00300	September 12 2023	Con 11 Lot 2	Hay Storage	BACKFILL	
23-115	4919 000 001 17100	July 26 2023	Con 2 PT Lot 7	Deck Extension	FOOTINGS	
23-118	4919 000 001 44500	July 26 2023	Plan M101 Lot 7	Shed		
23-119	4919 000 001 44500	July 26 2023	Plan M101 Lot 7	Deck		
23-121	4919 000 003 25610	August 8 2023	Con 14 PT Lot 26	New Home	FRAME	Tarion #114708
23-122	4919 000 001 50000	August 9 2023	Plan 270 PT Lot 23	Seasonal Residence	PLUMB/RI	Renewal of #20-091, #22-064, Tarion #85096
23-123	4919 000 003 22100	August 11 2023	Con 13 PT Lot 25	Seasonal Residence Repairs		
23-124	4919 000 001 04605	August 8 2023	Con 1 PT Lot 7	Home Alterations/Repairs	BACKFILL	
23-126	4919 000 003 07444	August 9 2023	Plan 42M618 Lot 6	Finish Seasonal Cabin	PLUMB/RI	
23-127	4919 000 001 24700	October 2 2023	Con 2 PT Lot 10 PCL 5988	Home Renovations	AIR BARRIER	
23-132	4919 000 001 17600	September 6 2023	Con 2 PT Lot 7	Restoration Repairs		
23-133	4919 000 003 26500	September 14 2023	Con 14 PT Lot 28	Seasonal Residence		
23-136	4919 000 001 47400	September 8 2023	Plan M101 Lot 34	Garage/Storage		Renewal of #21-088, #22-074
23-137	4919 000 002 08304	September 8 2023	Con 7 PT Lot 6	Deck	PIERS	
23-138	4919 000 003 21200	September 11 2023	Con 13 PT Lot 22 REM PCL 24498	Storage Shop	FOOTINGS	
23-139	4919 000 002 29700	In Review	Con 10 Lot 24	Shipping Container (A)		
23-140	4919 000 002 29700	In Review	Con 10 Lot 24	Shipping Container (B)		
23-142	4919 000 003 07650	September 12 2023	Con 11 PT Lot 32 RP 42R8820	Storage Shed	FOOTINGS	
23-143	4919 000 001 73602	September 18 2023	Con 5 PT Lot 18 PCL 4285	Living Room Addition	FRAME	
23-146	4919 000 001 04600	October 11 2023	Con 1 PT Lot 7 RP 42R4726	New Home	INSUL/VB	Tarion #115479
23-147	4919 000 001 04600	October 11 2023	Con 1 PT Lot 7 RP 42R4726	Garage	AIR BARRIER	
23-148	4919 000 003 05300	September 22 2023	Con 11 PT Lot 23 RP 42R9344	Garage/Storage	FRAME	
23-149	4919 000 002 02720	October 5 2023	Con 6 PT Lot 7 RP 42R10544	Seasonal Residence		
23-151	4919 000 001 18700	September 28 2023	Plan 185 Lot 5 Plan 42R-3166	Home Repairs/Alterations	BACKFILL	
23-153	4919 000 001 04605	October 4 2023	Con 1 PT Lot 7	Roof Repairs		
23-154	4919 000 001 50200	October 5 2023	Plan M270 Lot 21 PCL 15083	Storage	FOOTINGS	

BUILDING PERMIT REPORT

February 2024

23-155	4919 000 001 45200	October 10 2023	Plan M101 Lot 14	Home Addition	INSUL/VB	
23-156	4919 000 002 10200	October 3 2023	Con 7 PT Lots 17 and 18	New Home	PLUMB/RI	Tarion #114451
23-161	4919 000 001 45400	October 24 2023	Plan M101 Lot 15 PCL 7228	Garage		
23-162	4919 000 001 34700	October 24 2023	Con 3 PT Lot 7 PT PCL 10592	Home Repairs/Alterations	FOOTINGS	
23-163	4919 000 002 05102	November 6 2023	Con 6 PT Lot 20 RP 42R21688	New Home	FRAME	Tarion #115753
23-164	4919 000 003 27400	November 28 2023	Con 14 PT Lot 28 PCL 10338	New Home		Tarion #115752
23-166	4919 000 003 18904	November 16 2023	Con 13 PT Lot 8	New Home	PLUMB/RI	Tarion #115751
23-167	4919 000 002 10500	November 16 2023	Con 7 PT Lot 18	Sauna Addition	INSUL/VB	
23-168	4919 000 003 30000	November 24 2023	Plan 199 Lot 16	Home Addition	FRAME	
23-169	4919 000 002 02610	December 4 2023	Con 6 PT Lot 6 PT Lot 7	Storage Repairs/Alterations	FOOTINGS	
23-170	4919 000 001 59320	January 15 2024	Con 4 PT Lot 3	Gazebo	FINAL	

2024 Permits

24-001	4919 000 001 16600	In Review	Plan 158 Lot 4 TO 6	Home Addition		Pursing Minor Variance. Waiting for Survey from OLS
24-002	4919 000 003 05010	January 25 2024	Plan 42M662 Lot 8	New Home		
24-003	4919 000 002 17900	January 15 2024	Con 8 PT Lot 14	Storage	FINAL	
24-004	4919 000 003 07650	In Review	Con 11 PT Lot 32 RP 42R8820	Cottage Addition/Alterations		
24-005	4919 000 001 16700	In Review	Plan 158 Lot 1	Addition/Repairs		
24-006	4919 000 002 07008	January 24 2024	Con 7 PT Lot 5 RP 42R10640	Commercial Signage		
24-007	4919 000 001 49300	In Review	Plan M101 Lot 53 PCL 7980	Bunkie		
24-008	4919 000 001 54000	Waiting for Payment	Plan M261 Lot 37	Addition	FRAME	Formerly #2021-027
24-009	4919 000 001 11000	January 24 2024	Plan 184 PT Lot 11	Deck		
24-010	4919 000 001 18600	January 30 2024	Plan 185 Lot 4	Workspace with a Bathroom		
24-011	4919 000 001 34500	Rejected	Con 3 Lot 2	Shed		Permit not required for Sheds under 15m2
24-012	4919 000 001 34500	Rejected	Con 3 Lot 2	Bunkie		Owner wants to keep structure as a Storage Shed

DEMOLITION PERMITS

PERMIT #	ROLL #	DATE OF ISSUE	LEGAL DESCRIPTION	DEMOLITION PROJECT	COMMENTS
23-D1	4919 000 001 78200	May 31 2023	Plan M237 Lot 3 PT Lot 2	Demo Bunkie	
23-D6	4919 000 001 44500	July 26 2023	Plan M101 Lot 7	Demo Deck	
23-D7	4919 000 003 26500	September 14 2023	Con 14 PT Lot 28	Demo Cottage	
23-D9	4919 000 001 18600	January 25 2024	Plan 185 Lot 4	Demo Shed	FINAL
23-D17	4919 000 001 60900	April 28 2023	Con 4 PT Lot 6	Demo Cottage	
24-D1	4919 000 003 07650	January 24 2024	Con 11 PT Lot 32 RP 42R8820	Demo Addition	

PERMIT RENEWALS

PERMIT #	ROLL #	RENEWAL DATE	LEGAL DESCRIPTION	WORK TYPE	INSPECTIONS	COMMENTS
21-109	4919 000 002 00300	Waiting for Payment	Con 6 Lot 3	Alterations/Repairs	OCCUPANCY	

BUILDING PERMIT REPORT

February 2024

22-055	4919 000 002 17600	September 12 2023	Con 8 Pt Lot 11	Saw Cover Storage		
22-058	4919 000 002 05103	September 12 2023	Con 6 Pt Lot 20	New Home	INSUL/VB	Tarion #111807
22-062	4919 000 002 06501	September 12 2023	Con 7 PT Lot 2	Seasonal Residence Addition	INSUL/VB	
22-067	4919 000 002 10500	September 12 2023	Con 7 PT Lot 18	Barn Repairs		
22-070	4919 000 003 05610	September 12 2023	Con 11 PT Lot 26	Home Addition	OCCUPANCY	Final Electrical Required - Failed
22-077	4919 000 001 31018	November 6 2023	Plan M445 Lot 10	Shed	FRAME	
22-079	4919 000 002 22304	November 6 2023	Con 9 PT Lot 10	Garage/Storage	BACKFILL	
22-080	4919 000 002 15500	November 6 2023	Plan 315 Lot 30 PT Lot 28	Home Addition	INSUL/VB	
22-089	4919 000 003 22950	November 2 2023	Con 14 Lot 4	Home Addition	INSUL/VB	
22-090	4919 000 003 05300	November 6 2023	Con 11 Lot 23	Complete Cabin #8	INSUL/VB	
22-091	4919 000 003 19000	November 6 2023	Con 13 Lot 9	Seasonal Residence	PLUMB/RI	
22-092	4919 000 002 01432	November 6 2023	Lot 10 Plan M675	Garage	OCCUPANCY	
22-093	4919 000 002 01432	November 6 2023	Lot 10 Plan M675	New Home		Tarion #112221
22-097	4919 000 001 42200	December 8 2023	Con 3 PT Lots 11 and 12	Pre-fab Storage	FOOTINGS	
22-098	4919 000 002 06600	December 8 2023	Con 7 PT Lot 3	Deck	FRAME	Renewal #20-028
22-099	4919 000 001 08801	December 8 2023	Con 1 PT Lot 22	Deck Rebuild	DEFICIENCIES	Renewal #20-024
22-100	4919 000 001 31048	December 8 2023	Lot 25 PT 12 Plan M445	Garage	BACKFILL	Renewal #20-022
22-101	4919 000 001 31048	December 8 2023	Lot 25 PT 12 Plan M445	Home Addition	BACKFILL	Renewal #20-021, Tarion #112437
22-103	4919 000 002 28112	December 8 2023	Con 10 PT Lot 10 42R21218 Part 2	New Home	OCCUPANCY	Renewal #20-017, Tarion #72247
22-104	4919 000 003 19900	December 8 2023	Con 13 Lot 13	Deck Alterations		Renewal #20-003
22-105	4919 000 002 32700	November 28, 2023	Con 10 Lot 30 Part 33	New Home	OCCUPANCY	Renewal #20-049, Tarion #73637
22-106	4919 000 002 19400	December 8 2023	Con 8 Lot 25	Home Addition	FRAME	Renewal #18-003, 19-046, 20-072, 21-065
22-108	4919 000 001 31018	November 27 2023	Lot 10 RP42R17996 Part 1 Plan M445	Boathouse	INSUL/VB	Renewal #17-019, 18-043, 19-018, 21-082
22-114	4919 000 002 32400	January 17 2024	Con 10 Lot 30	Seasonal Residence	INSUL/VB	Renewal #18-076, #20-040, #21-097
22-115	4919 000 001 66110	January 17 2024	Con 8 Lot 11	Garage	FRAME	Renewal #15-009, #19-013, #21-095
22-117	4919 000 003 19900	January 17 2024	Con 13 Lot 13	Garage	INSUL/VB	Renewal #20-073
22-118	4919 000 001 30950	December 7 2023	Con 2 Lot 18 RP 42R7286 Part 4	Seasonal Residence	PLUMB/RI	Renewal #20-084
22-120	4919 000 001 22300	December 19 2023	Con 2 PT Lot 9	Seasonal Residence	OCCUPANCY	Renewal of #20-068
22-121	4919 000 002 03600	December 19 2023	Con 6 Lot 10	New Home	INSUL/VB	Renewal #21-039, Tarion #107260
22-122	4919 000 003 23600	January 17 2024	Con 14 Lot 8	Garage/Storage Addition	FRAME	Renewal 19-073, #21-102
22-123	4919 000 001 53600	January 10 2024	Plan M261 Lot 41	Deck Rebuild	FRAME	
22-124	4919 000 002 15550	December 18 2023	Plan 315 Lot 30 PT Lot 28	Home Renovations	INSUL/VB	
23-003	4919 000 002 29420	January 10 2024	Plan 42M632 Lot 10	Pole Barn	INSUL/VB	Renewal #19-023, #21-083

Heritage Festival 2024

February 2024 Report

Vendors Market Registrations to date (last year we had 55)	74
Food Vendor Registrations to date (in addition to above vendors)	8
Car Show Registrations to date	23
NEW Tractor Display Registrations to date	1

Booked:

Reptile Adventure Camp – booked January 24, 2024

Allways Antique Photo – booked January 24, 2024

Ken the Balloon Guy – booked January 25, 2024

Cathy Still – to sing O'Canada

Food Services to Date: Agricultural Society, Sugar Nuts Mini Donuts, Big Squeeze

Lemonade/Smoothie stand, The Banger, Robby Steed's Food Truck, J & G's Food Wagon,

Grand North Bison, Muskoka Vending (prepackaged snacks)

Live Entertainment – Tina Turley & New Boots and Christina Hutt

Portable Washrooms – 5 regular / 1 wheelchair accessible – booked January 26, 2024

Inflatables – 52' obstacle course, bounce combo, generators, dunk tank & two 20 x 20 tents
(all inflatables **fully staffed** – still need volunteer for dunk tank fundraiser) – booked
January 26, 2024

Face Painter – Olivia Richard-Ranta – booked January 26, 2024

In-town Shuttle Service – Wilson Transportation – booked January 29, 2024 (funding NOHFC)

Horse Drawn Wagon Rides – Armstrong's Thunder Ridge Farm – booked February 1, 2024

Completed:

Permission to use Fairgrounds

Proof of Insurance provided to Village of Burk's Falls & Agricultural Society

Agricultural Society confirmed handout of free bottled water

Welcome Banner for stage received from Vista Print

Event registered on Eventbrite.ca

New this year:

Armstrong's Thunder Ridge Farm

Food Truck - J & G's Food Wagon, Minden, Ontario- (smoked meats, pickle on stick, peameal, taco in a bag)

Grand North Bison, Desbarats, Ontario – Pepperettes / Meat Products

Muskoka Vending – prepackaged snacks

Fire Trucks to sound off start of Heritage Festival after O'Canada

Tractor Display – Jim Percy working with Phil Cumming to organize – placed by poultry barn

In town Shuttle Service - pick up/drop off locations would be the Legacy Life Centre by Valu Mart, Home Hardware Parking Lot, Old Bakery By The Bridge Parking Lot, Library and then to Baseball Fields for drop off. To confirm locations still.

Entertainment: new performers, Tina Turley & New Boots

Pending:

Application to NOHFC for funding – Dave Gray assisting – deadline is 16 weeks before event (March 22) – submitted February 5, 2024 – **Council resolution required**
Jim Percy promoting car show – requesting prize donations
Bottled water – Quote received from Valu-Mart – to order a skid of water 2 weeks before
Release of Heritage Festival promo video on Social Media – May 2024
Wilson Bus Lines for in-town shuttle service – to determine pick up/drop off locations
In-town shuttle service– get signs created
Bag signs ordered – pending receipt
Food Vendor – Bannock Hot Dogs – awaiting formal request
Poster creations of participating attractions – to promote starting in May
Kiddie Pool for bottled water
Office Canon Printer no longer serviceable – may require Vista Print for flyers (NOHFC funding)

Historical Society Members:

Crowd Favourite Ballot Box Counting (Charlene, Kaiyla, 1 Member)
Select Heritage Festival Car Show Winner
Sack Races/Egg Race Games for kids – **prizes** Candy? Ribbons? Toy chest?
Volunteers to run games (**at least 2 – 3 for all games**)
Set up games by Historical Society tent or elsewhere?
Man the dunk tank cash box and game (**1 volunteer**)
Cash Float for Dunk Tank
Donation Jars – one has HS Tent, the other at Car Show Judges Tent,
Second cash box at entrance for donations
Create programme
Mystery Box of artifacts? Promote local heritage
Order popcorn and bags from Village
Determine where want to be placed on the grounds
Diane: Design event poster & Firefighter Challenge poster

Roads Dept:

Level Fairgrounds
Stop Signs/Pilons
Place bag signs
Set up Bleachers
Water field in advance if required

Firefighter Challenge:

Co-ordinator: Paul Schaefer
Coin to recognize Retiring Fire Chief Dave McNay – awaiting design by his grandchildren
No mini challenge this year
First Aid Station
Misting Fan / Sprinkler

Car Show:

Co-ordinator: Jim Percy
Judges being recruited
Sponsors: Asylum Hotrods, Tim Barkwell, 705 Blackfly
Dash plates ordered – January 29, 2024
Trophies – ordered January 26, 2024
Participation Certificates – to be printed
PA System for announcements – Tim Barkwell

Car Show Donations to date:

Hallmark Tattoos – 1.5 hour tattoo session (\$150 gift certificate)
MacLang's – to follow up in June
Armour Township – 10 x \$25 Canadian Tire Gift Cards (points from KCU Account)
Home Hardware – Bread Maker, Car Cleaning Products, Smart Light
Northern Nerds – Painting, Camera Bag, T-shirt, Screen Protector, USB Port Hub
Capstone – 2 x \$50 Petro Canada Gas Cards
Bear Chair Co. – large fire pit (\$350 value)
Armour Township - Charcoal BBQ (bonus for purchasing bleachers from Uline)

Tractor Display:

Co-ordinators: Phil Cumming & Jim Percy
Tractors to be displayed by the poultry barn field on the fairgrounds

Vendors Market:

New co-ordinator for 2024 – Danette Blakelock
Preliminary Design – set up around the fairground track (facing outward – vehicles to be parked behind display or on other side along the track) anticipate over 100 vendors

Chain Saw Carving:

John Shaw - will not participate – refuses to provide insurance

Volunteers Needed for the Event:

Dunk Tank Politicians / Staff
Fairgrounds – Waste/Recycling/Port a Pottie monitoring
Car Show Registration booth
Set up
Clean up
Landfill run at end of event
Front gates
Games
Agricultural Society Food Booth

Dunk Tank:

Kaiyla Hoffmann – Building Administrator
Larry Bandi – Chief Building Official



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, January 22, 2024

Members Present:

Diane Brandt – President
Nieves Guijarro – Vice-President
Charlene Watt – Secretary
Krista Trulsen
Kirk Du Guid
George Sterling
Jarv Osborne

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:02 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Regrets from Jenny Hall, Barry Burton and Ryan Baptiste.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the November 20, 2023 Meeting Minutes as circulated: **Moved by Kirk Du Guid, Seconded by George Sterling. Carried**

Treasurer's Report:

Treasurer's / Financial Report presented by Diane Brandt. Main bank account balance was \$11,289.72 on November 29, 2023. Deposits in November included \$173.75 for miscellaneous items and the HODG Grant of \$1545.00. December's account balance at month end was \$10,458.22 with expenses of \$65.00 for the OHS Membership, \$100.00 donation to the Santa Claus Parade, \$100.00 donation to the Lions Club, \$10.00 to the Sundridge Public Library for a yearbook purchase and \$500.06 for the vacuum and miscellaneous items. There were no deposits in December. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Krista Trulsen, Seconded by Jarv Osborne. Carried**



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

Committee Reports:

Wiseman's Corner Schoolhouse Update:

The heritage centre has been closed for the season. Diane plans to check on the building in the coming weeks.

Watt Farm House Update:

Diane advised that the kitchen is full of donations. Members expressed gratitude to the families that are sharing family treasures.

Diane met with Travis Shaw, a student that is doing a museum study and researching the curation of exhibits in heritage centres. Travis toured the heritage centre on January 14, 2024.

The new steel building construction is coming along. Diane advised Members of the purpose of the building that replaced the red shed. Although the structure will store some items, such as the newspaper collection, the intent is to extend displays into the building and open it to public viewing. Display items to date will include artifacts from emergency services, health care, animal trapping and railway tools. The Knight Brothers display cabinet will also be moved out to the new building to allow for a general store set up. There are no windows in the new building which will allow for a permanent display of artifacts.

Archives Report:

Members reviewed Mike Quinton's December 2023 year end archives report and guide to the holdings which details the Historical Society's collections. Sorting and collecting of artifacts will continue.

Membership Renewals:

The following Members renewed their memberships for 2024: Jarv Osborne, Kirk Du Guid, Krista Trulsen, George Sterling and Mary Sterling, Charlene Watt, Cam Watt and Logan Watt.

Correspondence:

Diane advised Members of Correspondence inquiries that have been dealt with: an inquiry from Ryan Grant seeking information on a death notice for Mary Taylor who died in November 2022 and an inquiry by Cyndi Culbert regarding information on the Red Cross Hospital. A donation of a post card of the Swing Bridge circa 1920s – 1940s was noted.

Nieves Guijarro advised Members of an inquiry that she received regarding the history on the Midlothian School House. Diane will investigate and advise.



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

General Business:

Township of Ryerson – 2024 Annual Donation:

Members reviewed the December 12, 2023 resolution by the Township of Ryerson agreeing to a donation of \$500.00 to the Historical Society in addition to the annual in-kind donation for maintenance of the Wiseman Corner's Schoolhouse. Members thanked the Township for their continued support.

Christmas Facebook Contest:

Charlene Watt updated Members on the success of the first Christmas Facebook Contest of voting on a favourite caption of an image. The winner was Rebecca Kennedy with seven votes on her caption of "Getting the Christmas tree, to make memories." Rebecca received a gift basket of treats, a poinsettia, a gift card to Valu-Mart and two history books. The post had 854 post impressions.

New Business:

Heritage Festival 2024:

Members discussed Heritage Festival 2024 and agreed to the following: dunk tank will be rented again, new hours will be 11:00 a.m. to 4:00 p.m. with a one-hour extension, a tractor display on the field by the poultry barn, forego opening ceremony speeches but keep the singing of O' Canada, and seek out a psychic tent or tarot card reader. A cooling station was suggested.

Members reviewed the Township of Armour's draft budget for the event. The budget has increased by \$5,300 due to the extension of the hours. An in-town shuttle service is being investigated but is not included in the budget. Charlene Watt is hopeful to obtain government funding for the service.

Permission for use of the Fairgrounds has been received from the Agricultural Society and the Village of Burk's Falls. Members are appreciative of the continued community support.

New Programs:

Krista Trulsen suggested that the Schoolhouse offer story telling days to increase the site's attendance for 2024. The idea would involve readings of past newspaper articles, sharing of local stories and educational sessions of specific artifacts. Members were open to the idea and asked Krista to investigate and report back with a plan for the 2024 operating season.



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
Phone: 705-571-3308
Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
Like us on Facebook

Heritage Centres

Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

Adjournment:

The next meeting will be held on Monday, February 12, 2024 at Fell Homes. The regular scheduled meeting of the third Monday of the month conflicted with many schedules as it is Family Day. There being no further business, **George Sterling moved to adjourn the meeting at 8:25 p.m.**

Recorded by
Charlene Watt, Secretary &
Deputy Treasurer

Approved by
Diane Brandt, President

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES January 25, 2024

A regular meeting of the ACED Board was held at the Township of Strong Office and virtually on January 25, 2024 at 6:00 pm.

Present: Wendy Whitwell, Township of Armour, Chair
Margaret Ann MacPhail, Township of Perry
Jennifer Farquhar, AHCC Representative
Dan Robertson, Township of Ryerson
Justine Leveque, Village of Sundridge
Tim Bryson, Township of Strong
Chris Nicholson, Township of Joly
Brenda Scott, Village of South River
Chris Hope, Village of Burk's Falls
Ron Begin, FedNor
Trista Porter, MND

Regrets:

Staff: Dave Gray, Director of Economic Development
Courtney Metcalf, Economic Development Officer
Sarah Cooke, Communications Officer
John Theriault, Township of Armour

Guests: Rod Ward, Township of Armour
Sheri Norman, AHCC

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Tuesday December 19, 2023 meeting were adopted as presented.

Director's Report

2023 Annual Report

The Director presented the 2023 Annual report to the Board. The report described what was accomplished in 2023. Details included the development of relationships, regional results, some key performance indicators and some 2023 result highlights. The Board passed a resolution requesting that the report be circulated to the partners for review.

2024 ACED Department Draft Work Plan

The Director presented to the Board the proposed 2024 ACED Department work plan. He reviewed what the department is envisioning to accomplish in 2024. The work included in the work plan is based on the reports completed in the past, these include the 2016 BR&E report, the 2018 Red Plan, the 2020 Agricultural Strategy and the 2021 Brand Strategy. Details included business support and development, community development, economic capacity building, marketing and promotion and special events and projects. Performance targets are also included in the work plan to evaluate its effectiveness. The Board was requested to review the work plan and forward their comments to the Director.

ACED Council Delegations

A verbal report was given on the delegations that were sent to different municipalities to attempt to get all of the regional municipalities to join in funding ACED. The delegates reported that they had good discussions with some of the surrounding councils, but that they did not have any definite answers yet. The delegations have met with the Councils of the Township of McMurrich/Monteith, the Municipality of Magnetawan and the Township of Machar. Meetings are scheduled to meet with the Councils of the Town of Kearney, the Municipality of Powassan and the Township of Ryerson.

Roundtable Comments

The representative of the Chamber of Commerce advised the Board that this year would be the 10th anniversary of the launch of their tourism guide.

FedNor Update

Grants are now available for tourism. FedNor has not received many applications for this grant program. They are more looking for applications for businesses, not municipalities, who wish to grow their business. If any business is interested, please apply quickly.

MND Update

Red applications are back out with a February 21, 2024 deadline. The Province announced the allocation of 3.6 million in grants in the Nipissing area. There will be another intake soon for this program. The new fiscal year for the Province is April 1, 2024 and money for grant may be getting tight.

Resolutions

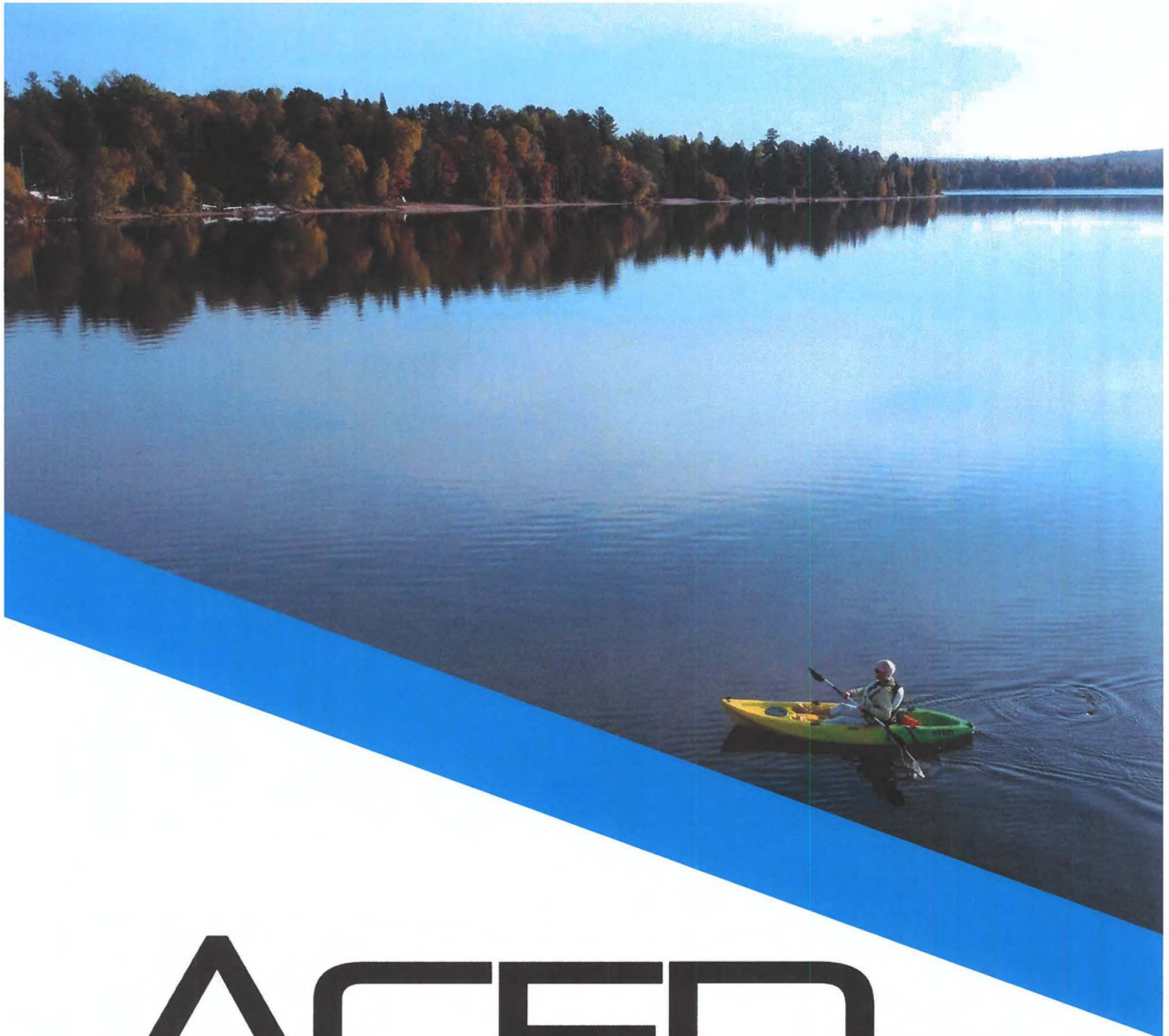
1. 2024-001 – Moved by Margaret Ann MacPhail; Seconded by Tim Bryson;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of December 19, 2023, as circulated. Carried
2. 2024-002 – Moved by Chris Nicholson; Seconded by Justine Leveque;
Be it resolved that the Almaguin Community Economic Development Board have received and reviewed the 2023 ACED Annual Report and requested that it be circulated to ACED partners for review at their upcoming council/board meetings.
Carried

Adjournment

3. 2024-003 – Moved by Sherri Norman; Seconded by Margaret Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board adjourn the January 25, 2024, ACED meeting at 7:49 p.m. Carried

The next meeting will be Thursday, February 22, 2024, at 6:00 p.m. If this change, members will be advised.

2023 ANNUAL REPORT



ACED
ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

Table of Contents

Introduction	2
Director's note.....	2
Guiding Direction	2
Collaborative Foundation	3
Regional Results Report	3
Key Performance Indicators.....	3
Notes:	5
2023 RESULTS HIGHLIGHTS	6

Introduction

The Almaguin Community Economic Development (ACED) department is pleased to present the 2023 ACED Annual Report for the review and consideration of ACED's members and all our valued regional partners. As a regionally inclusive economic development services organization, ACED is committed to ensuring the economic and social prosperity of the region. Our objective is to develop our economy and communities through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders.

Director's note

I am very pleased with the performance and results that ACED achieved throughout 2023. The approval of the 2023 ACED internship through the Northern Ontario Heritage Fund People and Talent Fund and the renewal of the ACED Community Investment Initiative for Northern Ontario agreement through FedNor are testaments of the value that senior levels of government see in the work that is being done to benefit the region. Notable areas of success for the year include the progress of the Spotlight Almaguin Project, including the highly successful Brand Ambassador program and all of the collaborative efforts to promote the region; completion of the 2022/2023 BR&E process and the continuance of ACED's core business support services; and ACED's involvement in a variety of regional/collaborative economic & community development initiatives such as the Almaguin Housing Task Force, Community Bus Partnership, and recreation facility enhancements.

Beyond project specific results, after four years of ACED operations, the ACED Board and Staff have continuously maintained an upward trajectory as they direct, plan, and execute strategic action items that drive results and benefits to our communities and businesses. The goal for the next three years is to focus on creating a sustainable model for economic development services that continues to maximize strategic partnerships and deliver results. This will be accomplished by welcoming new ACED member municipalities and capitalizing on new revenue streams.

Guiding Direction

ACED develops their annual plans and initiatives under the direction of the following guiding documents which have been created through comprehensive consultation and using a wealth of data and evidence-based research. These plans are listed below for reference:

[The 2018 RED Plan](#)

[The 2020 Ag Strategy](#)

[The 2021 Brand Strategy](#)

[The 2016 BR&E Report](#)

Collaborative Foundation

Developing and stewarding strategic relationships with economic development stakeholders throughout the region is a key function of the ACED Department. Through these relationships, regional partners and supporters enhance the impact of multiple initiatives and programs through resource, skill, and network sharing, which results in direct benefits to our businesses and communities. Further, these partnerships help to reduce costs to individual partners and greatly improve the efficiency of the initiatives that are executed. The collaborative foundation that has been set within the region has continued to serve as a cornerstone for success throughout economic development efforts.

2023 project partners include (in no particular order):

Almaguin's Municipalities
Almaguin Highlands Chamber
FedNor
O.M.N.D.
O.M.A.F.R.A.
NECO Community Futures
N.O.H.F.C.

Almaguin's Businesses
The Business Centre NPS
Explorers' Edge / RTO 12
Explore South River
Women's Own Resource Centre
250 Clark

Discovery Routes Trails Org.
I.I.O.N
Almaguin Rec Committee
Almaguin Highlands Secondary School
A.H. Health Council
The Labour Market Group

Regional Results Report

Key Performance Indicators

Work Plan Item KPI Description	2022 Result	2023 Target	2023 Result	Notes
1.0 - Business Support				
A. Core Business Support				See Note 1
Businesses Supported (Unique)	59	60	51	
Total Interactions	90		85	
Jobs Created	47	16	24	
Jobs Retained	6	16	15	
Program Referrals	64		32	
B. BR&E				
Total Interviews	77	50	15	
C. Digital Main Street Support				
Businesses Supported	21	20	23	
D. Business Support Events				
Events Hosted/Supported	4	5	6	
Business Attendees	120	150	120	
E. AHCC Partnerships				
Membership Increase	8%	10%	20%	

Work Plan Item KPI Description	2022 Result	2023 Target	2023 Result	Notes
2.0 Community Development				
A. Volunteer Engagement				See Note 2
Organizations Supported	3	5	1	
Volunteer Positions Marketed	0	15	0	
C. Regional Recreation Support				
Programs / Facilities Supported	14	7	4	
Applications Supported	-	3	3	
3.0 Economic Capacity Building				
A. Long term housing		TBD	Task Force Created	
B. Short Term Rentals				
Recommendations made		TBD	Included in Task Force	
C. Transportation Development				
Lots promoted	-	8	9	
Marketing initiatives	-	4	6	
E. AHSS Student Engagement				
Initiatives Launched	2	2	2	
4.0 Marketing & Promotion				
A. Brand Strategy Implementation				
Brand Ambassadors Onboarded	14	15	41	
	Engaged			
Brand ambassador training sessions	-	5	1	
Marketing Partnership Projects	3	7	8	
Key Brand Assets Created	6	10	16	
Marketing campaign activities (in house)	-	10	31	
B. Ag. Strategy Implementation				
Initiatives Undertaken	6	3	2	
Stakeholders Engaged	-	TBD	1	See Note 3
Business included / promoted	38	25	27	

Work Plan Item KPI Description	2022 Result	2023 Target	2023 Result	Notes
C. Tourism Promotion				
Partnerships Developed/engaged	4	4	5	
Projects delivered/marketed	-	5	31	
D. Shop in Almaguin Campaigns				
Campaigns Launched	2	2	2	
Business Promoted	82	50	81	
5.0 Special Events & Projects				
B. Red Gala				
Total Attendees	107	100	120	

Notes:

Note 1: Core business support instances were lower than previous years. ACED Staff noted significantly less inbound support requests that 2022 despite a similar level of outreach. Notably, business interactions related to other activities such as business directory improvements, tourism promotion and brand strategy implementation allowed ACED to grow its presence and visibility within the region.

Note 2: Like 2022, ACED promoted its support opportunities to volunteer-driven organizations; however, uptake remained limited. ACED staff did not pursue a focused volunteer engagement initiative due to commitments to other projects.

Note 3: Agricultural stakeholder engagement efforts were limited to the Farm to Fork partnership with Powassan and web development through the Eat Local section of the Explore Almaguin website. It is the belief of ACED Staff that in order to effectively engage agricultural operators, further initiatives should be led/guided by agricultural operators.

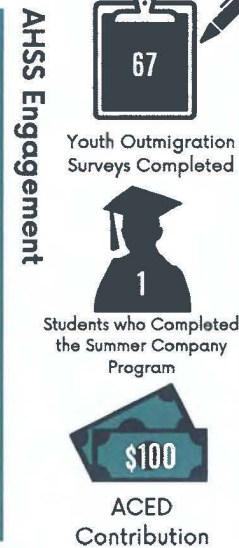
2023 RESULTS HIGHLIGHTS

The following infographics highlight key accomplishments of the Almaguin Community Economic Development (ACED) department.

Core Activities



2023 Programs



BR&E Final Results



Business Workshops & Networking Events



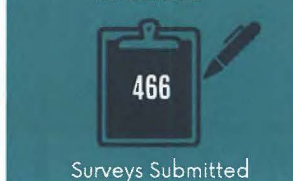
Supports from The Business Centre



Chamber Membership



Community Bus Initiative



ACED Led Grants (Public)

\$752K

APPROVED IN 2023 ACROSS 4 PROJECTS

- Burks Falls & District Historical Society Exhibition Building
- Katrine Community Centre Revitalization
- ACED CIINO Renewal
- ACED Internship
- Heritage Festival Grant

*Figures represent 2023 actual and projected data shared from partner support agencies pertaining to Almaguin business projects. ACED refers business clients to these organizations based on their needs and eligibility.

The following infographics highlight some of the accomplishments of the Almaguin Community Economic Development (ACED) department.

ExploreAlmaguin.ca

2023 Shop Local Campaigns

Summer Shop Local (Aug 4 - Aug 24 2023)



Businesses Supported



3 Separate Social Media Campaigns



ACED Contribution

Wrap Up Almaguin Campaign (December 11- December 24, 2023)



Businesses Directly Supported



Ballots Submitted



ACED Contribution

Social Media Statistics

ACED Facebook

1,709 FB Likes
15% growth since 2022

85 Number of Posts

51 Referrals to Municipalities, Businesses and Organizations

Shop in Almaguin Facebook

2,186 FB Likes
10% growth since 2022

206 Number of Posts

193 Referrals to Municipalities, Businesses and Organizations

Almaguin Tourism Facebook

2,439 FB Likes
40% increase since 2022

146 Number of Posts

126 Referrals to Municipalities, Businesses and Organizations

Explore Almaguin Instagram

595 IG Likes
50% growth since 2022

16 Number of Posts

Explore Almaguin Tik Tok

93 Tik Tok Followers

14 Number of Posts

Regional Brand Strategy (RBS)

Almaguin
Brand Strategy



1 Brand Event Hosted

10 Business Videos Created

15 Tourism Assets Created

8

Marketing Partnerships Approved

41

Brand Ambassadors Engaged

\$23,136

Invested in Almaguin Marketing Partnerships



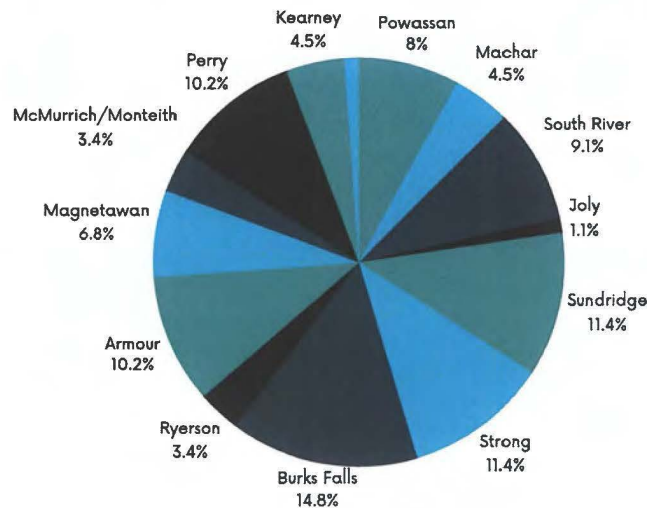
Business Directory listings enhanced

The following infographics highlight some of the key findings from the BR&E study conducted during 2022/2023.

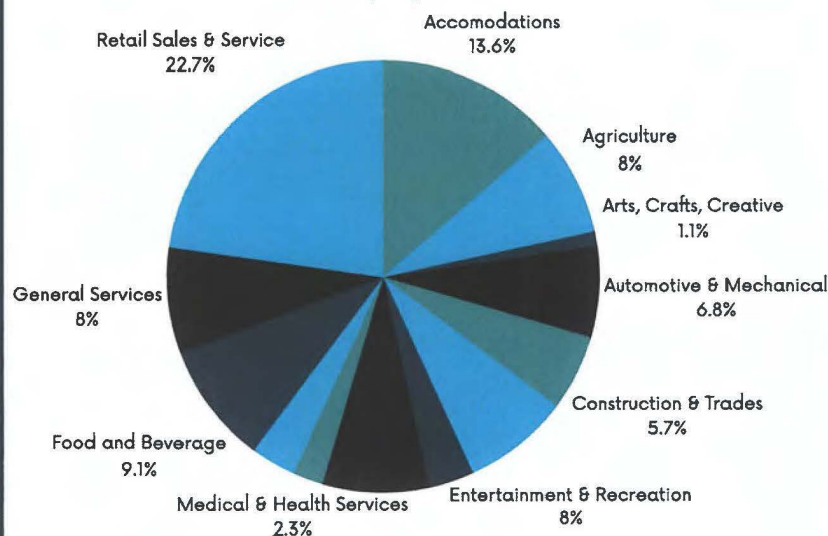
Broad Highlights



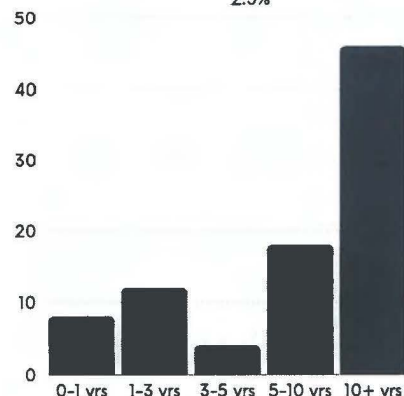
Municipal Spread



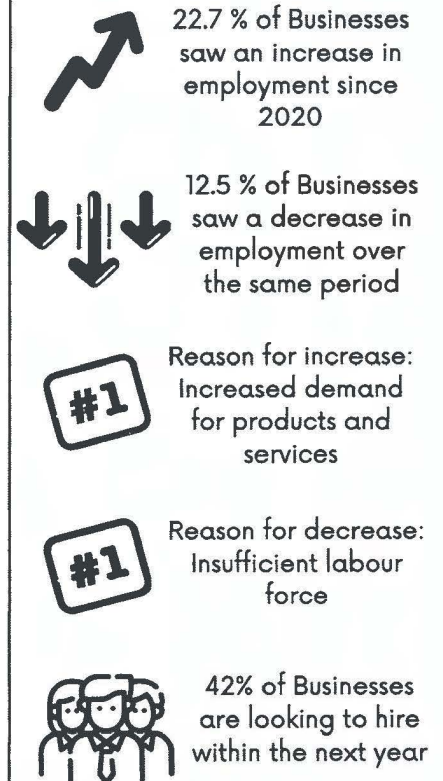
Industry Spread



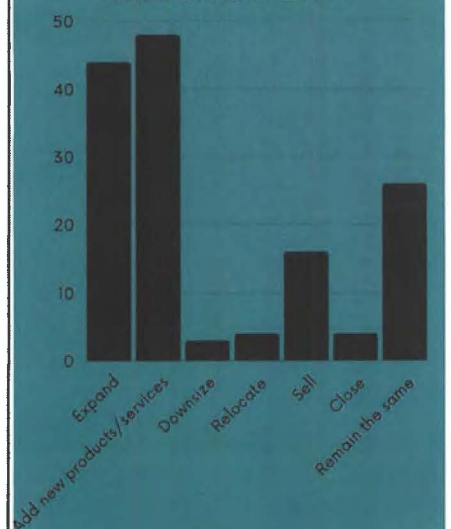
Years Established



Employment



Future Plans Within the Next 1-2 Years



The following infographics highlight some of the key findings from the BR&E study conducted during 2022/2023.

COVID 19 Effects



Overall Profitability

37.6 % saw positive impact
36.5 % saw negative impact



Customer Base

50.6 % saw positive impact
26.5 % saw negative impact



Staffing Levels

7.3 % saw positive impact
27.4 % saw negative impact



Hours of Operation

2.3 % saw positive impact
35.3 % saw negative impact



Access to Supply Chains

3.6 % saw negative impact
69.1 % saw negative impact

Key Themes for Requested ACED Support

1. Keep businesses informed of workshops/events
2. Help promote business on social media
3. Promote increased collaboration/networking between businesses
4. Brand Ambassador Program
5. Keep informed on funding programs
6. Assistance with selling/succession planning
7. Promote the area as a destination
8. Assistance with employee attraction
9. Help with business plan development
10. Marketing/social media training

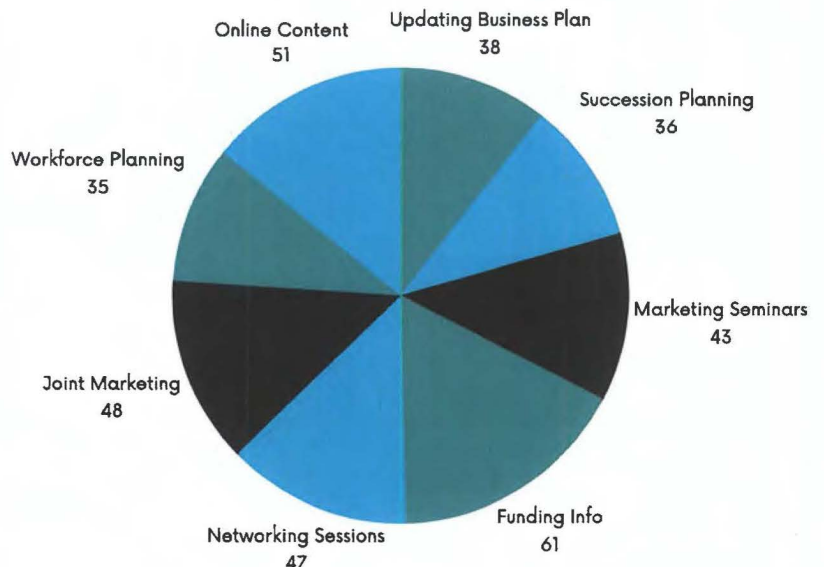
Themes for Biggest Opportunities

1. Renovations and expansion plans
2. New website or increased social media presence
3. Succession planning/ plans to sell
4. Increased demand for products and services
5. Increased tourism and more people moving to the area
6. New staff or apprentices
7. Growing interest in shopping local and community support
8. New land or equipment purchases
9. New product development
10. Marketing/rebranding business and creating incentives

Themes for Biggest Challenges

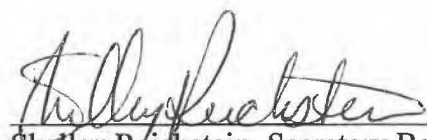
1. Slow off-season with lack of tourism
2. increased cost of living means less disposable income
3. Costs of expansions, renovations, business upgrades
4. Increased costs for equipment, supplies, and product
5. Increased insurance costs
6. Finding/retaining good employees
7. Managing supply chain issues
8. Pandemic related - health, potential lockdowns, etc.
9. Government red-tape slowing down development
10. Increase in local competition

ACED Assistance



Meeting will be held at Powassan Lions Club
THE AGENDA OF THE MEETING OF THE BOARD OF MANAGEMENT

- ✓ 1. Convene the meeting of the Board of Management on Wednesday January 24, 2024 @ 10 am.
- ✓ 2. Additions, Deletions and Adoption of Agenda.
- ✓ 3. Declaration of a Pecuniary Interest.
- ✓ 4. Presentation of the Minutes of the Previous Regular Board Meeting December 20, 2023.
- ✓ 5. Business Arising from Minutes.
- ✓ 6. Presentation of the Accounts for the month of December 2023.
- ✓ 7. Correspondence.
- ✓ 8. Adjourn to Closed Meeting.
- ✓ 9. Reconvene to Regular Meeting.
- ✓ 10. Administrator's Report.
- ✓ 11. Other Business.
- ✓ 12. Adjournment.



Shelley Reichstein, Secretary Board of Management
F:\WORD\ADMIN\FORMS\Agenda for Regular Board Meetings.wpd

Administrator's Report – January 24, 2024

Operational Items

Funding announcements/updates 2024

- Funding announcement – Local Priorities Funding application approved for **\$353,485**. For targeted investments to support eligible high needs ALC patients. Funds must be spent by March 31st 2024.

Staffing, Recruitment & Retention, Temporary Foreign Workers

- Hours of Care target: 3: 42 minutes (or 3.7 hours/resident/day) by March 2024.
- Current Quarter Estimate of hours achieved 3.52 hours/resident per day.

Community Support Services Program

- Base funding for two exercise classes \$5,520 (\$2,400*2) for fiscal 2023-24.

Building Maintenance and Capital Work

Building Maintenance & Capital Work

- Main floor Admin area floor replacement underway.

Construction Project (ICIP)

- BAS – Siemens – work ongoing. There are some nodes not yet connected. The interface and reports from the system are being configured. Eastholme does not have access to the system.

Contracts, Compliance and Policy Updates

Ministry of Long-Term Care Inspections

- Ministry inspection – December 11th to 15th – Inspection report made available.

Critical Incidents (CIS)

- CIS report – M517-000001-24 to M517-000003-24.

Fixing Long-Term Care Act 2021 –Updates

Regulatory Changes

- Bill C-295 An Act to Amend Criminal Code (neglect of vulnerable adults).
- *Health and Supportive Care Providers Oversight Authority Act 2021* – Enable creation of an Authority to register, oversee and discipline PSWs.

Contracts and Agreements

- Health OPM -Staffing Agency – 1 year, auto renewal.
- Priority Healthcare – Staffing Agency – Dec 19, 2023, Indefinite until terminated.
- Attending Physician – Jan 1, 2024 – Dec 31, 2026

Odelia Callery, CPA, CA
Administrator

Eastholme General Operating Expenditures for December 2023
Bank Account 45-10

1-Dec-23	MSCOL-122301	RECEIVER GENERAL FULL TIME	62,891.75
1-Dec-23	MSCOL-122302	RECEIVER GENERAL PART TIME	42,167.39
8-Dec-23	MSCOL-122303	IAN PARKER	3,188.30
8-Dec-23	MSCOL-122304	HICKS MORLEY HAMILTON STEWART STORIE	1,362.78
8-Dec-23	MSCOL-122305	MILLER WASTE SYSTEMS INC.	7,479.61
8-Dec-23	MSCOL-122306	SPECIALTY FURNITURE INC.	8,470.48
8-Dec-23	MSCOL-122307	CLAIM SECURE	2,578.98
11-Dec-23	MSCOL-122308	GORDON FOOD SERVICE	15,687.98
12-Dec-23	MSCOL-122309	SYSCO	59,963.34
12-Dec-23	MSCOL-122310	MEDLINE CANADA, CORPORATION	36,531.44
13-Dec-23	MSCOL-122311	ADT SECURITY SERVICES CANADA INC.	64.79
13-Dec-23	MSCOL-122312	ADVANCED TELECOMMUNICATIONS & CABLIN	2,842.91
13-Dec-23	MSCOL-122313	BELL CONFERENCING	113.00
13-Dec-23	MSCOL-122314	BELL INTERNET	131.54
14-Dec-23	MSCOL-122315	CHRIS RAYMOND	4,930.71
14-Dec-23	MSCOL-122316	PLAN A NIPISSING/SIMCOE	13,843.71
14-Dec-23	MSCOL-122317	RECEIVER GENERAL FULL TIME	54,483.76
14-Dec-23	MSCOL-122318	RECEIVER GENERAL PART TIME	39,558.27
14-Dec-23	MSCOL-122319	TELUS HEALTH (CANADA) LTD.	686.76
14-Dec-23	MSCOL-122320	VENASSE BUILDING GROUP INC.	263,524.27
19-Dec-23	MSCOL-122321	DISTRICT OF PARRY SOUND SOCIAL SERVI	2,800.00
19-Dec-23	MSCOL-122322	2170640 ONTARIO LIMITED-EVAN HUGHES	5,100.00
20-Dec-23	MSCOL-122323	DIVERSEY CANADA	2,032.17
20-Dec-23	MSCOL-122324	HYDRO ONE NETWORKS INC.	18,119.10
20-Dec-23	MSCOL-122325	CLAIM SECURE	596.00
20-Dec-23	MSCOL-122326	VOID	0.00
27-Dec-23	MSCOL-122327	OFFICE CENTRAL	3,400.22
28-Dec-23	MSCOL-122328	ROBSON COMMUNICATIONS INC.	1,468.82
28-Dec-23	MSCOL-122329	ENBRIDGE UNION GAS	16,850.04
28-Dec-23	MSCOL-122330	HYDRO ONE NETWORKS INC.	142.27
28-Dec-23	MSCOL-122331	HYDRO ONE NETWORKS INC.	158.23
28-Dec-23	MSCOL-122332	PLAN A NIPISSING/SIMCOE	4,232.55
28-Dec-23	MSCOL-122333	RECEIVER GENERAL FULL TIME	66,256.89
28-Dec-23	MSCOL-122334	RECEIVER GENERAL PART TIME	36,614.91
31-Dec-23	MSCOL-122335	DESJARDINS INSURANCE	35,672.90
18-Dec-23	MSCOL-122336	RBC VISA	7,819.32
8-Dec-23	765 SSC622973	ABELL PEST CONTROL INC.	283.80
8-Dec-23	766 SSC622974	ALL SHELTER SALES AND RENTALS	1,644.15
8-Dec-23	767 SSC622975	BATTERY BATTERY	682.88
8-Dec-23	768 SSC622976	BEATTY PRINTING	1,032.46
8-Dec-23	769 SSC622977	BERNARD ROCHEFORT LTD.	615.27
8-Dec-23	770 SSC622978	CANADA BREAD-ONTARIO T6249	1,316.00
8-Dec-23	771 SSC622979	CHRIS FORESHEW & SONS	6,328.00
8-Dec-23	772 SSC622980	CORMIER, JOSH	9.00
8-Dec-23	773 SSC622981	FIBERCON MUSKOKA	1,186.50
8-Dec-23	774 SSC622982	GFL ENVIRONMENTAL INC.	265.55
8-Dec-23	775 SSC622983	JEY'S BUSINESS RECORD STORAGE & MOBILE SHRI	293.73
8-Dec-23	776 SSC622984	KELLY'S PUMPS	1,582.00
8-Dec-23	777 SSC622985	NORTHERN MELCARM GROUP INC.	2,593.29
8-Dec-23	778 SSC622986	POWASSAN DRUG MART	142.74
8-Dec-23	779 SSC622987	SMITH, GREG	130.40
8-Dec-23	780 SSC622988	STAFFSTAT INC.	1,334.58
8-Dec-23	781 SSC622989	THE ENGRAVING SHOPPE	16.95
8-Dec-23	782 SSC622990	TRANSCANADA STORE AND RESTAURANT SUPPLIE	1,895.06
8-Dec-23	783 SSC622991	TROY LIFE & FIRE SAFETY LTD.	2,576.40
8-Dec-23	784 SSC622992	VAILLANCOURT, RICK	452.00
8-Dec-23	785 SSC622993	VIPOND INC.	10,000.50
8-Dec-23	786 SSC622994	WOOD WYANT	4,551.42

13-Dec-23	787	SSC622995	ARJO CANADA INC.	1,432.18
13-Dec-23	788	SSC622996	CROSSTOWN COURIER	140.35
13-Dec-23	789	SSC622997	EXPRESS PARCEL	244.10
13-Dec-23	790	SSC622998	HEATHER BRUNET	232.80
13-Dec-23	791	SSC622999	HOSS EXECUTIVE BUSINESS COACHING	4,265.75
13-Dec-23	792	SSC623000	LIFELABS	570.00
13-Dec-23	793	SSC623001	MUNICIPALITY OF POWASSAN	31,943.04
13-Dec-23	794	SSC623002	NOVO HEALTHNET LIMITED	9,889.07
13-Dec-23	795	SSC623003	POINTCLICKCARE	1,787.36
13-Dec-23	796	SSC623004	POWASSAN DRUG MART	12.28
14-Dec-23	797	SSC623005	BOARD MEMBERS RENUMERATION-PETTYCASH	825.00
14-Dec-23	798	SSC623006	TIM DUROCHER OTREGONT	2,859.00
20-Dec-23	799	SSC623007	AGILIS NETWORKS	367.25
20-Dec-23	800	SSC623008	AINSWORTH INC.	11,318.32
20-Dec-23	801	SSC623009	ARJO CANADA INC.	2,187.82
20-Dec-23	802	SSC623010	CARE FOR YOUR CHAIR	46.68
20-Dec-23	803	SSC623011	E. D. VAUGHAN	30.00
20-Dec-23	804	SSC623012	EKOTEK GLOBAL INC.	3,679.69
20-Dec-23	805	SSC623013	NEDCO	724.00
20-Dec-23	806	SSC623014	NOVO HEALTHNET LIMITED	9,889.07
20-Dec-23	807	SSC623015	ONTERA	37.23
20-Dec-23	808	SSC623016	TELIZON	488.23
20-Dec-23	809	SSC623017	VAUGHAN PAPER	254.86
20-Dec-23	810	SSC623018	WOOD WYANT	3,322.31
20-Dec-23	811	SSC623019	ODELIA CALLERY	889.60
31-Dec-23			Banking Charges	231.75
31-Dec-23			Cheques December 2023	948,365.61

December 1, 2023	Pay #24	Payroll December 2023	271,152.44
December 15, 2023	Pay #25		254,706.15
December 29, 2023	Pay #26		274,539.54
			<u>800,398.13</u>

Almaguin Community Bus Committee

Minutes

January 31, 2024

An Almaguin Community Bus Committee meeting was held at the Burk's Falls Council Chambers/ Seniors Centre and virtually on January 31, 2024.

Present: Margaret Ann MacPhail, Township of Perry
Chris Hope, Village of Burk's Falls
Justine Leveque, Village of Sundridge
Dan Robertson, Township of Ryerson
John Theriault, Township of Armour
Greg Wilson, Wilson Transportation
Courtney Metcalf, Almaguin Community Economic Development
Dave Gray, Directory of Economic Development
Jim Ronholm, Township of Strong

Call to Order

The meeting was called to order at 10:0 a.m.

Round Table Introductions

Members and guests at the table were introduced.

Discussion

The group discussed the survey results as presented.

Dan Robertson – A transportation system may open the doors for those looking for employment opportunities.

Dave Gray – It can be lofty to deliver this service on a daily schedule to get people to and from jobs in time but may allow people to get to the businesses in order to apply for jobs. It can lead to scheduled carpooling, or other transportation solutions.

Margaret Ann MacPhail – Was pleased to see the number of responses. Well done survey with a lot of engagement. If we are going to go ahead, we need to start with a pilot project and expand from there. Most people saying they wish to 'pay-per-use' which may be saying they want to see how the system works first.

Chris Hope – Data is good for setting up pilot routes, and figuring out which areas get serviced. We can start to see what we need and where potential funding can come from.

Greg Wilson – Great survey with lots of responses. Team went straight to logistics of how to provide the service. Next steps would include distinguishing the purpose of the service. We can very easily get

carried away with wanting to provide door-to-door service. It could end up being a logistical nightmare trying to cover door-to-door service for the entire region. We need to come up with exactly what the transportation is looking to accomplish, then determine pick up points, destinations, etc.

We need to make sure we are in compliance with AODA – need to consider accessibility needs as we move forward.

Dave Gray – we would need to gather information as we develop the pilot to determine needs, accessibility challenges, health concerns, etc. Scalability needs to be thought out in advance, starting with the urban centres and a radius outside of the main centres (5km). We may need to start with a feasibility study; we can either do it in-house or bring in someone well versed in transportation to develop the feasibility study. We will also need to consider what the RFP process involves, as other transportation providers may be interested in participating.

Jim Ronholm – biggest concerns around managing expectations. There will be concerns about taking shoppers out of the area away from supporting local businesses. A pilot is absolutely the way to begin, and we can communicate that expansions or contractions may be necessary based on users.

Dave Gray – we should begin with what the Burks Falls bus service provided, and how to scale that to South River, Sundridge and Perry Township. We have to be mindful of whether we are contributing to the ‘economic bleed’ of people spending their money outside of the region. But we also know that people cannot always get everything they need locally. This can all be determined by a feasibility study. We should have a press release go out to keep the buzz up, but we can also include a ridership survey in the press release.

Justine Leveque – great survey results. Supports the idea of starting with a pilot. Keeping our councils informed of the survey results is important in communicating back to the community about what is being done to address transportation challenges. Happy to support in any way.

Christ Hope – in Burks Falls we were able to obtain sponsorship and having local employers and businesses sponsor or subsidize the bus service is a definite option or possibility.

Greg Wilson – something that would help us would be establishing transportation zones. This would help determine pricing for areas serviced. We need to make sure we are providing a high level of service and determining the needs of people, and what the expectation of each route would be. Simcoe County was one of the areas that displayed a lot of good information with routes and zones and how they do their fee structure. Flat rates and the riders are responsible for their change. They also have an electronic card for different cost structures for student rates, seniors’ rates, etc., but these systems would be costly and based on the income of the bus system, but it does provide more data on who is actually using the bus system and we can begin to morph and change the routes based on who is actually using the bus.

Summarization of next steps:

1. Establishing pilot zones that include taking travelers from A, B, and C.
2. Establish what the payment structure looks like/how the people pay for the service. We can look at a similar system as ‘dump cards’ where you can load money onto it. Revenues can come into

the municipalities and paid out to the transportation provider through a cashless system. (Threat with a box of cash sitting at the front of the bus and is an easy target).

3. Take this information to every municipality who was represented on the survey to see if they have an interest in participating in this project. The survey results should be made public to the Chamber of Commerce to explore business opportunities as well.
4. Put a press release together with feedback and comment requests from the Councilors around the table to communicate to the community that solutions will be explored based on the responses from the survey, highlighting some key statistics from the survey.
5. How do we spread the need for service across the week to make use of the busses we have available to us.

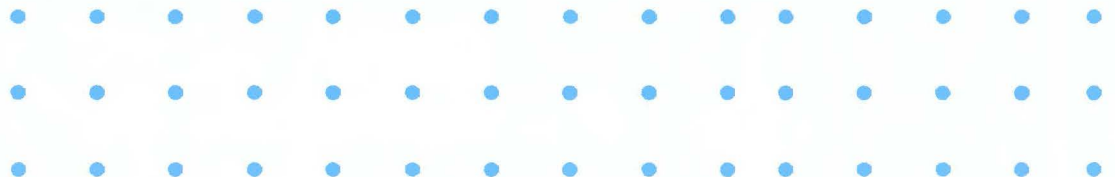
Transportation funding program from Infrastructure Canada was discussed. We are currently premature in applying for something, but we may have a great chance at securing funding from the Federal and Provincial government given that we are in Northern Ontario and we are looking at finding a regional solution based on the community needs.

<https://www.infrastructure.gc.ca/plan/icp-pic-INFC-eng.html>



Community Bus Survey Results

2023-2024

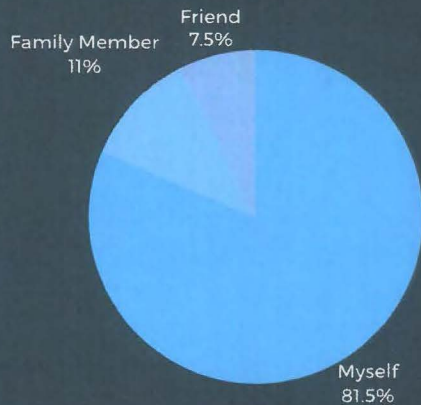


COMMUNITY BUS SURVEY RESULTS

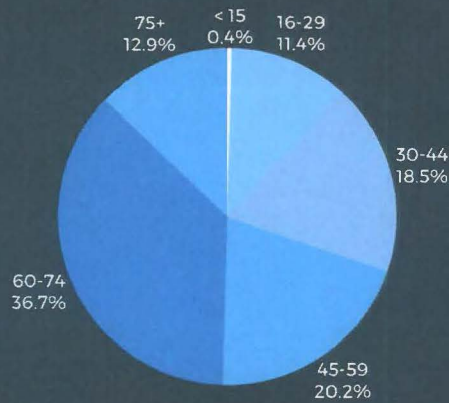
Dec 2023-Jan 2024

TOTAL: 466 SURVEYS

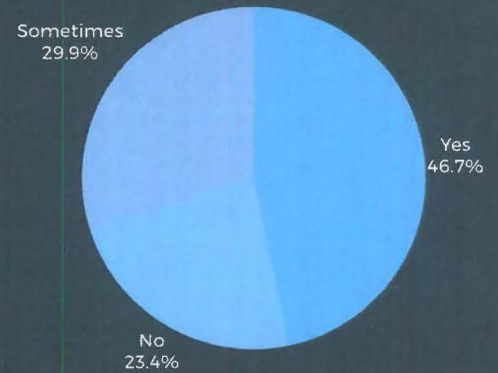
The Survey was taken on behalf of:



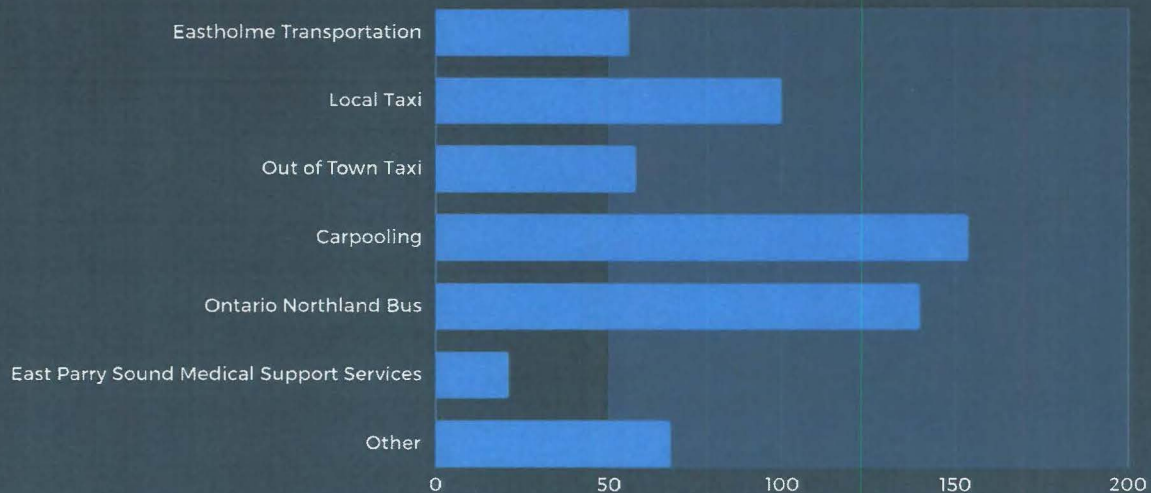
Age Range:



Access to a reliable vehicle:



Use of Other Transportation:

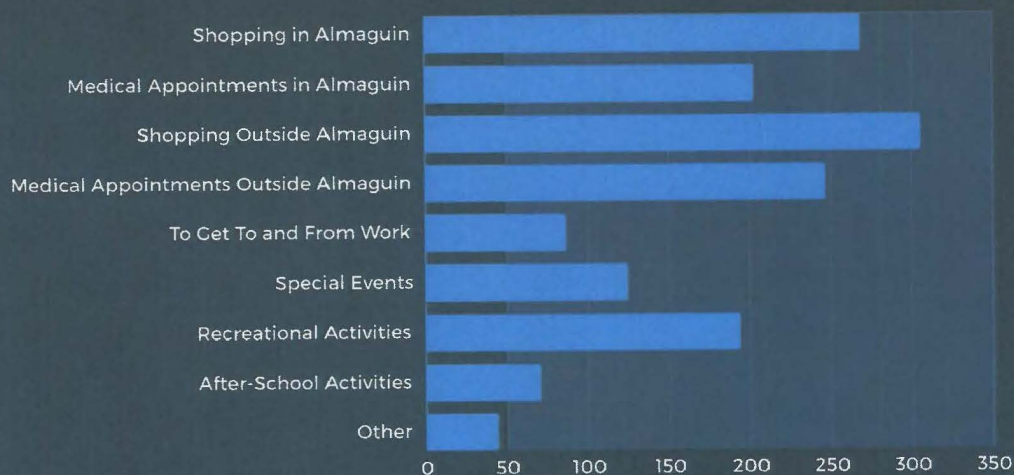


'Other' responses:

- Moore Bus Line
- Neighbours
- Friends/Family
- Northern Airport Service
- Borrowed vehicle
- Cycling
- Local Burk's Falls bus

COMMUNITY BUS SURVEY RESULTS

Potential Uses for a Community Bus:



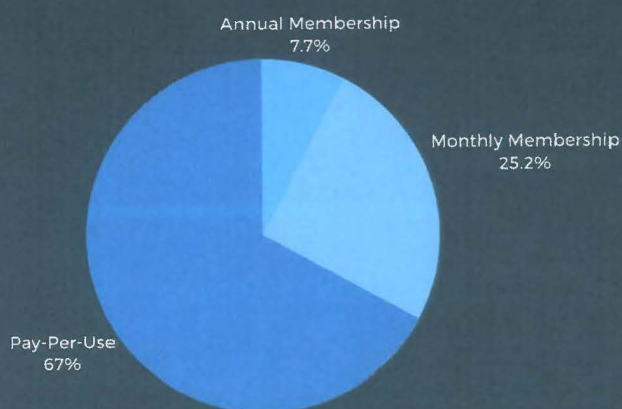
'Other' responses:

- Huntsville
- North Bay
- Parry Sound
- Church
- Tim Hortons
- Food Bank
- Adult Learning Classes
- South River Train Station
- Local Restaurants
- Friends' Houses
- Concerts outside Almaguin
- To and from Auto Repair Shops
- Ontario Northland Bus Station

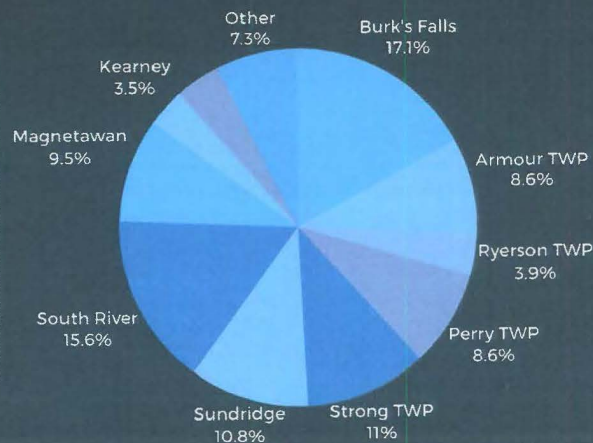
Frequency of Use:



Preferred Payment System:



Municipality:

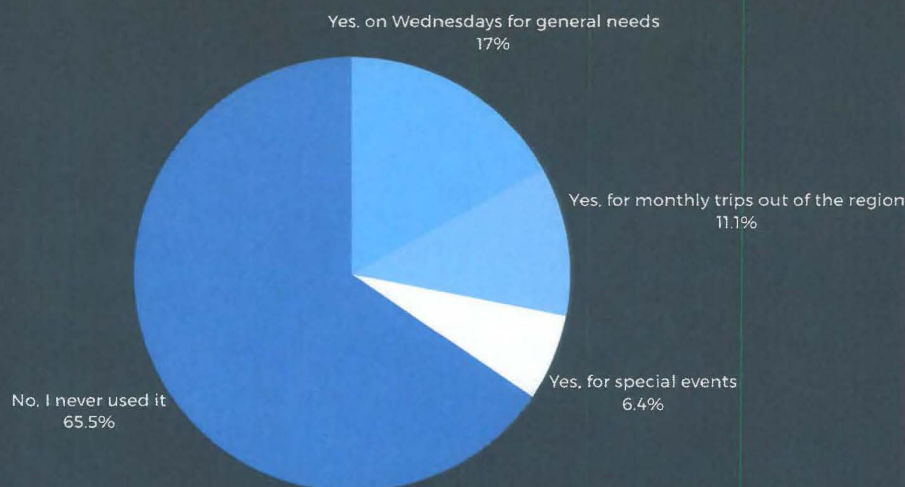


'Other' responses:

- Joly
- Machar
- Argyle
- Trout Creek
- Lount
- Port Loring
- North Bay
- Powassan
- Nipissing
- East Mills TWP
- Huntsville
- Commanda
- Laurier

COMMUNITY BUS SURVEY RESULTS: BURK'S FALLS COMMUNITY LINK BUS

Percentage of Burk's Falls, Armour & Ryerson Respondents who had used the Community Link Bus:
148 responses



What People Liked:

- Getting to Doctors appointments
- shopping opportunities
- affordable
- drivers were pleasant
- socializing on the bus
- going to the bank
- it was reliable and punctual
- multiple stops in Huntsville
- At home pickup and drop off
- weekly shopping on a routine/schedule

Areas of Improvement:

- Needed to be more reliable
- Felt rushed on shopping excursions
- Passengers abused drivers' kindness
- Frequently down for repairs
- Small capacity (6-8 people)
- Bus routes/stops should be clearly marked
- More awareness about its availability
- Better scheduling would be ideal, more drivers would be optimal
- Frequency, access and marketing could all be improved
- Needed more than 1 day a week

Instances the Bus Could Have Been More Convenient:

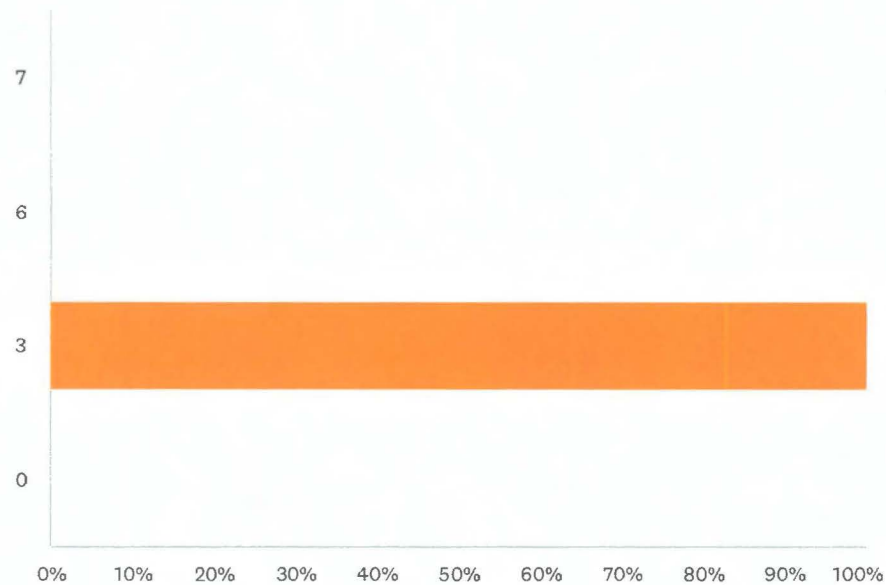
- Shuttle for Community Events
- Special Events/Weddings
- Coming home from Hospital when taken by ambulance
- Concerts
- Bowling
- Tim Hortons
- Medical Appointments
- Shopping
- Fall Fairs
- Craft Shows
- Banking in Sundridge
- Trips to local beaches

Any Other Comments:

- A bi-weekly designated route and schedule should be developed
- The last bus only served Burk's Falls, but its needed in other areas
- It could be useful to get to and from work for those who don't drive
- More information on the last bus should have been available
- A community bus is desperately needed, especially for the growing population of elderly people in our community
- A community bus is a project I would be happy to see my tax dollars invested in (EACH municipality should have to contribute a dollar amount based on their population size like the formula used for ambulance services)
- As we age our greatest fear is, if neither of us can drive, can we stay here?
- I would love the option of not owning a car and saving on those expenses
- Could use a bus with more capacity
- Heat and AC on the bus is a must
- I hope it becomes a reality. For people without a car & on a fixed income the lack of public transportation is difficult.
- Sounds like a great idea. Needs to be properly advertised so it's successful

Q1 One + five minus 3 equals:

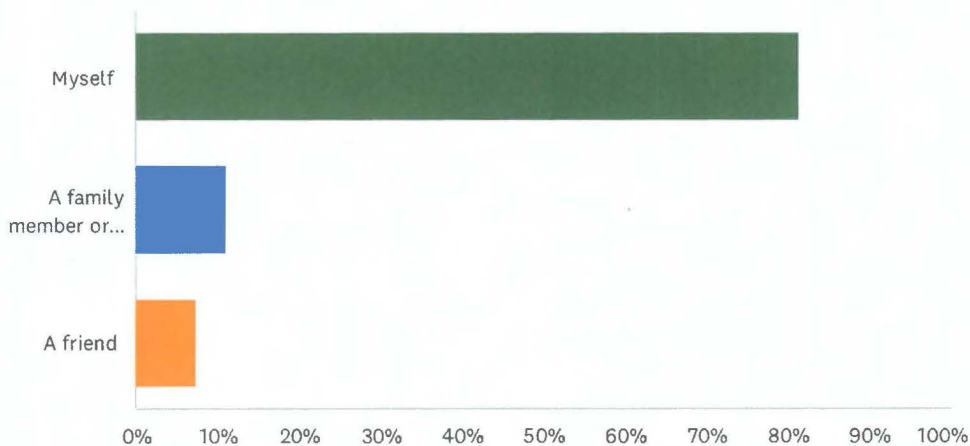
Answered: 466 Skipped: 0



ANSWER CHOICES	RESPONSES	
7	0.00%	0
6	0.00%	0
3	100.00%	466
0	0.00%	0
TOTAL		466

Q2 Are you completing this survey on behalf of yourself or someone you know?(From here on the survey respondent shall be referred to as 'the user'.)

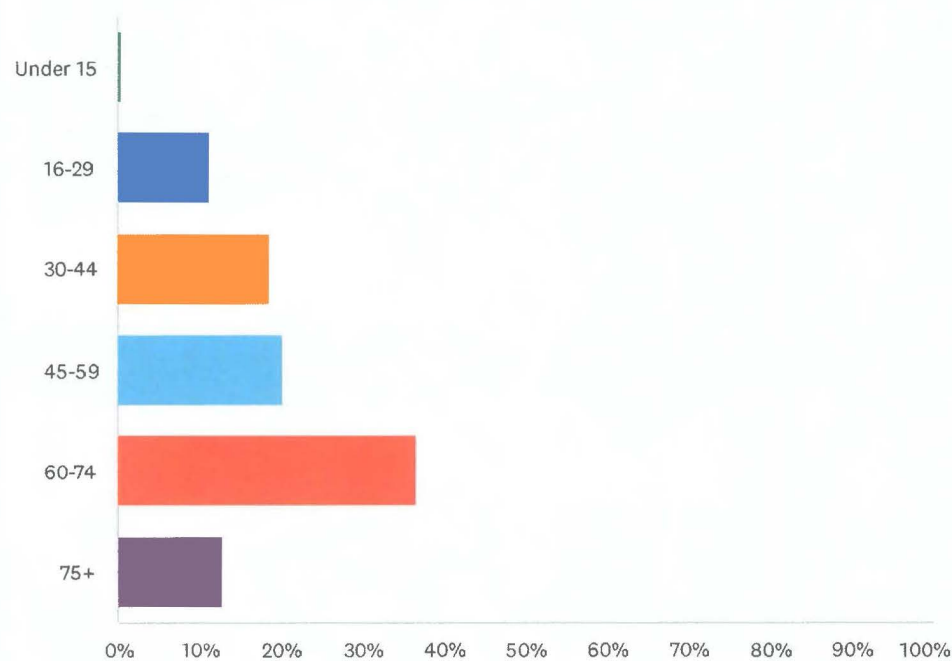
Answered: 464 Skipped: 2



ANSWER CHOICES	RESPONSES	
Myself	81.47%	378
A family member or dependent	10.99%	51
A friend	7.54%	35
TOTAL		464

Q3 Please select the user's age range

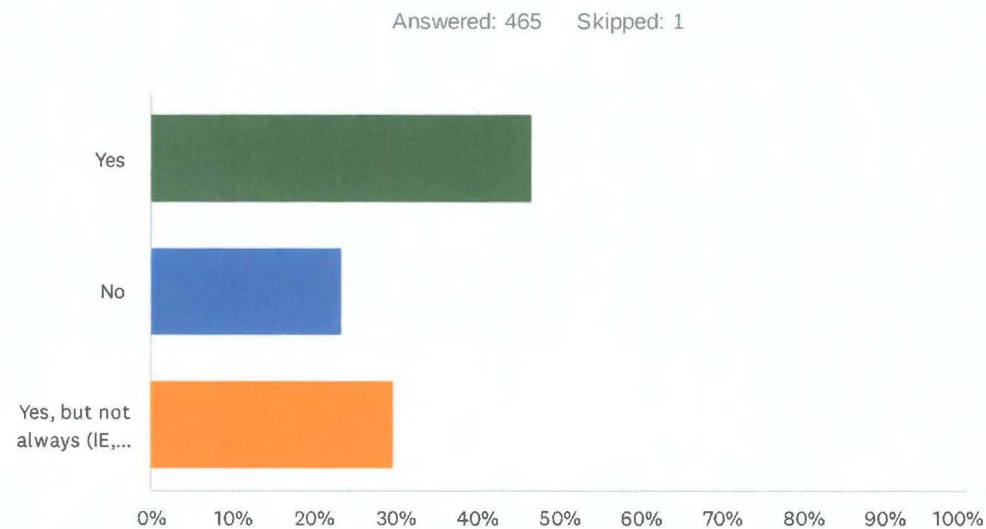
Answered: 466 Skipped: 0



ANSWER CHOICES	RESPONSES	
Under 15	0.43%	2
16-29	11.37%	53
30-44	18.45%	86
45-59	20.17%	94
60-74	36.70%	171
75+	12.88%	60
TOTAL		466

15,000 people

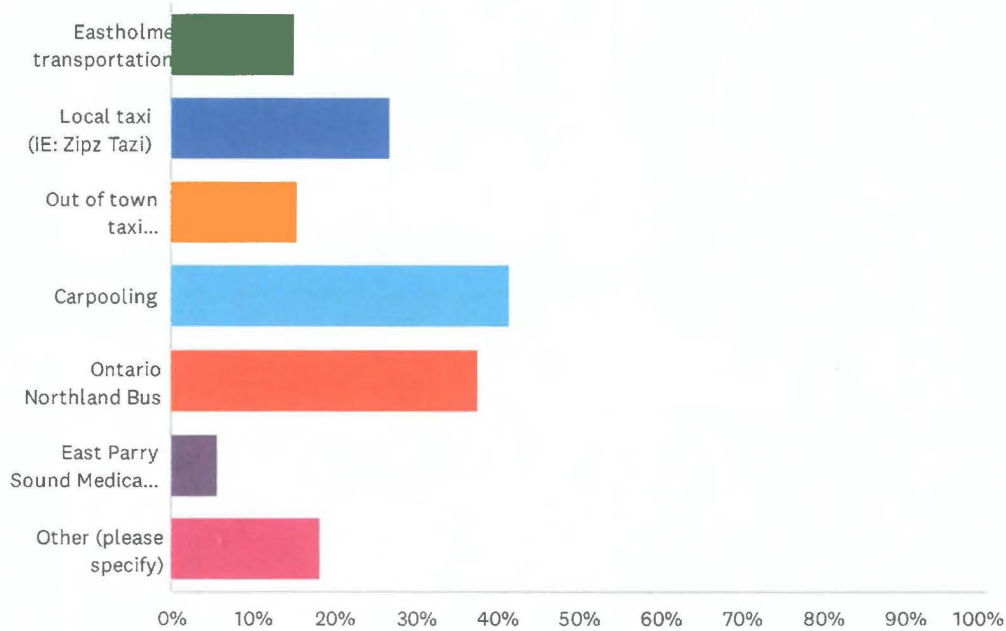
Q4 Does the user currently have access to a reliable vehicle?



ANSWER CHOICES	RESPONSES	
Yes	46.67%	217
No	23.44%	109
Yes, but not always (IE, shared with a spouse or household member).	29.89%	139
TOTAL		465

Q5 Has the user ever used other options for transportation in Almaguin? Select all that apply.

Answered: 371 Skipped: 95



ANSWER CHOICES	RESPONSES	
Eastholme transportation	15.09%	56
Local taxi (IE: Zipz Tazi)	26.95%	100
Out of town taxi (Huntsville or North Bay)	15.63%	58
Carpooling	41.51%	154
Ontario Northland Bus	37.74%	140
East Parry Sound Medical Support Services	5.66%	21
Other (please specify)	18.33%	68
Total Respondents: 371		

#	OTHER (PLEASE SPECIFY)	DATE
1	friends	1/15/2024 2:53 PM
2	Family	1/14/2024 4:51 PM
3	Friends	1/14/2024 10:49 AM
4	car only	1/14/2024 8:06 AM
5	Used to drive for nans taxi	1/12/2024 11:54 PM
6	Moore bus lines	1/11/2024 7:25 PM

Almaguin Community Bussing Project

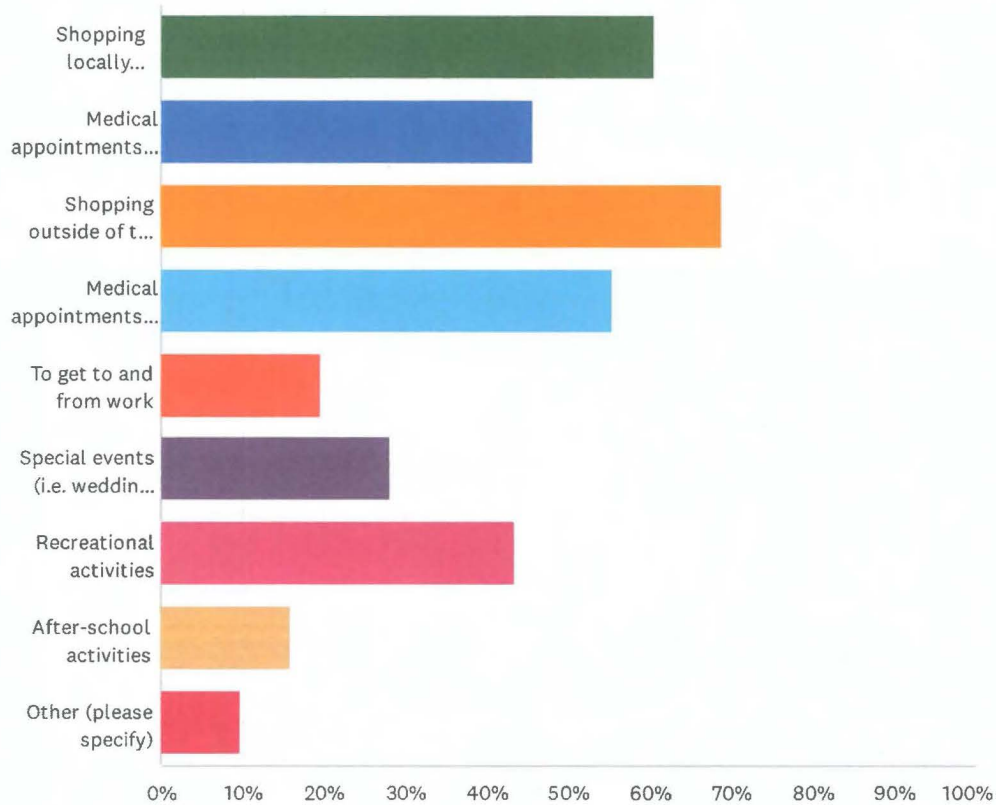
7	Friends family etc etc	1/11/2024 9:25 AM
8	Neighbors	1/11/2024 7:15 AM
9	Friends	1/10/2024 9:24 AM
10	None	1/9/2024 9:55 PM
11	Friends/ family	1/9/2024 5:15 PM
12	getting driven by neighbours	1/9/2024 11:10 AM
13	No	1/9/2024 1:38 AM
14	friend	1/7/2024 8:37 PM
15	Found a Ride	1/7/2024 7:51 PM
16	Northern airport service	1/7/2024 7:00 PM
17	friends	1/7/2024 10:48 AM
18	Neighbour	1/7/2024 8:21 AM
19	Paid \$60 each time for someone to drive her to appointments	1/7/2024 6:02 AM
20	Airport bus	1/6/2024 3:20 PM
21	None	1/6/2024 8:07 AM
22	Borrow vehicle	1/6/2024 7:49 AM
23	Cmha volunteer drivers	1/5/2024 8:22 PM
24	Borrowed a friends vehicle	1/5/2024 12:35 PM
25	Family members	1/4/2024 10:00 PM
26	Bike	1/4/2024 4:32 PM
27	Cycling	1/4/2024 2:06 PM
28	Freind	1/4/2024 8:28 AM
29	Beg for a ride	1/3/2024 5:33 PM
30	Friends	1/3/2024 1:27 PM
31	Friends	1/3/2024 12:41 AM
32	Neighbour	1/2/2024 10:36 PM
33	No	1/2/2024 9:54 PM
34	Friends	1/2/2024 9:16 PM
35	Friends	1/2/2024 8:28 PM
36	None	1/2/2024 5:47 PM
37	local bus in BF (old)	12/12/2023 10:32 AM
38	Local bus when in use	12/12/2023 10:30 AM
39	neighbours going to work in BF	12/12/2023 10:16 AM
40	has family drive him	12/12/2023 9:58 AM
41	family/friends	12/11/2023 4:05 PM
42	no	12/11/2023 4:00 PM
43	airport shuttle	12/6/2023 7:10 AM
44	Friend	12/4/2023 2:34 PM

Almaguin Community Bussing Project

45	Friends	12/4/2023 9:22 AM
46	Getting friends to drive them	12/4/2023 6:27 AM
47	Arranging a car ride through family/friends	11/30/2023 10:31 PM
48	Family members.	11/30/2023 9:49 PM
49	no	11/30/2023 2:03 PM
50	No	11/27/2023 12:31 PM
51	Airport shuttle	11/19/2023 6:28 PM
52	None	11/14/2023 9:39 PM
53	Rides from friends	11/14/2023 2:14 PM
54	Train	11/14/2023 11:07 AM
55	Spouse drives	11/13/2023 2:43 PM
56	Driven by family member	11/13/2023 2:35 PM
57	Call a friend	11/13/2023 12:08 PM
58	Neighbors	11/13/2023 11:32 AM
59	relies on a friend	11/12/2023 6:37 AM
60	Cancer drivers to take my mom and I to princess margaret in Toronto	11/12/2023 3:05 AM
61	Friends	11/10/2023 9:52 PM
62	None	11/10/2023 6:04 PM
63	East Parry Sound Community Support Services	11/10/2023 5:13 PM
64	Pearson Shuttle	11/10/2023 3:51 PM
65	North Bay airport service	11/10/2023 12:42 PM
66	No	11/10/2023 11:47 AM
67	I have not used any of these	11/10/2023 10:50 AM
68	Family and friends	11/10/2023 10:33 AM

Q6 If a community bus was available, what would the user use it for? Select all that apply.

Answered: 445 Skipped: 21



ANSWER CHOICES	RESPONSES	
Shopping locally (Almaguin)	60.45%	269
Medical appointments locally (Almaguin)	45.62%	203
Shopping outside of the community (Huntsville)	68.76%	306
Medical appointments outside of the community (Huntsville)	55.51%	247
To get to and from work	19.55%	87
Special events (i.e. wedding transportation)	28.09%	125
Recreational activities	43.60%	194
After-school activities	15.96%	71
Other (please specify)	9.89%	44
Total Respondents: 445		

OTHER (PLEASE SPECIFY)

DATE

Almaguin Community Bussing Project

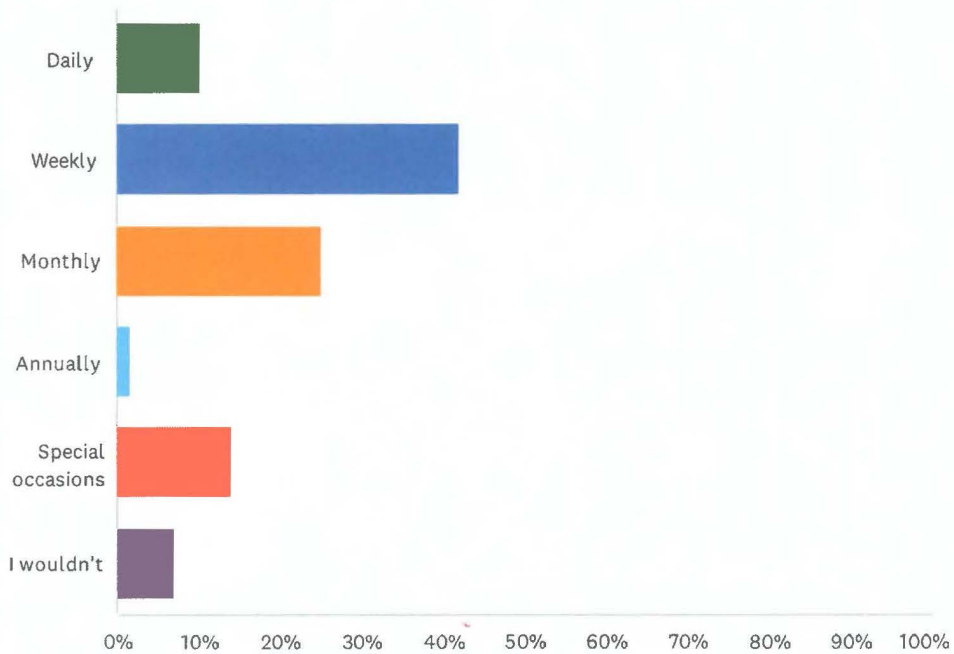
1	shopping in North Bay	1/15/2024 2:53 PM
2	medical appointments only if cheaper than Eastholme (\$43)	1/15/2024 2:48 PM
3	Getting to and from school (adult learning)	1/14/2024 9:12 AM
4	After dusk	1/14/2024 8:55 AM
5	North bay	1/13/2024 6:22 PM
6	Help if someone is stuck or broke down on the bus route.	1/12/2024 11:54 PM
7	Medical Sudbury and North Bay	1/12/2024 5:33 PM
8	I do not live in Central Almaguin but do work extensively with stakeholders in the community so it would be another way to get around	1/11/2024 6:30 AM
9	In future not at the present	1/9/2024 5:15 PM
10	Shopping and Medical appointments outside community (North Bay)	1/7/2024 7:51 PM
11	Church	1/7/2024 7:37 PM
12	tim hortons	1/7/2024 6:02 PM
13	Access food bank, adult learning etc.	1/7/2024 1:41 AM
14	Personally do not use one, but should the need arise would use it for any of the above except after school activities. Or shopping in Huntsville.	1/4/2024 10:31 PM
15	Getting to my daughters	1/4/2024 8:24 PM
16	Bloodwork at labs	1/4/2024 5:15 PM
17	As a connection to the Northland bus/train	1/4/2024 1:16 PM
18	Independence! Not relying on others to drive	1/4/2024 7:04 AM
19	A trip to local restaurant or friendship club to not feel so isolated	1/3/2024 5:33 PM
20	PARRY SOUND shopping and medical appointments. Many people in Municipality of Magnetawan are closer to and use PARRY Sound	1/3/2024 3:51 PM
21	Friends	1/3/2024 1:27 PM
22	Link to other long distance transportation	1/3/2024 12:18 PM
23	seniors luncheons	12/12/2023 10:16 AM
24	Nothing	12/6/2023 7:04 AM
25	when can't drive would use	11/30/2023 2:03 PM
26	No	11/27/2023 12:31 PM
27	NA	11/26/2023 6:16 PM
28	Wouldn't use	11/18/2023 8:21 AM
29	Probably b too expensive	11/18/2023 7:45 AM
30	Concerts, church services in Huntsville	11/17/2023 6:21 PM
31	To and from auto repairs/maintenance	11/15/2023 6:46 AM
32	car parts, errands,	11/14/2023 4:09 PM
33	Any plans for taxis to be picked up at home for times one cant drive	11/13/2023 12:08 PM
34	To North Bay	11/13/2023 10:18 AM
35	Shopping and appointments	11/12/2023 8:15 AM
36	Shopping and Medical appointments in North Bay	11/11/2023 6:58 AM

Almaguin Community Bussing Project

37	getting to church	11/10/2023 11:53 PM
38	Getting to the Ontario Northland bus station	11/10/2023 5:55 PM
39	Going to North Bay (from Powassan and Trout Creek areas, plus there are those from Arnstein, Loring and Port Loring areas that need this too)	11/10/2023 5:13 PM
40	None, impossible to match schedules	11/10/2023 2:49 PM
41	In the future if I could not drive would use it for local and Huntsville	11/10/2023 12:42 PM
42	Concerts etc at capital centre north bay or Huntsville	11/10/2023 12:24 PM
43	Appointments in North Bay	11/10/2023 11:47 AM
44	Wouldn't use it.	11/10/2023 11:07 AM

Q7 How often would the user utilize the bus service?

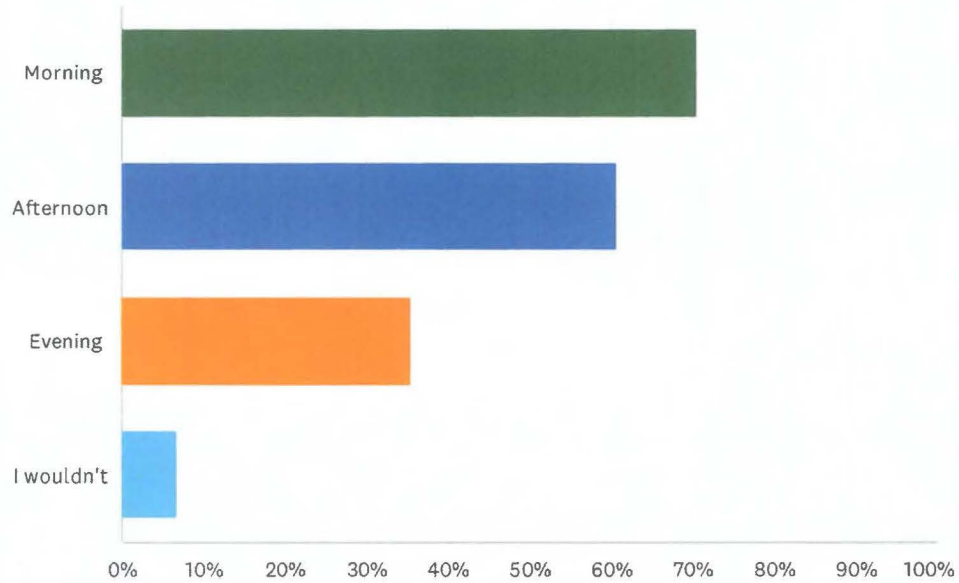
Answered: 458 Skipped: 8



ANSWER CHOICES	RESPONSES	
Daily	10.26%	47
Weekly	41.92%	192
Monthly	25.11%	115
Annually	1.75%	8
Special occasions	13.97%	64
I wouldn't	6.99%	32
TOTAL		458

Q8 What time of day would the user make use of scheduled transportation?

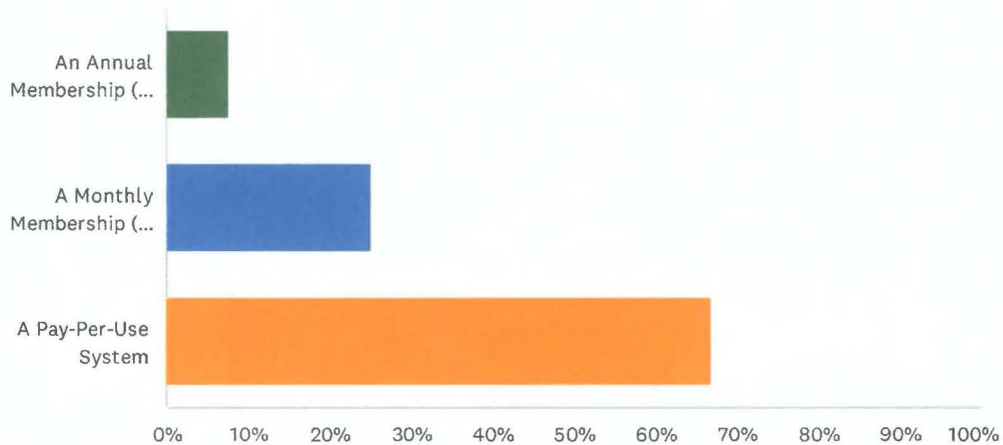
Answered: 453 Skipped: 13



ANSWER CHOICES	RESPONSES	
Morning	70.64%	320
Afternoon	60.71%	275
Evening	35.54%	161
I wouldn't	6.84%	31
Total Respondents: 453		

Q9 What payment system would the user be most comfortable with?(A membership allows for more customized routes and accessibility accommodations. A pay-per-use system would be based on a more centralized, scheduled route.)

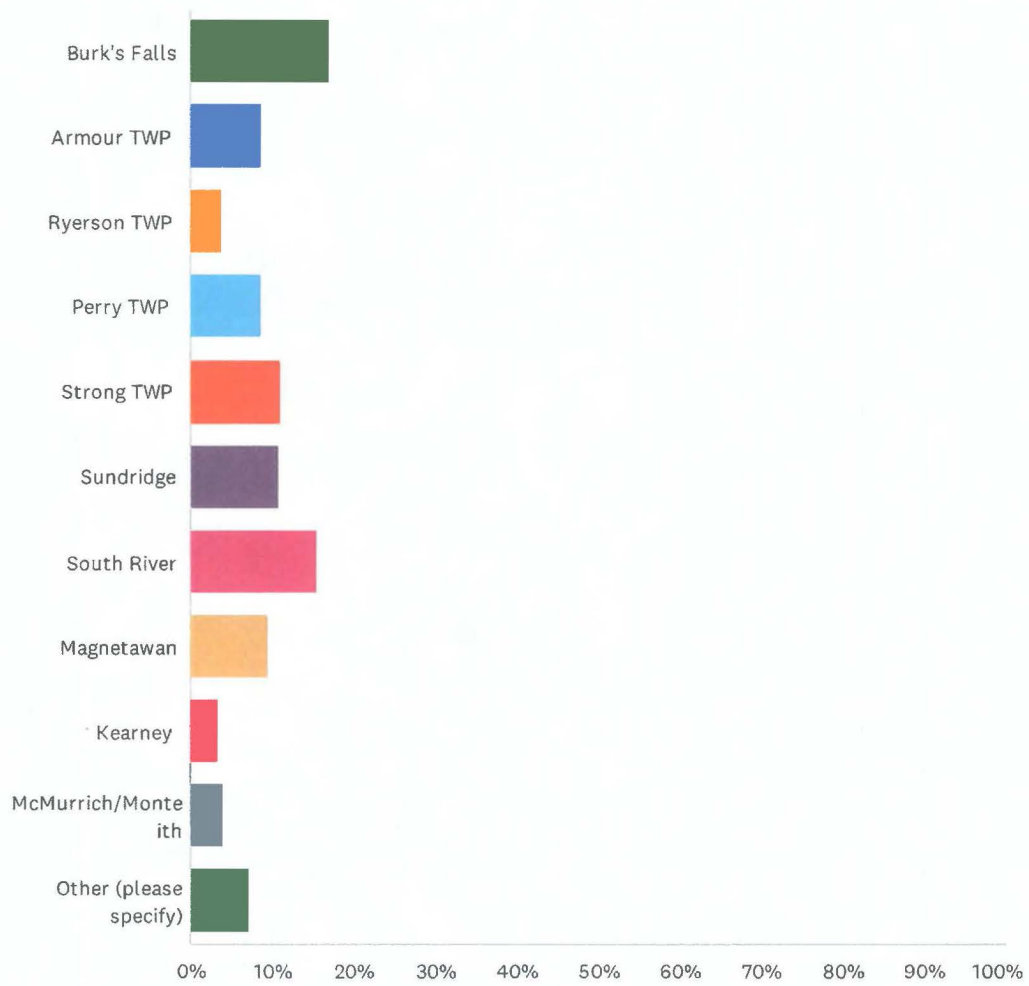
Answered: 452 Skipped: 14



ANSWER CHOICES	RESPONSES	
An Annual Membership (Bus Pass)	7.74%	35
A Monthly Membership (Bus Pass)	25.22%	114
A Pay-Per-Use System	67.04%	303
TOTAL		452

Q10 What municipality does the user live in?

Answered: 463 Skipped: 3



Almaguin Community Bussing Project

ANSWER CHOICES	RESPONSES	
Burk's Falls	17.06%	79
Armour TWP	8.64%	40
Ryerson TWP	3.89%	18
Perry TWP	8.64%	40
Strong TWP	11.02%	51
Sundridge	10.80%	50
South River	15.55%	72
Magnetawan	9.50%	44
Kearney	3.46%	16
McMurrich/Monteith	4.10%	19
Other (please specify)	7.34%	34
TOTAL		463

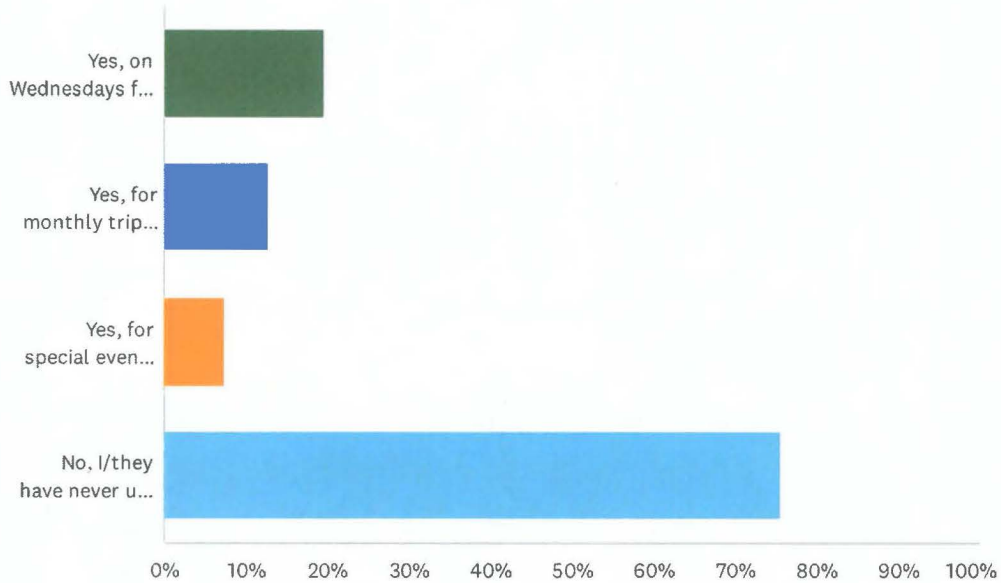
#	OTHER (PLEASE SPECIFY)	DATE
1	Joly	1/14/2024 10:03 AM
2	Machar	1/13/2024 7:44 PM
3	Argyle	1/11/2024 7:25 PM
4	Trout Creek	1/11/2024 8:00 AM
5	Lount	1/11/2024 7:18 AM
6	Port Ioring	1/11/2024 7:15 AM
7	North Bay	1/11/2024 6:30 AM
8	Powassan	1/10/2024 9:59 PM
9	Nipissing	1/8/2024 9:08 AM
10	Machar	1/7/2024 10:48 AM
11	Powassan	1/6/2024 2:21 PM
12	Machar township	1/6/2024 8:59 AM
13	Joly	1/6/2024 8:36 AM
14	Nipissing	1/5/2024 5:50 PM
15	East Mills Twp	1/5/2024 3:56 PM
16	Joly twp	1/5/2024 12:35 PM
17	Powassan	1/4/2024 8:24 PM
18	Machar	1/4/2024 4:32 PM
19	Powassan	1/4/2024 12:11 PM
20	Machar	1/4/2024 4:30 AM
21	Machar	1/3/2024 6:19 PM
22	Huntsville	1/3/2024 6:34 AM

Almaguin Community Bussing Project

23	Town of Nippissing (Commanda)	1/2/2024 5:47 PM
24	Machar	12/6/2023 7:10 AM
25	East Mills Twp	11/29/2023 6:55 AM
26	Machar	11/26/2023 11:14 PM
27	Powassan	11/18/2023 8:14 PM
28	Laurier	11/13/2023 12:08 PM
29	Laurier	11/13/2023 10:18 AM
30	I live half way between Magnetawan and Burks falls.	11/12/2023 3:05 AM
31	Machar	11/11/2023 9:00 AM
32	Nipissing Township	11/11/2023 6:58 AM
33	Powassan/Trout Creek	11/10/2023 5:13 PM
34	Powassan	11/10/2023 10:52 AM

Q11 Between 2015 and 2022, had the user used the Burk's Falls Community Link bus? (select all that apply)

Answered: 148 Skipped: 318



ANSWER CHOICES

Yes, on Wednesdays for general needs.

Yes, for monthly trips out of the region.

Yes, for special events.

No, I/they have never used it.

Total Respondents: 148

RESPONSES

19.59%

29

12.84%

19

7.43%

11

75.68%

112

Q12 If you responded 'yes' to question 11, please provide us with some feedback about what the user liked most about the service.

Answered: 30 Skipped: 436

#	RESPONSES	DATE
1	Drs appointments in Huntsville or Orillia.	1/15/2024 2:59 PM
2	able to go shopping.	1/15/2024 2:55 PM
3	it was cheap and most drivers were pleasant	1/15/2024 2:51 PM
4	its a wonderful service in winter when you have to go to doctors appointments and you don't feel comfortable driving yourself or for shopping.	1/15/2024 2:47 PM
5	it was affordable - \$5.00	1/15/2024 2:45 PM
6	Talking to other people on bus	1/13/2024 12:52 AM
7	That I could shop anywhere in Huntsville and save money the price of food is so expensive I miss the zips taxi bus...used it often	1/11/2024 9:29 AM
8	mostly groceries shopping. bank. outing lunch ect.	1/8/2024 5:19 AM
9	Reliable Transportation, punctual pick up at their house	1/6/2024 10:18 PM
10	Time	1/4/2024 7:57 PM
11	To get out shopping	1/4/2024 4:12 PM
12	it was easier to go shopping both in Almaguin and Huntsville	1/4/2024 11:37 AM
13	That it made a few different stops in Huntsville	1/3/2024 9:52 PM
14	Getting to the grocery store, post office and banking	1/3/2024 7:14 PM
15	Friendly, convenient, reliable, reduced the need for others to help	1/3/2024 4:43 PM
16	Was perfect for me, got me right at home and dropped me off at home .	1/2/2024 7:53 PM
17	The need to get groceries, pay bills, bank, and medications.	1/2/2024 7:31 PM
18	going to Huntsville once a month	12/12/2023 10:33 AM
19	took to the grocery store	12/12/2023 10:31 AM
20	could be picked up at Valumart and downtown	12/12/2023 10:18 AM
21	used service until 2022, then had to get a car.	12/11/2023 4:06 PM
22	friendly	12/11/2023 3:56 PM
23	Worked out perfect for me, hard for me to even get to town to get a bus but having it snag me out here was great :)	12/1/2023 7:40 PM
24	It was inexpensive (\$5.00 per trip). I understand the local taxi company charges \$20 so despite being 81 & the roads hilly I simply walk.	11/17/2023 6:26 PM
25	Community tour.	11/12/2023 7:23 PM
26	It was difficult know who was allowed to use the bus and what the routes where to catch the bus.	11/12/2023 1:24 PM
27	Mostly to go into huntsville or north bay to shop or special events happening in those areas.	11/12/2023 11:16 AM
28	Having access to the community bus allowed for an affordable option to go to the grocery store, pharmacy and health centre. The local taxi service is too expensive for short jaunts in	11/11/2023 2:49 AM

Almaguin Community Bussing Project

town. The bus is far more affordable.

29	I used this to go to doctors appointments in Huntsville. But I wasn't always able to get my appointments during the small window on that one day a week for a few hours.	11/10/2023 6:00 PM
30	Weekly shopping on a steady schedule	11/10/2023 4:16 PM

Almaguin Community Bussing Project

Q13 If you responded 'yes' to question 11, please provide us with any areas of improvement the user had observed while using the bus.

Answered: 22 Skipped: 444

#	RESPONSES	DATE
1	As age will use service weekly when no longer driving own vehicle. Do use delivery service of Foodland (Sundridge) as no delivery service from Valumart.	1/15/2024 2:59 PM
2	to be more reliable.	1/15/2024 2:55 PM
3	i felt rushed at Valumart. A lot of time spent at bank.	1/15/2024 2:51 PM
4	none	1/15/2024 2:45 PM
5	Not really offhand	1/13/2024 12:52 AM
6	The passengers highly abused the driver and her kindness, hopefully that won't happen again and if you bring a child they are YOUR responsibility not the Bus Drivers to watch!! Some people just should not be allowed to use the service if they have previous history of abusing drivers from anywhere!	1/11/2024 9:29 AM
7	mostly downtown burks falls may huntsville. walmart	1/8/2024 5:19 AM
8	A daily bus for Huntsville, Monday to Saturday, the are particular times 8am departure, 5:30 pm return .for: Employment purposes, and Doctor, Dentist , Physio, and shopping. A weekly route for Burk's Falls, to obtain necessities, shopping post office hardware store, feed store, for elderly n disabled. Adhering to the Accessibility Laws... Wednesday are in particular needed. For increase user ship, and funding an option of daily pass or monthly recommended. \$7.00 round trip door to door.. A morning pick up drop off, and an afternoon pick up and drop off.	1/6/2024 10:18 PM
9	Availability	1/3/2024 7:14 PM
10	It seemed to be under repair frequently.	1/3/2024 4:43 PM
11	All was good but I should say the old bus only could take about 6-8 people and that fills up pretty quick sometimes.	1/2/2024 7:53 PM
12	Was quite satisfied with the service.	1/2/2024 7:31 PM
13	make sure wheelchair ramp is in use	12/12/2023 10:33 AM
14	card with map & steps marked and bus schedule	12/12/2023 10:18 AM
15	trips to Sundridge. Need to get more info out about bussing times and trips to people.	12/11/2023 3:56 PM
16	Had no complaints other than it wasn't working half the time lol	12/1/2023 7:40 PM
17	Being a newcomer, I did not really understand what the fee for a trip to Huntsville covered... how was it decided what businesses etc one could get to.	11/17/2023 6:26 PM
18	None.	11/12/2023 7:23 PM
19	More awareness to its availability	11/12/2023 1:24 PM
20	The bus would run late and seniors in the community would miss their ride. They would wait outside as long as they could. Sometimes drivers weren't available, this impacted scheduling and access to rides. Better scheduling would be ideal, more drivers would be optimal. Once a month trips to Huntsville would be a more affordable option for the community.	11/11/2023 2:49 AM
21	Frequency, access, marketing.	11/10/2023 6:00 PM
22	More than 1 day	11/10/2023 4:16 PM

Q14 If you responded no to question 11, would there have been instances (events, functions, other travel needs, etc.) where the bus service could have been more convenient for the user?

Answered: 45 Skipped: 421

ANSWER CHOICES		RESPONSES	
1		100.00%	45
2		60.00%	27
3		22.22%	10
#	1	DATE	
1	drs appointments in Huntsville and North Bay	1/15/2024 2:59 PM	
2	appointments	1/15/2024 2:53 PM	
3	Medical appointments	1/14/2024 10:50 AM	
4	medical	1/14/2024 8:08 AM	
5	Work	1/11/2024 1:04 PM	
6	Weddings	1/10/2024 12:04 PM	
7	I didn't think it was for younger passengers	1/10/2024 9:39 AM	
8	Events	1/9/2024 1:49 PM	
9	If it had been available to McMurrich-Monteith residents it would've been helpful	1/7/2024 9:46 PM	
10	Was just to young then	1/7/2024 9:45 PM	
11	river bowl	1/7/2024 6:03 PM	
12	Yes work	1/7/2024 1:04 PM	
13	walking to any thing in Burk's Falls is dangerous due to speeding RAMs	1/7/2024 8:25 AM	
14	grocery shopping	1/6/2024 7:22 PM	
15	Connection to the Northland in Burk's Falls or Sundridge	1/6/2024 1:48 PM	
16	I was unaware there was such a service	1/6/2024 8:57 AM	
17	Dr appointment	1/4/2024 8:13 PM	
18	Morning Rides to and from Huntsville Walmart Parking Lot	1/3/2024 8:56 PM	
19	Yes to go to town /shopping	1/2/2024 11:17 PM	
20	Pick up location near my house	1/2/2024 10:37 PM	
21	Medical appointment	1/2/2024 7:10 PM	
22	Dont have info on current schedule or rates	1/2/2024 3:31 PM	
23	medical	12/12/2023 9:59 AM	
24	When vehicle is out of action	12/7/2023 10:24 AM	
25	Didn't know it existed	11/30/2023 10:34 PM	
26	Events where no DD was available	11/29/2023 3:56 PM	

Almaguin Community Bussing Project

27	Dinners out	11/26/2023 6:17 PM
28	events	11/22/2023 7:55 PM
29	New to the area	11/20/2023 11:11 AM
30	To and from auto maintenance	11/15/2023 6:50 AM
31	No o	11/14/2023 2:15 PM
32	Medical appointment	11/14/2023 11:08 AM
33	Didn't have info on scheduling	11/12/2023 11:47 PM
34	Regular routes	11/12/2023 1:24 PM
35	Option to avoid drinking/driving following events	11/11/2023 1:07 PM
36	The hours were not right for me	11/11/2023 7:00 AM
37	Remembrance day	11/10/2023 4:16 PM
38	had my own vehicle then	11/10/2023 1:28 PM
39	I wasn't aware	11/10/2023 12:56 PM
40	community events shuttle	11/10/2023 12:54 PM
41	Didn't have need till now	11/10/2023 12:15 PM
42	I didn't know it existed	11/10/2023 12:14 PM
43	Did not know about it	11/10/2023 11:40 AM
44	N/A . Resident of Kearney	11/10/2023 11:37 AM
45	Weddings	11/10/2023 10:33 AM
#	2	DATE
1	coming home from Huntsville hospital as taken by ambulance	1/15/2024 2:59 PM
2	supplies	1/15/2024 2:53 PM
3	Shopping	1/14/2024 10:50 AM
4	groceries	1/14/2024 8:08 AM
5	Shopping	1/11/2024 1:04 PM
6	Concerts	1/10/2024 12:04 PM
7	Shopping	1/9/2024 1:49 PM
8	It would be great for carpooling residents to & from large events around Almaguin (Dogsled Races, Fall Fairs, etc...)	1/7/2024 9:46 PM
9	tim hortons	1/7/2024 6:03 PM
10	Yes bowling	1/7/2024 1:04 PM
11	streets are not maintained, dogs on the loose and menacing	1/7/2024 8:25 AM
12	blood work	1/6/2024 7:22 PM
13	Shopping	1/4/2024 8:13 PM
14	Morning Rides to and from Huntsville Mall	1/3/2024 8:56 PM
15	Prescription pick up	1/2/2024 7:10 PM
16	recreational	12/12/2023 9:59 AM
17	Medical appts	12/7/2023 10:24 AM
18	Unsure whether pick up spots were accessible for pedestrians	11/30/2023 10:34 PM

Almaguin Community Bussing Project

19	Medical or lab appointments	11/29/2023 3:56 PM
20	Weddings	11/26/2023 6:17 PM
21	commuting	11/22/2023 7:55 PM
22	To and from medical appointments	11/15/2023 6:50 AM
23	Shopping	11/14/2023 11:08 AM
24	Medical or weekends for kids	11/12/2023 1:24 PM
25	The pick up locations were not right for me	11/11/2023 7:00 AM
26	Fall Fairs	11/10/2023 4:16 PM
27	Pub	11/10/2023 10:33 AM
#	3	DATE
1	Going to craft shows and church	1/15/2024 2:59 PM
2	Huntsville Shopping	1/14/2024 10:50 AM
3	valumart	1/7/2024 6:03 PM
4	Yes shopping	1/7/2024 1:04 PM
5	drivers don't recognize that pedestrians HAVE THE RIGHT OF WAY	1/7/2024 8:25 AM
6	pharmacy	1/6/2024 7:22 PM
7	Banking now in sundridge	1/2/2024 7:10 PM
8	Times may not have been convenient for students	11/30/2023 10:34 PM
9	Other special events	11/26/2023 6:17 PM
10	To and from grocery shopping	11/15/2023 6:50 AM

Q15 Is there anything else the user would like to share regarding your/their experience (or lack thereof) with the Community Link Bus?

Answered: 47 Skipped: 419

#	RESPONSES	DATE
1	without one there is no way to get around.	1/15/2024 2:55 PM
2	i hope there is a bus soon! i walked to Valumart today and what an unpleasant experience. The partial sidewalks and the bike lane very poorly plowed, making it hard for me to push my cart. The road was nice and clear but I am not a car.	1/15/2024 2:51 PM
3	you should not let anyone move here without a car- it is too difficult!	1/15/2024 2:45 PM
4	A designated route and schedule. Perhaps bi-weekly	1/14/2024 10:50 AM
5	It only served Burk's Falls	1/14/2024 9:13 AM
6	I have a visual impairment which prevents me from driving. I rely on my husband and friends for transportation. I had no idea there was/is a community link bus servicing my area.	1/10/2024 10:13 PM
7	Our sons would use it to get to and from work from Huntsville and not have to rely on us parents or friends to drive them.. they don't have drivers licenses. Also they would like to participate in sporting activities in other towns, but we can't always drive them as we only have one vehicle	1/10/2024 12:04 PM
8	More information should have been available	1/10/2024 9:39 AM
9	I believe there is a need for this service. I however do not need it at this time. Possibly in the future	1/9/2024 5:17 PM
10	we need a local bus for older people and people that dont drive	1/8/2024 5:19 AM
11	A community bus is desperately needed, especially for those who have to rely on the kindness of others to get to and from appointments and for groceries. There is a growing population of elderly as well as newcomers who may or may not have a driver's license (moved from the city where they relied upon public transportation). With the ever rising cost of living, taxes, etc... many households have been forced to downsize to a single shared vehicle or give up their vehicle altogether. A community bus is a project that I would be happy to see my tax dollars invested in (EACH municipality should have to contribute a dollar amount based on their population size like the formula used to ambulance services)	1/7/2024 9:46 PM
12	INVEST IN PUBLIC TRANSPORTATION AND AFFORDABLE HOUSING stop feeding the HOCKEY FOR PROFIT BOONDOGGLE	1/7/2024 8:25 AM
13	Respect the driver's, No obscene language or bullying,	1/6/2024 10:18 PM
14	would like it to go to Huntsville, where my doctor is	1/6/2024 7:22 PM
15	This service would benefit the area tremendously	1/6/2024 8:57 AM
16	This survey was a little difficult to fill in. It seems to be a survey for those who have used the Link bus previously. At the moment my husband and I have use of a car and can both drive. However, we are getting on in years and I could see a very important need for seniors or those without cars or students etc. It is also hard to answer a survey on how often you would use it when the available times and pick up locations are not present. Could I use it more than once a month to decide on whether to pay per trip or a pass? Would there be one spot in each community the bus would pick up people at? Would you be able to order a bus pick up if you are outside of downtown limits? Public transportation is very important, yet also very difficult in large sparsely populated areas. Our greatest fear is that, if neither of us can drive, can we stay here? I wish everyone the best of luck in designing a system for us up here.	1/4/2024 10:41 PM
17	No	1/3/2024 4:43 PM

Almaguin Community Bussing Project

18	I don't always have access to our family vehicle so I rely on rides from friends. Sometimes that doesn't always work out. Having a community bus would be great to get to doctors appointments and shopping when I don't have a vehicle.	1/3/2024 11:02 AM
19	Couldn't access it without using a taxi anyway, as I live in Ryerson township.	1/3/2024 7:33 AM
20	I would like to not have to have a car and the expense ownership entails	1/2/2024 11:17 PM
21	Hoping a community bus goes into the community and not just downtown BF	1/2/2024 10:37 PM
22	Could use a bus with more capacity.	1/2/2024 7:53 PM
23	Great idea for seniors without a car	1/2/2024 3:31 PM
24	heat or AC on bus maybe get a newer bus	12/12/2023 10:33 AM
25	heat or AC on the bus	12/12/2023 10:31 AM
26	I had to get rides to Burks Falls by a friend but was unable to get home a number of times by local taxi as they wouldn't take me and there was no info in taxis or on phone for their IDs.	12/12/2023 10:18 AM
27	Since I got rid of my car and stopped driving at the age of 78 I really miss my independence and would love to be able to get on a bus.	12/8/2023 5:32 AM
28	Get er going again :)	12/1/2023 7:40 PM
29	No to answer 11 because I did not live in the community until May 2021 and did not know about the bus	11/25/2023 7:15 AM
30	We currently are able to drive but worry as we age how we would be able to stay here in the community we love, if we are unable to drive. A bus or some form of transportation is vital for seniors, or handicapped people. Even if you knew that on this day of the week I could go to Walmart or Canadian tire, or to the pool in Huntsville or I could be picked up to go shopping in town or to the doctor's. It is a hard thing to set up in a small community, but also a vital thing in order to keep people in the community rather than having to move to a larger centre whether you want to or not. Your cover page showed school buses. Could something be arranged with school bus providers for weekly outings for seniors or those with no access to a vehicle? It would also be good for the environment if one bus took 10-20 people to go shopping in Huntsville vs 10-20 cars driving.	11/18/2023 8:26 PM
31	Thought it was just for seniors.	11/18/2023 8:31 AM
32	I hope it becomes a reality. For people without a car & on a fixed income the lack of public transportation is difficult.	11/17/2023 6:26 PM
33	It never came out to my area to my knowledge.	11/17/2023 6:16 AM
34	No	11/14/2023 2:15 PM
35	Sounds like a great idea. Needs to be properly advertised so it's successful	11/12/2023 11:47 PM
36	I think the bus transportation is important to all residents that depend on it for a lot if uses.	11/12/2023 8:46 PM
37	No	11/12/2023 7:23 PM
38	Make useable to all members and go to local beaches in summer.	11/12/2023 1:24 PM
39	Truly hope we can bring this bus back to our community.	11/11/2023 2:49 AM
40	I am a 40 year old epileptic who lives in the village of Burks Falls. Due to my disability I am unable to drive. I have a 3 year old son. It is becoming increasingly difficult for me to live here due to the lack of services and transportation. I do work from home and make an excellent living. But even still, I am struggling to get through the day to day things most people here need a vehicle to do. Especially with a toddler and the snow on the roads. ESPECIALLY because there are no side walks in the village and on multiple occasions my son and I were nearly hit by a car. While wearing lights and safety vests. It's not safe for us to walk, even in the village. But I have no other choice. I'm terrified and some days I'm even shaking in fear that someone is going to finally hit one of us with their car.	11/10/2023 6:00 PM
41	Living McMurrich Monteith there is virtually no way of doing or participating in any event.....there are people here who need work in Huntsville and can't get there	11/10/2023 5:01 PM

Almaguin Community Bussing Project

42	Great service should be implemented again! Many people depend on it! It helps the local stores for shopping locally!	11/10/2023 4:16 PM
43	keep the bus in service. keep the maintenance schedule up. make the bus service part of the shared services to ensure it is not a burden to one municipality.	11/10/2023 12:54 PM
44	I would definitely have made use of it as up until this year I did not have a vehicle to use. I was not aware that the community link bus was available for all residents. I was under the impression it was only for seniors and disabled residents.	11/10/2023 12:17 PM
45	Very needed service for seniors	11/10/2023 12:15 PM
46	More public awareness of the services available, both times and costs.	11/10/2023 11:37 AM
47	At age 78 I am thinking into the future and my need for a community bus. That is why I am doing this survey.	11/10/2023 10:57 AM



705-382-2900
www.almaguin-health.org

Minutes: February 2, 2024, 10:00 am via Zoom in the Township of Armour Municipal Office

Present: Rod Ward (Chair), Delynn Patterson, Margaret Ann MacPhail, Brad Kneller, Chris Hope, Fraser Williamson (Vice Chair), Vicky Roeder-Martin, Tom Bryson, Jim Ronholm, Cheryl Phillip, Camille Barr (Secretary)

Regrets: None

Guest: Susan Keast (HHR MAOHT), Isabel Pereira, Courtney Metcalf (ACED). John Wilson, Rod Blakelock, Cheryl Harrison (CEO and President of MAHC)

Called to order at 10:00 am by Chair R. Ward

1. 2024-06 Moved by F. Williamson - Seconded by T. Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of January 4, 2024, as circulated. Carried.

2. DECLARATION OF PECUNIARY OF INTEREST: None

3. DELEGATIONS: Cheryl Harrison- CEO and President of MAHC

Cheryl provided the group with the "Made in Muskoka Healthcare" presentation, same as used for the current community conversations. She shared the journey MAHC has been on to the model presented today. She reviewed the proposed new model which has focused care services at each location, new services being offered, and aims to expand community partnerships. She was clear care goes beyond the four walls of the two hospitals.

Emergency services will be at both locations. Cheryl explained that user groups have been a part of the planning groups however the timeline to do so was short.

Cheryl reviewed the local share component and that communities are responsible for 10% percent of development costs and 100% of costs associated with equipment, furnishing and land.

There is lots of work between now and 2027 when the projects are expected to go to tender. The projected end completion goal is 2032.

Many from the Council were present for the community chat that occurred in Burk's Falls. Good questions were asked, and it was clear there is interest from the community in the project.

Council had the opportunity to ask questions and thanked Cheryl for her time.

RESOLUTIONS PASSED: None

5. ITEMS FOR DISCUSSION:

a) BFFHT funding for branding, follow up discussion

The BFFHT is looking for other options to fund the remainder of the costs associated with the rebranding project. At this time the \$2000.00 approved by the Health Council to support the initiative will remain in the account until it needs to be released.

b) Recruiter brochure, follow up discussion

C. Metcalf met with Dr, McKinnon and R. Paul to receive feedback from the FHT's perspective. Based on the feedback, additional changes were made. QR codes leading back to websites will be included to keep the brochure current. It is currently being used by S. Keast. S. Keast will provide C. Barr will a copy to share with Council.

c) Annual municipal funding requests and possible request for support, follow up discussion

Last meeting Council passed a resolution to ask member municipalities for a contribution of \$1000.00 annually that would be placed in a Health Council account for funding request towards Almaguin health care related activities. R. Ward shared an overview of what asks have come forward in the past and possible new asks. The question was posed as to why we are having another ask when we have the 20% local share hold back for Almaguin. It was stated that the funds were for MAHC services in Almaguin such as lab, xray, etc. and there could be resistance to spending it elsewhere or spending the money on one community. Additionally, it was also questioned why the group is funding these requests at all. Would it not be better to support by proving advocacy to the groups that need the money? Council decided this is a large topic to discuss in such a short period of time. This will be tabled until the next AHHC meeting.

d) Public and media communications

Based on recent media inquiries R. Ward stated he appreciated the groups support and that ongoing it is important for all to be sending the same messages and communications with the public to avoid confusion for the public.

e) Progress report

None for this month

f) Other business

In light of the future x-ray replacement in Burk's Falls, R. Ward spoke to the MAHC Foundation to initiate the fundraising effort. Regardless of where it goes, the fundraising needs to start. It was raised as to when a decision will be made and should both Burk's Falls and new building owner or Armour be given a deadline to submit proposals. C. Hope brought forward the concept of a foundation for the Health Centre. Discussion was tabled as it was not an agenda item and will require more time.

R. Ward met with the Paramedicine Team, R. Paul and Dr. S. McKinnon. Paramedicine is now visiting in the home to support patients with virtual doctor appointments so that a patient does not need to leave their home. An example could be a patient with diabetes receiving a virtual visit in their home. In some circumstances the paramedic can administer treatment or medicine. This has also been provided in some palliative care situations.

M. McPhail provided an update from the Care at Home Committee she is a part of. They have begun a pilot project which will follow the care journey of 10 patients with chronic conditions over a period of time. The aim is to capture the experience from the perspective of the patient and to make improvements based on the findings.

2024-07

Moved by C. Hope - Seconded by V. Roeder-Martin

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:35 am to meet again on March 7, 2024, at 10:00 am at the Almaguin Highlands Health Centre. Carried.

MAOHT Project Summary

Project Name: HHR Task Force

Date: February 2024

Key achievement attained and or deliverable in the reporting period.

Working with the **Communication Specialists** on the "plan" - A smattering of items include:

- Providing medical student and physician pull factors for the region.
- Establishing a communications plan, timeline and preferred communications channels and development of HHR Branding and tagline(s) and key messaging tailored to both medical students and practicing physicians. Initiative Core Tactics Resources Required Timelines and Key messages to be used in website content, marketing materials, and social media posts. Create a "Healthcare Infrastructure Infographic" including various medical assets in the regions (i.e. hospitals, family health teams, diagnostic imaging centres, specialty services, surgical services etc.).
- Create a "Medical Practice Directory" outlining each region, region-specific infrastructure, and links to municipality websites or specific recruitment contacts in each region.
- Social Media: create a social media recruitment campaign providing links to hospitals, come live, work, play with us video, and other resources.

ROMP 2024 is in the planning stages. (**Rural Ontario Medical Program**). A follow up to ROMP 2023, whereby the community hosted two students from U of T for one week in June 2023.

- Working with colleagues on the planning to host **6** medical students in the community for
- **two** sessions of one week with 3 students in each session, totalling 6.

PRO (Practise Ready Ontario) has sent applications to the Four communities who applied for the program (Bracebridge, Port Carling, Huntsville, and Sundridge. Applications are currently being reviewed with a completion date of Feb 5, 2024, and an expected 3-year Return of Service Date in Fall 2024.

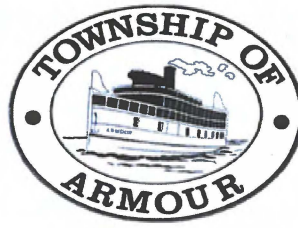
Planning for a **Spring visit to NOSM** (Northern School of Medicine) in Sudbury to share with 41 first year students along with Dr. Sarah MacKinnon the virtues of Muskoka and Area

Working with **SOPRA** - (South Ontario Physician Recruitment Alliance) from Southwestern Ontario who has developed a very progressive way of doing recruiting - to be discussed at the next HHR Meeting

Recruiter Dashboard | February 2024



Vacancies	Connections	Leads
Family Medicine with OB speciality (1) (HV)	Covering a maternity leave and then setting up a practice (2024/2025)	Maternity Leave (2024) and then set up a Practise (2025)
Internal Medicine (2) BB & HV	Husband and Wife (2) Internal Medicine BB/HV Fellowships Spring 2024	Potentially looking for a place to land upon graduation (2025) Husband and Wife
Internal Medicine (1) (BB)	Elective/Fellowship Spring 2024	Potentially looking for a place to land upon Graduation (2025)
Family Medicine/Emergency (1) (HV) and Anesthesiologist (HV)	Husband and Wife visited Summer 2023 - Determine final decision June 2024 (HV)	Final Decision June 2024 Husband and Wife



STAFF REPORT

Date: February 8, 2024
To: Council
From: Danika McCann – Recreation Coordinator
Subject: February 2024 Meeting

The Recreation Committee met on Monday, February 5, 2024 to discuss the Winter Karnival.

The Karnival will be expanding this year and extending our parking and activities to the Doe Lake Beach. There will be horse drawn wagon rides and a bus to shuttle individuals to and from the KCC and the Beach.

The beach will have vendors, fire and some games and the regular events will still be held at the KCC.

The Committee discussed arrangements of indoor activities now that renovations are over and went over all the duties of the volunteers ensuring that things run smoothly.

The Committee would like to ask Council to approve the extension of our liquor license from 11am start to 9am start on Sunday, February 25, 2024.

- Resolution -

Preparing for the Future in the Almaguin Highlands...

January 2024

Mayor's Progress Update

Township of Armour Perspective

- *Short-Term Realities*
- *Medium-Term Preparation*
- *Long-Term Vision*



Areas of Focus...

Where we as municipality can make a difference and prepare for future...



Focus Area 1 – Value for Constituents



Urgency Scale

Low

Mid

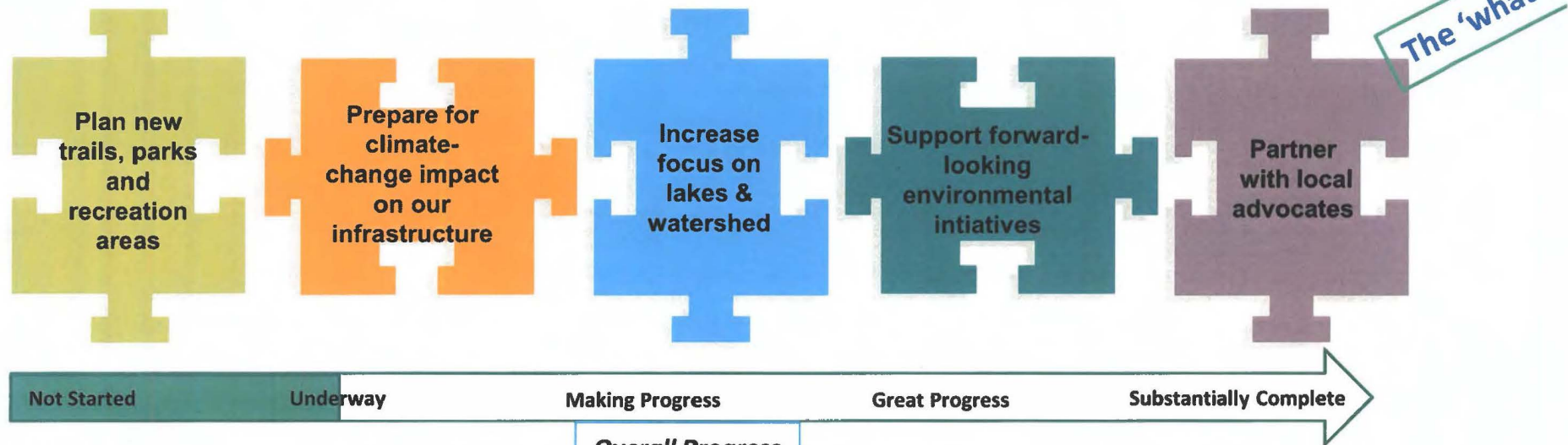
High

Enhance on-line municipal service availability (tracking service levels, etc)	Continue to set high standard for municipal Services (Roads, Planning, etc)	Expand municipal cooperation – Tri-Council-plus	Seek private sector and Municipal partnerships
Support a Library Site sub-Committee	Expand KCC Committee to “Community & Recreation” (includes Parks & Trails)	Combine projects into multi-purpose builds	Seek solutions for daycare services in region

Updated progress – July through January 2024

- Agreed to Armour share of 500-k toward potential new library (council)
- Accepted lead role on potential Tri-Council library build (staff)
- Introduced new Recreation Coordinator role (staff/council)
- Extended by-law services to more outside municipalities / added staff (staff/council)
- Hosted third Almaguin Mayors’ meeting in September (council)
- Partnering with ACED on region-wide Housing & Development Task Force (council)
- Renovations at both KCC and Watt’s Farm almost complete (staff)
- Pursuing staffing for KCC day-camp programs for summer 2024 (staff)

Focus Area 2 – Protection of Natural Assets



Urgency Scale



Implement Environmental Advisory Committee – lake associations, public, MNRF; take 'entire-Almaguin' view

Establish Leadership role in 'green' initiatives

Review Roads' assets through lens of climate change

Review potential for Short Term Rental by-law; public consultations

Include trail systems & recreational opportunities in planning / growth

Review OP / Zoning with respect to environmental protection

The 'how' ...

Updated progress – July through January 2024

- Commenced Almaguin Watershed partnerships – lake associations and municipalities (council)
- Held continued discussions regarding Short-Term Rental by-law (staff/council)
- Reviewed potential approaches to on-going septic reviews / testing (staff)

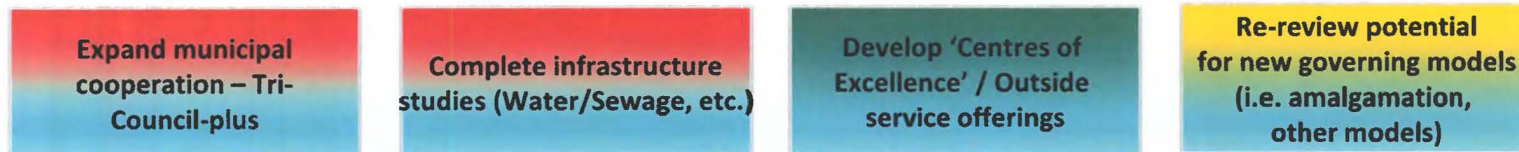
Focus Area 3 – Cooperation & Shared Services



The 'what' ...



Urgency Scale



The 'how' ...

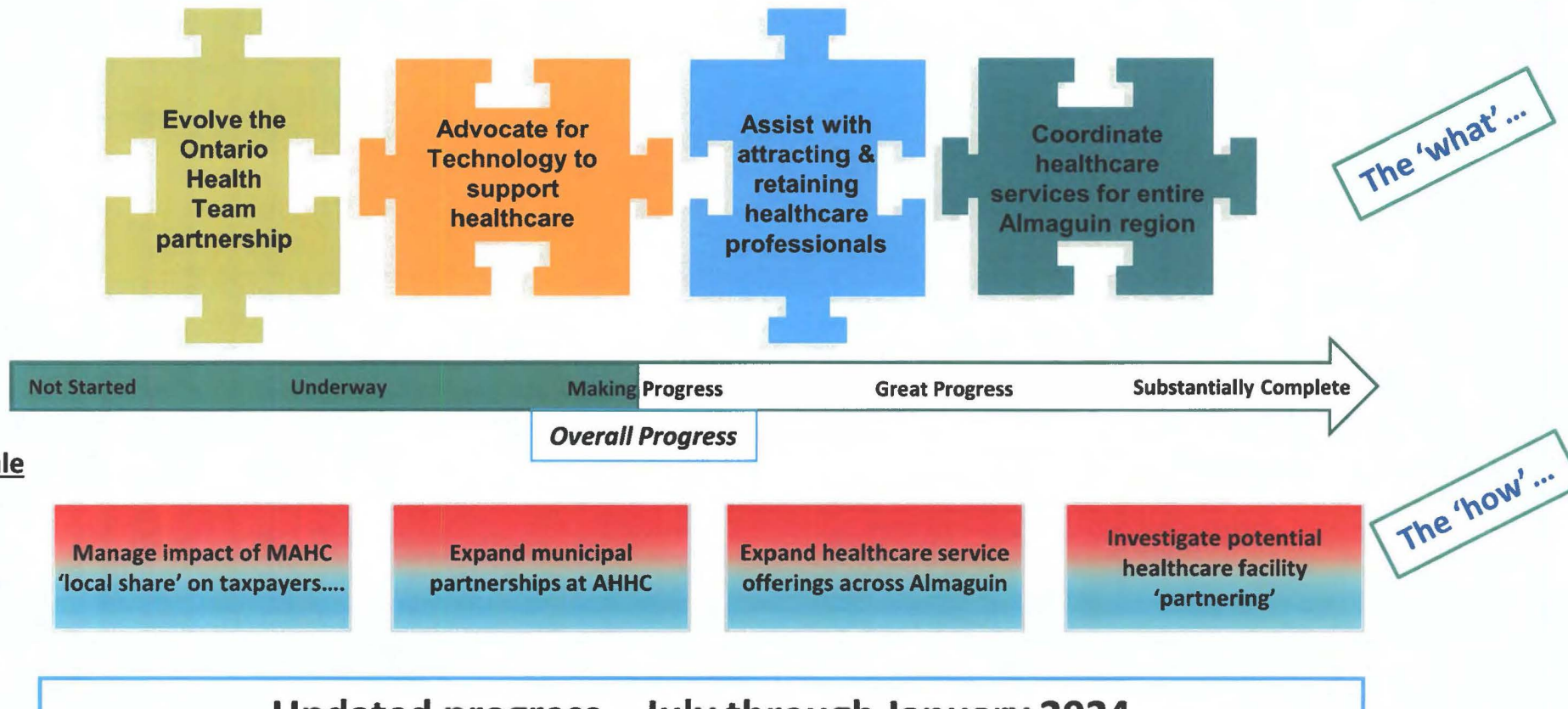
Updated progress – July through January 2024

- Took lead on review of site selection for potential new library (staff)
- Reviewed initial proposal for new firehall (Ryerson staff)
- Securing of Hwy 520/Ferguson/Pegg's Mountain site moving forward (Armour staff)
- Investigating shared approach to Official Plan (SEPS Planning Board) (council)
- Expanded external service offerings – By-Law (staff)
- Application for water/sewer study grant – status unknown (Burk's Falls staff)

Discussion Item

Renewed focus and review of tri-council-related agreements required? Progress is stalled in some respects...

Focus Area 4 – Health & Wellness



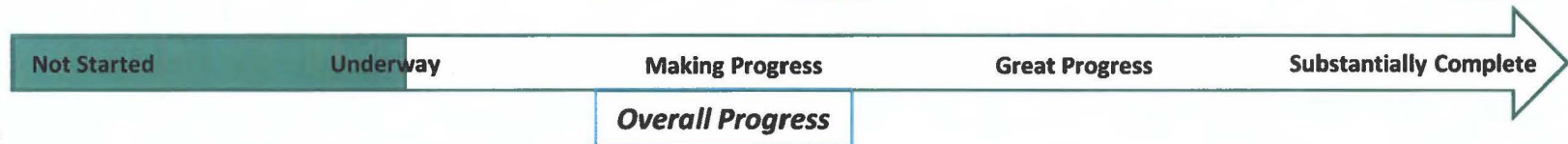
Updated progress – July through January 2024

- Successfully met initial Local Share commitment through AHHC for new hospital (staff/council)
- Active discussions with MAHC / MAOHT re: investment in Almaguin (council)
- Investigating new Health & Wellness building for Almaguin Highlands (staff/council)

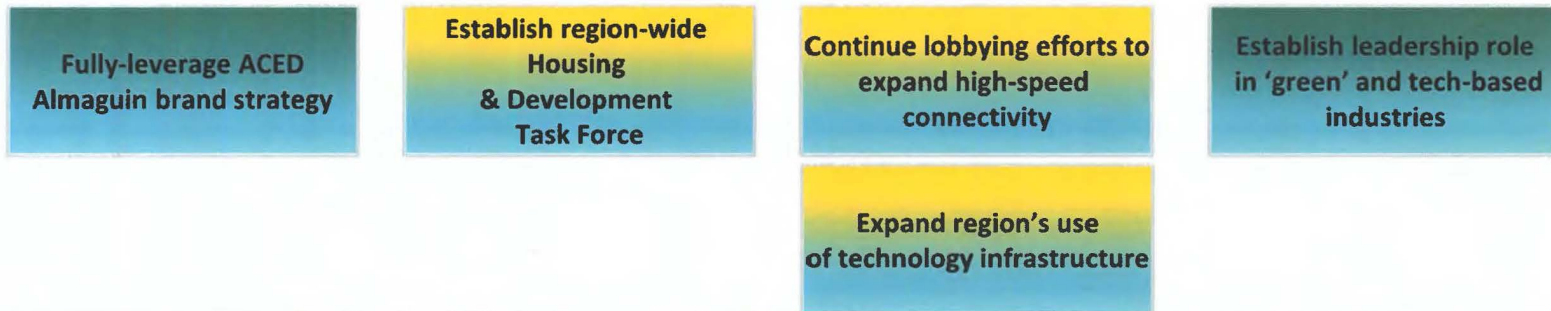
Discussion Item

How do we best support implementation of a 'health hub' for Almaguin? Forward movement has been challenging...

Focus Area 5 – Economic Development



Urgency Scale



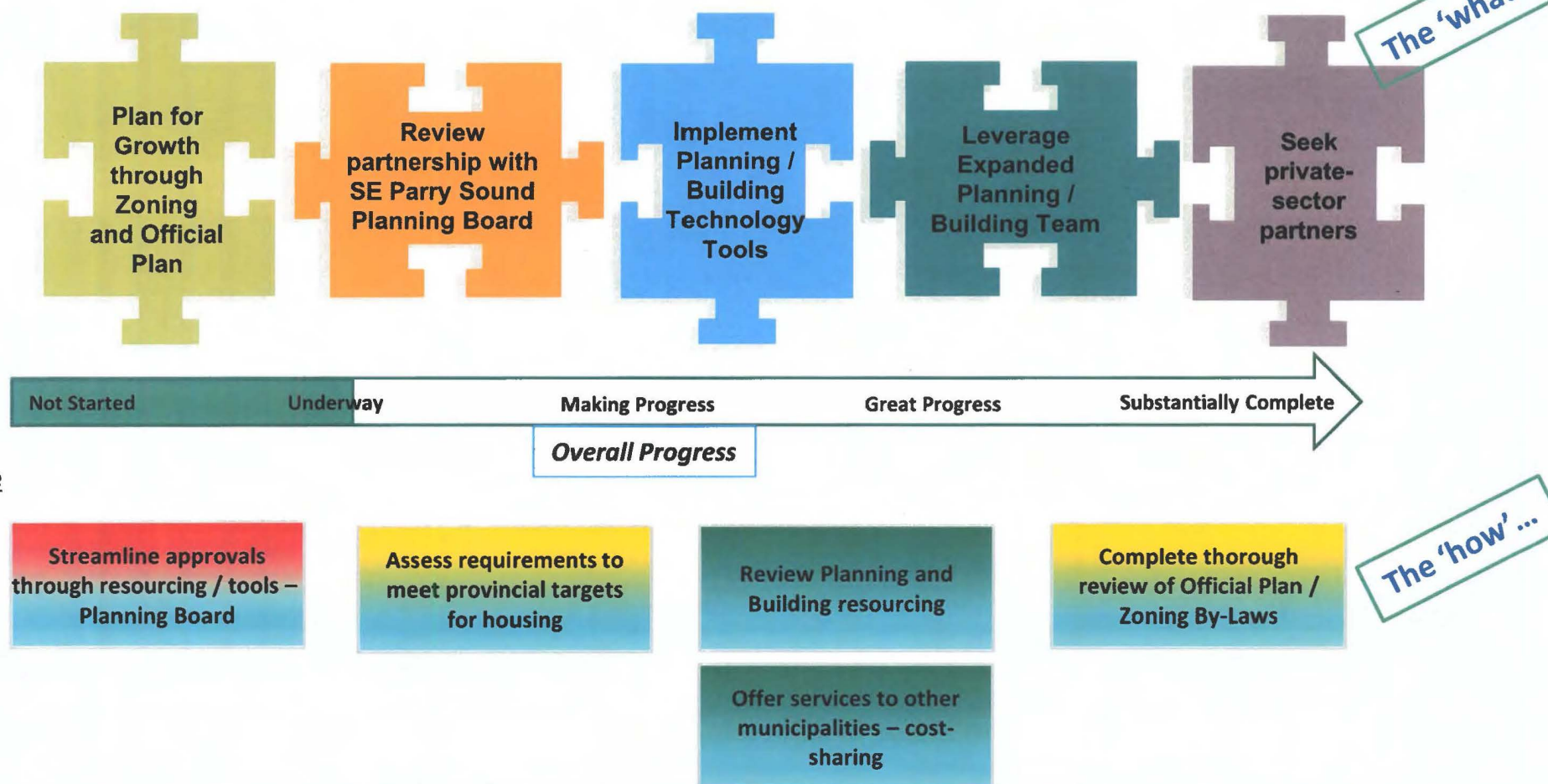
Updated progress – July through January 2024

- Active participant in Housing / Development Task Force (council)
- Applied for federal Housing Accelerator Fund grant – no status update (staff/ACED)

Discussion Item

Despite earlier announcements, there has been no movement from other levels of government on high-speed Internet expansion in our region...

Focus Area 6 – Housing & Growth



Updated progress – July through January 2024

- Reviewing potential software solutions for Planning (Planning Board) (staff/council)
- Reviewing next steps for Official Plan / Zoning By-Law updates (staff)
- Developing Action Plan for application for federal Housing Accelerator Fund (staff/ACED)

Discussion Item

Limited movement on streamlining activities of South East Parry Sound Planning Board, including implementation of Planning Software to improve overall service...



**THE CORPORATION OF THE CITY OF SARNIA
City Clerk's Department**

255 Christina Street N. PO Box 3018
Sarnia ON Canada N7T 7N2
519-332-0330 (phone) 519-332-3995 (fax)
519-332-2664 (TTY)
www.sarnia.ca clerks@sarnia.ca

January 19, 2024

The Right Honourable Justin Trudeau
Prime Minister of Canada
80 Wellington Street
Ottawa, ON K1A 0A2
Justin.trudeau@parl.gc.ca

Dear Prime Minister:

Re: Carbon Tax

At its meeting held on January 15, 2024, Sarnia City Council adopted the following resolution:

Whereas the federal government recently increased the carbon tax in April 2023 and will almost triple it by 2030; and

Whereas the Parliamentary Budget officer has admitted that when fiscal and economic impacts of the federal fuel charge are considered that the vast majority of households will see a staggering loss; and

Whereas this tax flows through from producers to transporters to the grocery store floor for our citizens; and

Whereas this tax does very little to reduce pollution and emissions; and

Whereas two thirds of Canadians are approximately \$200 away or less from not being able to pay all their bills at the end of the month; and

Therefore, be it resolved that Sarnia City Council write a Letter to the Federal government (and copied to other Municipalities for their consideration) strongly urging them to cancel the carbon tax which is financially hurting our citizens at a time

- Resolution -

when affordability concerns are at an all-time high to ease the financial and inflationary pressure on our Citizens.

Your consideration of this request is respectfully requested.

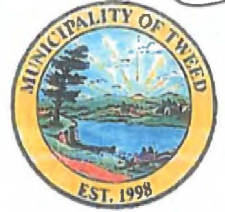
Yours Sincerely,

A handwritten signature in cursive script, appearing to read 'AB', followed by a horizontal flourish.

Amy Burkhart
City Clerk

cc: All Ontario Municipalities

Municipality of Tweed Council Meeting
Council Meeting



Resolution No.

Title:

Councillor J. Flieler

Date:

Tuesday, January 9, 2024

Moved by

J. Flieler

Seconded by

P. Valiquette

WHEREAS the decision to eliminate licence plate renewal fees was made with the intention of easing the financial burden on hardworking Ontario Residents;

AND WHEREAS while the elimination of renewal fees has provided relief to residents, it has simultaneously deprived our Ontario infrastructure of vital funding, exacerbating the pressing issues we face;

AND WHEREAS the burden placed on our four hundred and forty-four Ontario municipalities is escalating, pushing them further into debt as they struggle to address critical infrastructure needs without the necessary financial support;

AND WHEREAS the elimination of these fees has resulted in the removal of over six billion dollars over six years, funds urgently needed for our failing Ontario infrastructure;

AND WHEREAS the burden on all four hundred and forty-four Ontario municipalities is pushing them further into debt;

AND WHEREAS reinstating licence plate renewal stickers (fees) and distributing the collected monies to all Ontario municipalities would significantly benefit the urgently required infrastructure upgrades and replacements;

AND WHEREAS redistributed licence plate renewal sticker fees divided equally among all four hundred and forty-four Municipalities would total \$2,252,252.25 every year for each Municipality;

NOW THEREFORE BE IT RESOLVED THAT we request that the Licence Plate Renewal system be reinstated to allocate these six billion lost infrastructure dollars where they rightfully belong;

AND FURTHER, we propose that all monies collected through the reinstated Licence Plate Renewal system be used in the best interests of all Ontarian's for infrastructure improvements, ensuring long-term prosperity and safety of our communities;

AND FURTHER, we trust that the Provincial Government will carefully consider this proposal and take the necessary steps to address the critical infrastructure needs that our Municipality currently faces.

Carried

- Resolution -

John Theriault (Treasurer)

From: Ontario News <newsroom@ontario.ca>
Sent: January 25, 2024 9:04 AM
To: John Theriault (Treasurer)
Subject: Ontario Connecting Children and Youth in North Bay and Muskoka to Care Close to Home



NEWS RELEASE

Ontario Connecting Children and Youth in North Bay and Muskoka to Care Close to Home

Nearly \$1.1 million boost in funding to expand pediatric services

January 25, 2024

[Ministry of Health](#)

NORTH BAY — Ontario is investing nearly \$1.1 million to increase access to pediatric services for children and youth in North Bay and Muskoka so they have the care they need, when they need it, right in their own community. This is part of the Ontario government's [investment of an additional \\$330 million](#) each year in pediatric health services at hospitals and community-based health care facilities across Ontario.

“Our government is making record investments in the health and well-being of our children,” said Sylvia Jones, Deputy Premier and Minister of Health. “The pediatric funding provided to services in North Bay and Muskoka will have a tremendous impact on children and their families, ensuring they receive faster access to care when they need it.”

The nearly \$1.1 million in additional funding will support programs and services at One Kids Place Children's Treatment Centre (\$1.05 million), North Bay Regional Health Centre (\$72,900) and Muskoka Algonquin Healthcare (\$11,600). The funding will be used to:

- Increase access to children's rehabilitation services, including speech-language pathology, physiotherapy and occupational therapy at One Kids Place Children's Treatment Centre and North Bay Regional Health Centre.
- Enhance support for children and youth at Muskoka Algonquin Healthcare after receiving surgery, including providing pediatric mental health training for staff.

“Our government is taking action to ensure children and youth in every corner of the province have quick and convenient access to the care they need,” said Dawn Gallagher Murphy, Parliamentary Assistant to the Minister of Health. “This investment

will make it easier and faster for young people in North Bay and Muskoka to connect to the care they need closer to home.”

This consistent and stable annual funding increase will ensure hospitals and children’s rehabilitation providers in North Bay and Muskoka have the people, resources and technology to improve access to pediatric care and prevent backlogs. Over 100 high-priority initiatives are being quickly implemented across Ontario to ensure children and youth in every corner of the province can connect to emergency care, surgeries, ambulatory services, diagnostic imaging, and mental health services.

“Ontario is putting children and youth first by ensuring they receive the care they need when they need it,” said Michael Parsa, Minister of Children, Community and Social Services. “Our government’s significant investment in pediatric care will reduce waitlists, improve access to clinical assessments, early intervention, and children’s rehabilitation services, such as speech-language pathology, physiotherapy, and occupational therapy. This means less time waiting for services, quicker recovery, and better quality of life for children and their families in North Bay and Muskoka and across the province.”

Through [Your Health: A Plan for Connected and Convenient Care](#), the Ontario government is providing significant financial support to hospitals and communities to improve how they deliver pediatric care – ensuring Ontarians of all ages can access care easier, faster, and closer to home in their communities.

Quick Facts

- Supporting the mental health and well-being of people in Ontario is a key priority for this government. That is why we are providing a comprehensive and connected mental health and addictions (MHA) system that offers high-quality, evidence-based services and supports where and when they need them.
- In 2020, the government released Roadmap to Wellness, our plan to build a world-class mental health and addictions system.
- In addition to investing in existing services, Roadmap to Wellness investments are supporting the introduction of new innovative programs to begin to address wait lists and times and ensure access to timely and appropriate services.
- For example, Ontario recently expanded [One Stop Talk](#), a virtual walk-in mental health counselling service for children, youth and families. Once fully implemented, it will provide immediate, low barrier access to brief counselling services through a single virtual access point from anywhere in the province.
- The Ministry of Children, Community and Social Services funds [children’s rehabilitation services](#) for children and youth with special needs. These services include speech-language pathology, physiotherapy and occupational therapy delivered in schools and community locations. The [Preschool Speech and Language Program](#) provides assessments and services for children with speech and language difficulties and disorders from birth to transition to school.
- Families with questions about their child’s development and support needs can [contact their local children’s treatment centre or Surrey Place in Toronto](#).

Quotes

"One Kids Place is very pleased to have received in-year funding to support the ongoing delivery of our programs and services. These dollars will help address our wait time strategies through the provision of our primary therapies and augmenting the capacity within our intake process. We are grateful that our government recognizes the importance of gaining access to valuable services for our children, youth, and families with special needs."

- Brenda Loubert

Executive Director, One Kids Place Children's Treatment Centre

"We are grateful for our government's commitment to investing in children's rehabilitation services. Our Preschool Speech and Language program provides a full range of accessible speech and language services to preschool children from birth to the time they start school. This funding will allow us to reduce wait times for assessment and prioritize early intervention, which is critical for a child's academic success, overall health and well-being."

- Andrea Lucas

Vice President, Mental Health & Addictions, North Bay Regional Health Centre

"Muskoka Algonquin Healthcare is thankful for this funding, which supports our goal of keeping paediatric surgeries closer to home while helping us manage the post-pandemic paediatric surgical backlog. Additionally, the investment in staff education, guided by SickKids, reinforces our commitment to a well-rounded and patient-centered care approach in the Muskoka region."

- Cheryl Harrison

President & Chief Executive Officer, Muskoka Algonquin Healthcare

"We are pleased to see the Ontario government committing nearly \$1.1 million in increased annual funding for pediatric services at One Kids Place Children's Treatment Centre and the North Bay Regional Health Centre. This investment will go a long way in supporting services to children and their families when and where they are needed most."

- Vic Fedeli

MPP for North Bay

Additional Resources

- [Your Health: A Plan for Connected and Convenient Care](#)
- [Ontario Connecting Children and Youth to Care Close to Home](#)
- [Ontario Expanding Mental Health Services for Children and Youth in Every Corner of the Province](#)
- [Roadmap to Wellness: A Plan to Build Ontario's Mental Health and Addictions System](#)

TOWNSHIP OF MCMURRICH/MONTEITH

Resolution

Number: 2024- 14

January 16, 2024

Moved by: Currie, Terry ☐
 Dyson, Wesley ☐
 O'Halloran, Daniel ☒
 Roeder-Martin, Vicky ☐
 Robinson, Glynn ☐

Seconded by: Currie, Terry ☐
 Dyson, Wesley ☒
 O'Halloran, Daniel ☐
 Roeder-Martin, Vicky ☐
 Robinson, Glynn ☐

Signature: Signature: 

Be It Resolved that Council receives Resolution 2023-309 from Township of Perry and confirms there is interest in discussing regional fire services and to permit the following council member(s) to attend: Vicky Roeder Martin

Mayor Carried Defeated Declaration of Pecuniary Interest by: Recorded vote requested by:

Recorded Vote:	Yays	Nays
Currie	<u> </u>	<u> </u>
Dyson	<u> </u>	<u> </u>
O'Halloran	<u> </u>	<u> </u>
Roeder-Martin	<u> </u>	<u> </u>
Robinson	<u> </u>	<u> </u>

TOWNSHIP OF MCMURRICH/MONTEITH

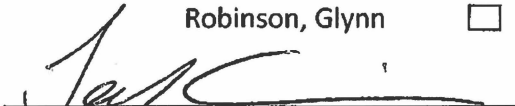
Resolution


Number: 2024- 13

January 16, 2024

Moved by: Currie, Terry ☒
Dyson, Wesley ☐
O'Halloran, Daniel ☐
Roeder-Martin, Vicky ☐
Robinson, Glynn ☐

Seconded by: Currie, Terry ☐
Dyson, Wesley ☐
O'Halloran, Daniel ☐
Roeder-Martin, Vicky ☒
Robinson, Glynn ☐


Signature:


Signature:

Be It Resolved that Council receives Resolution 2023-290 from Township of Perry and agrees to place \$20,000 into the capital budget to build the first stage of the Live Burn Building – a joint project with the four adjacent Fire Departments – Perry, Kearney, Magnetawan and Burk's Falls.

Mayor 

Carried ☒ Defeated ☐

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:	Yays	Nays
Currie	_____	_____
Dyson	_____	_____
O'Halloran	_____	_____
Roeder-Martin	_____	_____
Robinson	_____	_____



**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

Date: December 6, 2023

Resolution No.: 2023- 290

Moved By: Jim Cushman Seconded By: Paul Sowrey

Be it resolved that the Council of the Corporation of the Township of Perry hereby places \$20,000 in Fire Department Reserves for the burn building project which was not completed in 2023.

Carried: ✓ Defeated:


Norm Hofstetter, Mayor

RECORDED VOTE		
Council	For	Against
Councillors Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Paul Sowrey		
Mayor Norm Hofstetter		

January 24, 2024

Your Worship and Members of Council,

I am writing to inform you of our concerns with the [Ontario Energy Board's \(OEB\) decision on Phase 1 of the Enbridge Gas 2024 rebasing application](#), issued on December 21, 2023. The disappointing decision puts future access to natural gas in doubt and sets a deliberate course to eliminate natural gas from Ontario's energy mix. This decision is about the millions of Ontarians who rely on natural gas to keep their homes warm, and the many businesses throughout Ontario who depend on natural gas for day-to-day operation.

Our 2024 rate rebasing application was designed to provide our customers with safe and reliable natural gas at a reasonable cost, in addition to measured steps to help Ontario advance a practical transition to a sustainable energy future. Natural gas plays a critical role in Ontario's energy evolution mix while supporting the reliability of Ontario's electricity system. Natural gas meets 30 percent of Ontario's energy needs, which can not be easily or quickly replaced.

We are taking action to secure the future of natural gas in your communities. We are filing a motion in late January to review evidence with the OEB and seeking a judicial review of this decision.

Without natural gas, communities across Ontario will feel the impacts of this decision in their everyday lives – the stakes are high.

- **Energy Affordability:** Those looking to connect to natural gas will be required to pay an upfront fee, which creates a significant financial barrier to all forms of residential and commercial development. This resulting fee adds thousands of dollars to individual consumers' cost to obtain or expand gas service.
- **Economic Growth:** This decision will put economic developments in your community at risk. The decision limits the ability of future expansion projects to support regional investment to meet the ever-growing energy needs in your community and communities across Ontario. That includes greenhouses, grain dryers, industrial parks, and any new businesses or housing developments seeking access to natural gas.
- **Energy Access:** Preserving customer choice is critical. Constraining access to natural gas through a reduction in capital will significantly limit the future development of essential energy infrastructure vital to moving manufacturing, agriculture, and the consumer goods industry in Ontario.
- **Energy Security:** On an annual basis, natural gas delivers twice the energy to Ontario than electricity, and five times the maximum peak capacity of Ontario's electricity grid at a quarter of the cost. Even in the worst weather conditions, our reliable natural gas system delivers.

As local leaders across the province, your voice matters, and we encourage you to take action.

Reach out to your MPP to share your support for the government's [quick action](#) and write the OEB about the consequences of reduced access to the natural gas grid to support economic development, housing growth, energy reliability. Use your voice to acknowledge the need for natural gas and infrastructure in Ontario today and into the future while we take a measured step towards energy transition.

We ask that you reach out to your municipal advisor or find us at municipalaffairs@enbridge.com to get started.

Sincerely,



Michele Harradence
President
Enbridge Gas Inc.

Introducing the Made-in-Muskoka Healthcare System of the Future

(Monday, January 29, 2024, Muskoka, ON) – As hospital redevelopment continues to evolve, Muskoka Algonquin Healthcare (MAHC) is sharing the details of the proposed Made-in-Muskoka Healthcare system, a different model of care for the future that positions Muskoka's new hospitals to enhance the quality of local healthcare and bring new services to the area and beyond the walls of the hospitals.

The new innovative model has resulted from months of in-depth and inclusive planning efforts with team members including staff, physicians and midwives, volunteers, patients and family members and key healthcare partners to explore ways to create a sustainable, affordable and quality-focused approach to service delivery in two new hospitals in Bracebridge and Huntsville.

"Patients we serve across all of our communities are very important to us, and so is the outstanding team of providers and support staff that are our legacy of exceptional care," says President & CEO Cheryl Harrison. "Our planning has been thoughtful to respond to the challenges we are facing. These include ongoing healthcare worker shortages since the pandemic, operational challenges with small volume programs and services, and a prescribed budget for building the two new hospitals."

The Made-in-Muskoka Healthcare system is a creative and more efficient solution to build two specialized hospitals that are complementary to each other rather than identical. Each hospital will include full-service Emergency Departments and inpatient beds, but with less duplication of services in the region. Enhanced community outreach will provide new services closer to home in outlying communities like Almaguin Highlands and Gravenhurst through expanded partnerships with community health agencies including Family Health Teams and Health Hubs.

"We recognize this is proposing a different structure from the status quo in Muskoka for the past 50-plus years," says Harrison. "We are in a very changed environment since the pandemic with a chronic shortage in healthcare workers that causes repeated service disruptions where we have to single site services when we can't ensure safe medical coverage. Staggering post-pandemic inflation has driven a 50% increase in healthcare construction costs, and this means that collectively we cannot afford to build our facilities exactly how they are today. Solving these challenges for decades to come has taken creative thinking to find a way to provide the same services, but differently and more efficiently. Our goal is to develop a healthcare delivery model that is realistic, affordable, and ensures the long-term sustainability of our hospitals and high-quality care. Our focus has been on the needs of the populations that we serve. This means to keep services here, we need to think differently from how things have been done in the past."

The Made-in-Muskoka Healthcare model concentrates day surgeries and other outpatient surgical procedures, as well most outpatient exams such as non-urgent imaging, within a leading edge Ambulatory & Surgical Centre on a new location in Bracebridge. The 24-7 Emergency Department activity would be supported by full diagnostics and medical specialist support, 14 inpatient beds in single patient rooms for short-stay admissions, and four Intensive Care Unit beds. The model

envisions surgical expansion, including orthopedic joint replacements in the future, closer to home.

Inpatient care including obstetrical labour and delivery is concentrated in Huntsville with 139 beds for acute care for longer stays, the addition of specialized rehabilitation care to help patients recover from stroke locally, and new reactivation care to ensure patients leaving hospital are equipped to transition home successfully. As well, a higher level Intensive Care Unit growing to 10 beds will keep more advanced, critical care patients in Muskoka. Just like in Bracebridge, the 24-7 Emergency Department also has access to surgery and full diagnostics. Magnetic Resonance Imaging (MRI) services for the entire region are also included.

“We believe that this new approach will meet the needs of the populations that we serve, and that it will be more sustainable and affordable than our current approach,” adds Harrison. “It will improve provider experience and ensure our team members can work to the top of their scope and skillset, and allows us to explore new service areas that would not have been possible otherwise.”

The future-focused model will benefit from continued advancements in medicine and virtual technology, and new hospitals that are built green and are flexible in design. A robust and safe transportation system would be developed between the two sites to ensure seamless patient care, while also supporting the travel needs of families and staff.

“There are different reactions as we socialize a new model for the future,” says Harrison. “We are keen to listen and work together to develop the best model for the future that meets the needs of our communities, leverages a significant opportunity to build new hospitals, and gives the best care locally for future generations.”

Community members are encouraged to learn more about how this new model will create a stronger healthcare system at upcoming [community chats](#) taking place across the region, both in person and virtually, from January 29 to February 7, 2024. Please visit www.mahc.ca/communitychats for more information and to register to attend a virtual chat via Zoom.

-30-

Muskoka Algonquin Healthcare (MAHC) is a multi-site health care organization accredited with exemplary standing that provides acute care services at the Huntsville District Memorial Hospital and South Muskoka Memorial Hospital in Bracebridge. Find out more about Muskoka Algonquin Healthcare by visiting www.mahc.ca. Connect with us on [Twitter](#), [Facebook](#) and [Instagram](#).

For more information or to arrange an interview, please contact:

Allyson Snelling, Corporate Communications
705-789-2311 ext. 2544; allyson.snelling@mahc.ca

John Theriault (Treasurer)

From: Ontario News <newsroom@ontario.ca>
Sent: January 30, 2024 11:17 AM
To: John Theriault (Treasurer)
Subject: Ontario Supporting Plan to Refurbish Pickering Nuclear Generating Station

**NEWS RELEASE****Ontario Supporting Plan to Refurbish Pickering Nuclear Generating Station**

Pickering would supply reliable, low-cost and emissions-free power for an additional 30 years

January 30, 2024

[Ministry of Energy](#)

PICKERING – The Ontario government is supporting Ontario Power Generation's (OPG) plan to proceed with the next steps toward refurbishing Pickering Nuclear Generating Station's "B" units (units 5-8). Once refurbished, Pickering would produce a total of 2,000 megawatts (MW) of electricity, equivalent to powering two million homes, helping to meet increasing demand from electrification and fuelling the province's economic growth.

"With global business looking to expand in jurisdictions with reliable, affordable and clean electricity, a refurbished Pickering Nuclear Generating Station would help Ontario compete for and land more game-changing investments," said Todd Smith, Minister of Energy. "The refurbishment of Pickering would create thousands of new jobs and help produce at least another 30 years of safe, reliable and clean electricity to power the next major international investment, the new homes we are building and industries as they grow and electrify."

OPG will now proceed with the Project Initiation Phase of refurbishment which will last through the end of 2024. The government is supporting OPG's \$2 billion budget for this phase which includes engineering and design work as well as securing long-lead components that can require years for manufacturing. By placing orders in advance with key suppliers, OPG will ensure materials are available when Ontario needs them and help keep costs down. OPG and its business partners will also identify potential Indigenous engagement opportunities in contracting, employment and other economic benefits related to the project.

"With new investments and jobs coming to Ontario and the population growing rapidly, our province needs clean and affordable energy that all communities can rely on," said

Peter Bethlenfalvy, MPP for Pickering-Uxbridge. “To meet this growing electricity demand, we are expanding Ontario’s generation capacity, conducting Canada’s largest clean energy storage procurement, and expanding energy efficiency programs.”

Based on OPG’s preliminary schedule, the refurbishment of Pickering Nuclear Generation Station is anticipated to be completed by the mid-2030s. According to independent preliminary analysis by the Conference Board of Canada, the refurbishment of Pickering is expected to increase Ontario’s GDP by \$19.4 billion over the 11-year project period. The project is also expected to create about 11,000 jobs per year, supporting a growing labour force across the province through existing and new good-paying jobs in the nuclear and supporting industries. Post-refurbishment operation of the facility would also create and sustain about 6,410 Ontario jobs per year for decades to come.

“Today’s announcement is a testament to the highly skilled Pickering Nuclear team, whose focus on safety and performance allows the station to reliably power the equivalent of more than two million Ontario homes,” said Ken Hartwick, OPG President and CEO. “Our experience refurbishing Darlington, a highly complex project that remains on time and on budget, will be invaluable as we begin the work necessary so Pickering can continue to help meet the growing electricity demands of this thriving province for another three-plus decades.”

The Independent Electricity System Operator (IESO) concluded that the Pickering refurbishment would provide better overall ratepayer value in terms of costs and risks, when compared against non-emitting generation alternatives. This, combined with Pickering’s outstanding operational performance and Ontario’s thriving economy driving electricity demand, factored into the government’s decision to support OPG’s work toward extending the life of this long-time clean energy workhorse.

The refurbishment of the Pickering Nuclear Generating Station is just one part of [Powering Ontario’s Growth](#), the government’s pragmatic plan which outlines the actions the province is taking to meet electricity demand and reduce emissions by supporting the electrification of the province’s overall economy over the long-term, including:

- **Nuclear Energy** – Advancing reliable, affordable and clean nuclear power through [pre-development work at Bruce Power](#) and [three additional small modular reactors at Darlington](#)
- **Competitive Procurements** – Acquiring 4,000 MW of storage and natural gas generation and launching more competitive procurements for non-emitting electricity resources including wind, solar, hydroelectric, batteries and biogas.
- **New Transmission Infrastructure** – Designating and prioritizing transmissions lines in Southwestern and Northeastern Ontario that will power job creators including EV and EV battery manufacturing and clean steel production.
- **Keeping Costs Down** – Reducing demand through the expansion of Ontario’s energy efficiency programs.
- **Planning for Future Transmission** – Directing IESO to report back to the Minister with transmission options to address system bottlenecks between Toronto and northern Ontario, and into downtown Toronto, to enable growth.

Working with Hydro Québec to explore new transmission connections to support the export of additional excess electricity to Québec.

Ontario will follow a multi-phase approvals process to ensure the Pickering refurbishment project only proceeds if it is in the best interests of Ontario and its ratepayers.

The refurbishment of Pickering Nuclear Generating Station's "B" units is also subject to regulatory approval by the Canadian Nuclear Safety Commission (CNSC), following a rigorous and transparent process. The CNSC is the federal nuclear regulator responsible for licensing nuclear power plants and overseeing their safe operation in Canada.

Quick Facts

- Ontario's electricity system is among the world's cleanest with about 90 per cent of the province's electricity generation coming from non-emitting sources in 2022.
- Nuclear power has been a safe and reliable part of Ontario's electricity system since the 1960s and provides affordable baseload power with zero greenhouse gas emissions.
- In September 2022, Ontario announced that OPG would continue to safely operate the Pickering Nuclear Generating Station through September 2026, pending CNSC approval. Further operation of Pickering Nuclear Generating Station beyond September 2026 would require a complete refurbishment.
- In 2023 the [Pickering Nuclear Generating Station](#) recorded its highest generation output since 2019 and its second-highest output ever as a six-unit station.

Additional Resources

- [Powering Ontario's Growth](#)
- [Pickering Nuclear Generating Station](#)

Media Contacts

Michael Dodsworth
Office of the Minister of Energy
Michael.Dodsworth@ontario.ca

Natasha Demetriades
Communications Branch
Natasha.Demetriades@ontario.ca
[416-327-3855](tel:416-327-3855)

We have recently updated Ontario Newsroom Subscription. You may receive additional emails. If you would like to update your subscription preferences or unsubscribe, click the 'manage your subscriptions' or 'unsubscribe' links down below.

January 2024

LABOURFOCUS

The Labour Market Group

IN THIS EDITION

ONTARIO CONSTRUCTION
EMPLOYMENT AND LABOUR
FORCE

INDUSTRIAL AND
INSTITUTIONAL INVESTMENT IN
BUILDING IN ONTARIO

HOW SMALL WORKPLACE
CHANGES CAN POSITIVELY
BOOST WELL-BEING

JOBS REPORT DECEMBER 2023

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

NIPISSING
Health Care & Social
Assistance (21.3%)

PARRY SOUND
Health Care & Social
Assistance (21.7%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:

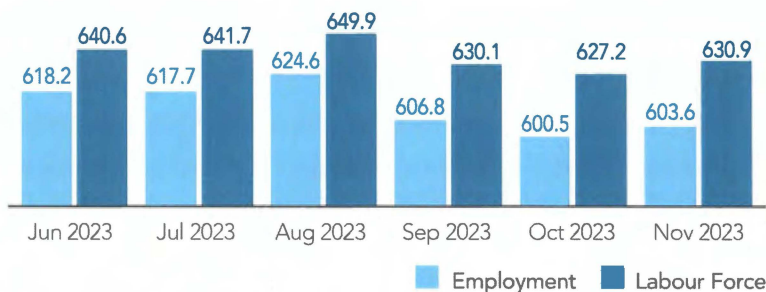


ONTARIO CONSTRUCTION EMPLOYMENT AND LABOUR FORCE

Ontario Construction
Employment and
Labour Force,
June-Nov 2023
(thousands of workers)

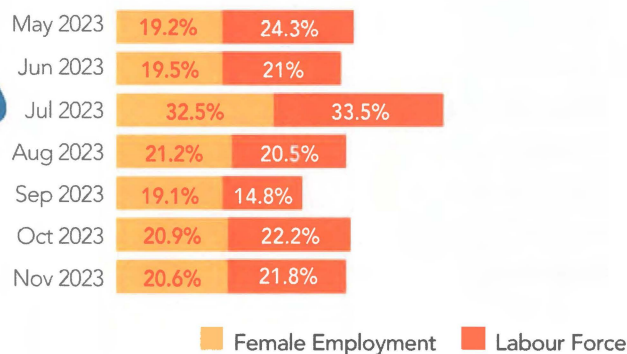
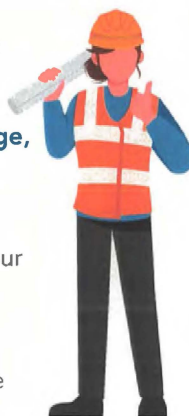


Employment and
Labour Force
increase modestly.



Ontario Construction
Female Employment
and Labour Force,
Year-Over-Year Change,
May-Nov 2023

Both female
employment and labour
force participation in
Ontario construction
was over **20% higher**
compared to the same
time last year.



INDUSTRIAL AND INSTITUTIONAL INVESTMENT IN BUILDING IN ONTARIO



Total ICI investment in
building construction
increased by **3.1%** from
August to September
(\$2.56 billion - \$2.64 billion).



Commercial building
investment flatlined with
a change of **0.1%**.

YEAR-TO-DATE

13.6%



Total investment
in ICI building
construction was
up compared to the
same time last year.

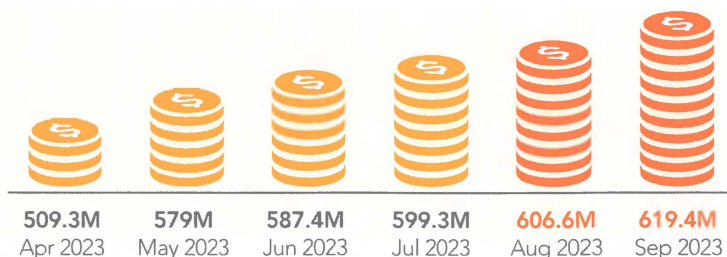
Industrial investment
grew **2.1%** from August
to September
(\$606.6 million - \$619.4 million).



INCREASE OF 21.6%

The year-over-year increase
was much more substantial
(\$509.3 million - \$619.4 million).

Industrial Investment
in Building Construction
in Ontario, Apr-Sept 2023
(current dollars, no
seasonal adjustment)



Source: iciconstruction.com

www.thelabourmarketgroup.ca

MORE FROM THE DECEMBER JOBS REPORT:



TOP OCCUPATIONS

NIPISSING

Sales & Services (23.5%)

Education, Law & Social, Community & Gov (20.8%)

Business, Finance & Administration (15.6%)

PARRY SOUND

Sales & Services (31.5%)

Education, Law & Social, Community & Gov (21.7%)

Business, Finance & Administration and Trades, Transportation & Equipment Operators (12%)

To view the full report, visit our website
www.thelabourmarketgroup.ca
readysethired.ca

Questions or concerns?
Feel free to contact us at
info@thelabourmarketgroup.ca



T. 705.478.9713

150 First Ave. West
Suite 103, North Bay, ON
P1B 3B9

The Labour Market Group is funded by:



Institutional Investment in Building in Ontario, Apr-Sept 2023 (current dollars, no seasonal adjustment)

↑ 11.7%

Institutional investment rose significantly from August - September.



491.5M
Apr 2023

507.7M
May 2023

515M
Jun 2023

533.3M
Jul 2023

551.5M
Aug 2023

615.9M
Sep 2023

This is a large monthly jump in building construction and coincides with the elevated construction activity due to a large hospital reconstruction job in Toronto and the construction of a new correctional facility in Thunder bay.

HOW SMALL WORKPLACE CHANGES CAN POSITIVELY BOOST WELL-BEING

1 RECOGNITION

Creating a culture of recognition and appreciation, where people are acknowledged for their contributions, boosts morale and job satisfaction.



1

2

AUTONOMY

Involving people in decision-making and allowing them to contribute ideas and feedback can enhance their sense of belonging and control, fostering overall well-being.



3

FLEXIBILITY

Implementing flexible work arrangements, such as remote options and flexible hours, can significantly impact well-being.



4

COLLABORATIVE SPACES

Designing collaborative workspaces that encourage interaction, communication, and teamwork can improve social well-being and job satisfaction.



5

WORKLOAD MANAGEMENT

Ensuring that workloads are manageable and realistic can prevent the harmful effects of excessive stress and overwork.



6

CLEAR COMMUNICATION

Clear communication of roles, responsibilities, and expectations reduces uncertainty and stress. Well-defined job roles help employees understand their contributions, leading to a sense of purpose and accomplishment.



7

ROOM FOR GROWTH

Offering opportunities for skill development and career advancement contributes to a sense of progress and well-being.



8

MEETINGS

Provide limits to meeting times.



Source: believeperform.com

www.thelabourmarketgroup.ca

MONTHLY JOBS REPORT

DECEMBER 2023

The Labour Market Group
Guiding partners to workforce solutions.

NIPISSING DISTRICT

There were 386 job postings recorded for Nipissing District in the month of December. This is a year-over-year decrease in job postings, where only a slight decrease -4.2% (-16) was noted from the December 2022 figure of 382. The December 2023 total was notably lower; -10.1% (-21), than the November total of 407 recorded job postings. 185 unique employers posted jobs in December; a decrease of -14.7% (-32) from the November figure of 217. The employer figure is only slightly below; -2.1% (-4), the year-over-year December total which was 189 in 2022.



OF THE 386 JOB POSTINGS



100%

Collected from
online sources.



0.5%

(2) Requiring a
bilingual individual.



21.9%
(80) Criminal
Record Check



For postings
that listed an
annual salary.



\$76,409.58/year
AVERAGE



\$25.60
HOURLY WAGE

The average hourly wage
in December for those
postings which listed one.

Of the 129 postings which listed an hourly wage 9.3% (12) were listed at the provincial minimum wage of \$16.55/hour.

PARRY SOUND DISTRICT

There were 92 job postings recorded for the Parry Sound district in the month of December. This figure is a notable decrease; -17.1% (-19) from the previous month's figure of 111. This month-over-month decrease is likely attributed to seasonal trending as the winter months approach. A positive note would be that the December 2023 figure is identical to the December 2022 number; ending a stretch of year-over-year declines and suggesting that the economic downturn could be levelling out. 58 unique employers posted jobs in December which is slightly above; +5.5% (+3) the December 2022 total of 55.



OF THE 92 JOB POSTINGS



100%

Collected from
online sources.



0%

(0) Requiring a
bilingual individual.



22.8%
(21) Criminal
Record Check



For postings
that listed an
annual salary.



\$64,941.33/year
AVERAGE



\$25.24
HOURLY WAGE

The average hourly wage
in December for those
postings which listed one.

Of the 52 postings which listed an hourly wage 3.8% (2) were listed at the provincial minimum wage of \$16.55/hour.

* North American Industry Classification System (NAICS) is the system utilized by the governments of Canada, United States and Mexico in order to classify companies based on their primary functions/objectives.

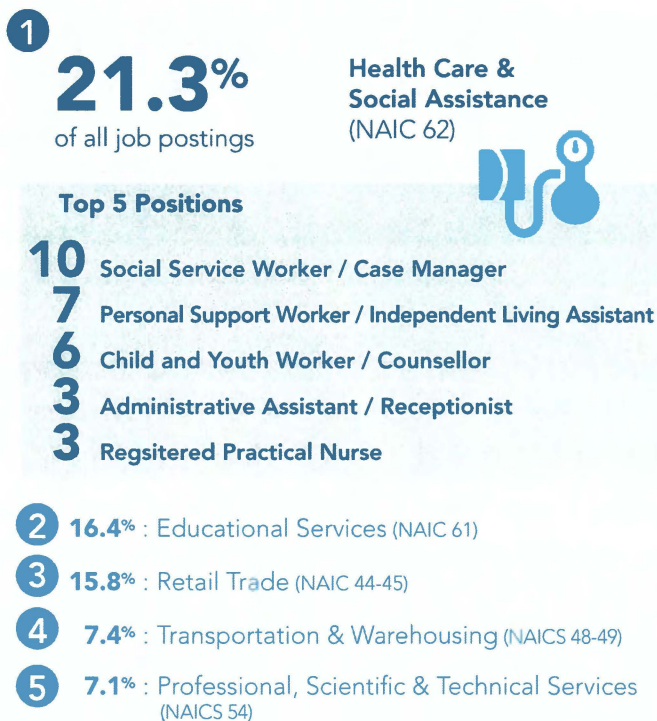
TOP 5 EMPLOYERS POSTING JOBS



TOP 5 EMPLOYERS POSTING JOBS



TOP 5 INDUSTRIES HIRING (NAICS)



The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in December with 21.3% (78) of the overall share each amongst all major industry classifications. The largest month-over-month increase in posting share of +3.4% occurred within the Educational Services (NAICS-61) industry; representing 16.4% (60) of the December postings. In contrast the Manufacturing (NAICS-31-33) industry experienced the largest month-over-month decrease of -1.8%; accounting for 5.9% (24) of the December job postings.

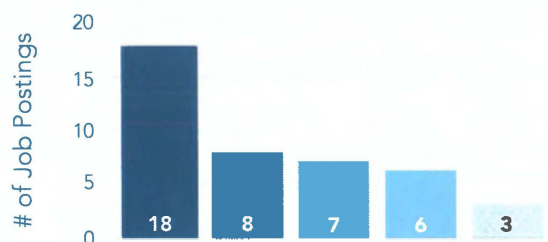
TOP 5 INDUSTRIES HIRING (NAICS)



The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in December with 21.7% (20) of the overall share amongst all major industry classification. This industry also saw the largest month-over-month decrease of -17%. Inversely the Arts, Entertainment and Recreation (NAICS-71) industry saw the largest month-over-month increase of +10.2% to make up 12% (11) of the December job postings.

TOP 3 OCCUPATIONAL CATEGORIES (NOC)

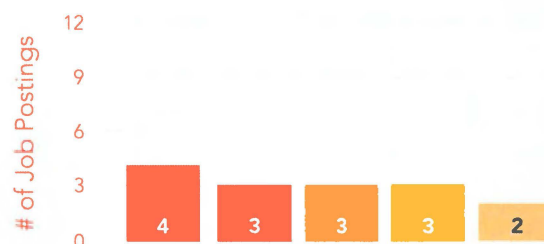
1 **23.5%** Sales & Service (NOC 6)



- Retail Sales Associate / Representative
- Caretaker / Cleaner / Janitor
- Cook - Various
- Food Service Worker / Barista
- 3 tied with

TOP 3 OCCUPATIONAL CATEGORIES (NOC)

1 **31.5%** Sales & Service (NOC 6)



- Cook / Dietary Aide
- Food Service Worker
- Housekeeper / Laundry Attendant
- Retail Sales Associate / Representative
- Security Guard

2 **20.8%** Education, Law & Social, Community & Government Services (NOC 4)

- Social Service Worker / Case Manager (11)
- Teacher - Elementary/Secondary (11)
- Personal Support Worker / Independent Living Assistant (9)
- College Professor / Instructor (9)
- 2 tied with (7)

2 **21.7%** Education, Law & Social, Community & Government Services (NOC 4)

- Social Service Worker / Case Manager (4)
- Personal Support Worker (4)
- Educational Assistant (3)
- Teacher - Elementary (3)
- Early Childhood Educator (2)

3 **15.6%** Business, Finance & Administration (NOC 1)

- Receptionist / Office Clerk (7)
- Accountant / Bookkeeper (6)
- Administrative Assistant / Secretary (6)
- Human Resource Professional (6)
- 2 tied with (3)

3 **12%** Business, Finance & Administration (NOC 1) and Trades, Transportation & Equipment Operators (NOC 7)

- Administrative Assistant / Receptionist (5)
- Labourer - Construction / General (4)
- Court Officer (2)
- Post Office Assistant / Letter Carrier (2)
- Small Engine / Marine Technician (2)

Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 23.5% (86) of all postings in December when compared to the major occupational classifications. Despite seeing the greatest share of job postings these occupations saw the largest month-over-month decline of -4.3%. The largest month-over-month increase; +5%, was seen for Education, Law and Social, Community and Government Services (NOC-4) based occupations which accounted for 20.8% (76) of the job postings in this month.

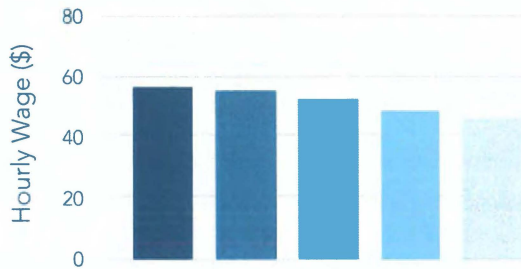
Sales and Service (NOC-6) based occupations represented the largest number of job postings in December with 31.5% (29) of all postings when compared to the major occupational classifications. Natural Resources, Agriculture and Related Production (NOC-8) based occupations accounted for the largest month-over-month increase of +3.3% to represent 3.3% (3) of the recorded December postings. The largest month-over-month decrease in job posting share was for Health (NOC-3) based occupations which changed -8.6% from the previous month to account for 7.6% (7) of the December postings.

TOP 5 HOURLY WAGE VACANCIES



\$58.00

Registered Nurse
@ Plan A Long Term Care Staffing
and Recruitment



\$57.68 **Psychologist**
@ One Kids Place Children's Medical Treatment
Center of North East Ontario

\$55.00 **Orthophoniste**
@ Conseil scolaire catholique Franco-Nord

\$48.00 **Communications and Engagement Coordinator**
@ Nipissing Wellness Ontario Health Team

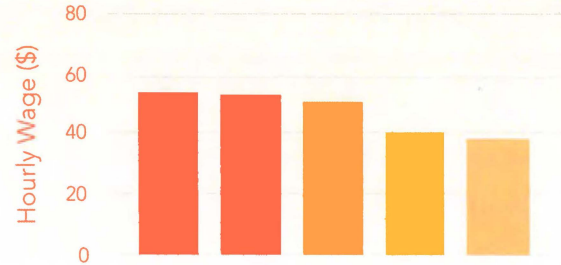
\$44.00 **Speech Language Pathologist**
@ One Kids Place Children's Medical Treatment
Center of North East Ontario

TOP 5 HOURLY WAGE VACANCIES



\$54.00

Registered Nurse - Surgical Services
@ West Parry Sound Health Centre



\$53.00 **Chief Building Official**
@ The Township of Armour

\$51.00 **Registered Nurse**
@ Eastholme Home for the Aged

\$40.00 **Climber - Lead**
@ TreeWiseGuys

\$38.00 **Addiction Worker - B'saanibamaadsiwin Indigenous raam Clinician**
@ Canadian Mental Health Association - Muskoka
Parry Sound Branch

TOP 3 ANNUAL SALARY VACANCIES

\$134,670

Chair - School of Art and Design
@ Canadore College - College Drive

\$134,670

Chair - School of Trades and Technology
@ Canadore College - College Drive

\$124,033

Project Manager - ERP
@ The Corporation of the City of North Bay

Lowest Annual Salary **\$38,000**

Receptionist / Office Assistant
@ Stockfish Automotive Group

The average hourly wage in December for those postings which listed (35.2%) an hourly wage was \$25.60/hour. This is a slight increase; +7.7% (+\$1.83/hour), to the current 12-month average of \$23.77/hour. Of the 129 postings which listed an hourly wage 9.3% (12) were listed at the provincial minimum wage of \$16.55/hour. For postings that listed an annual salary the average was \$76,409.58/year. This is a notable increase; +8.5% (+\$5,978.52/year), from the current 12-month average of \$70,431.06/year.

TOP ANNUAL SALARY VACANCY

\$105,000

Chief Administrative Officer
@ Shawanaga First Nation

\$100,000

Sales Specialist
@ Bobcat of Parry Sound Ltd.

\$82,997.93

Service Advisor
@ Griffith Bros.

Lowest Annual Salary **\$32,500**

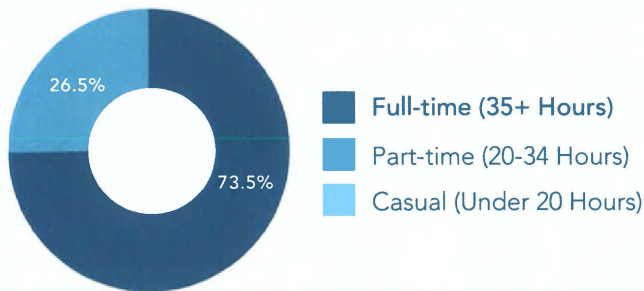
Day Camp Counsellor
@ YMCA of Simcoe/Muskoka

The average hourly wage in December for those postings which listed (56.5%) an hourly wage was \$25.24/hour. This figure is notably above; +6.3% (+\$1.49/hour), the current 12-month average of \$23.75/hour. Of the 52 postings which listed an hourly wage 3.8% (2) were listed at the provincial minimum wage of \$16.55/hour. The average annual salary listed in the month of December was \$64,941.33; slightly above; +3.1% (+\$1,970.23/year), to the current 12-month average annual salary of \$62,971.10/year.

FULL-TIME / PART-TIME BREAKDOWN

73.5% of listings in December
↓ **1.4%** from November

73.5% (269) of the listings in December indicated that the employment offered would be classified as full-time. This figure represents a slight decrease; -1.4%, from the previous month when 74.9% of the job postings were classified as full-time.

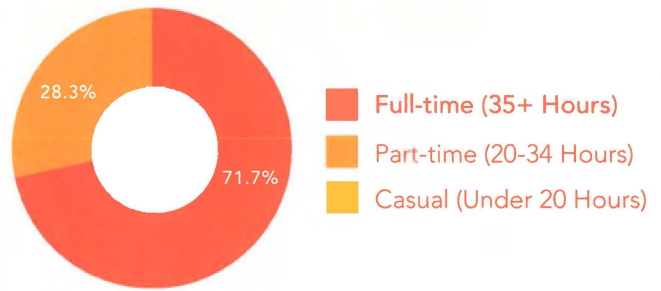


386 Postings listed hours offered (100%)

FULL-TIME / PART-TIME BREAKDOWN

71.7% of listings in December
↑ **7.7%** from November

71.7% (66) of the listings in December indicated that the employment offered would be classified as full-time. This figure is a notable increase; +7.7%, from the previous month where 64% of the job postings were classified as full-time.

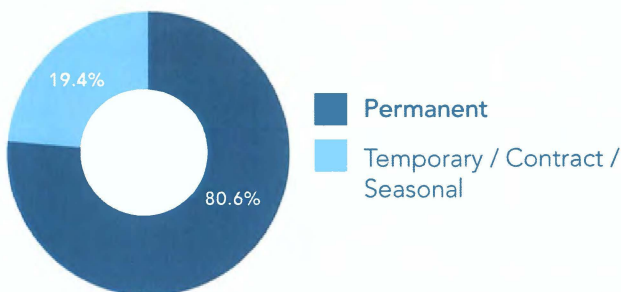


92 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

80.6% of listings in December
↓ **1.2%** from November

80.6% (295) of the listings in December stated that the opportunity in question would be permanent. This is a slight decrease; -1.2%, from the previous month's figure of 81.8%.

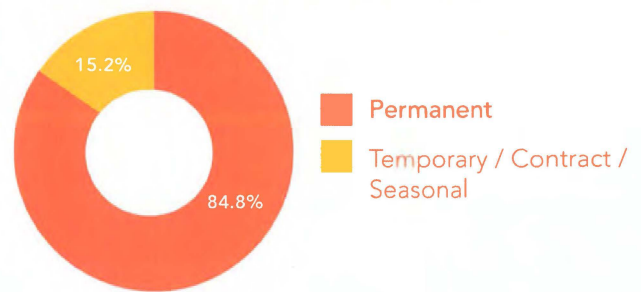


386 Postings listed hours offered (100%)

TERM OF EMPLOYMENT

84.8% of listings in December
↑ **4.6%** from November

84.8% (78) of the listings in December stated that the opportunity in question would be permanent. This is slightly above; +4.6%, the previous month figure of 80.2%.



92 Postings listed hours offered (100%)

ALL EMPLOYERS WITH POSTINGS IN MONTH



NIPISSING DISTRICT

401 Auto - North Bay Chrysler
A&W (McKeown)
Abell Pest Control Inc.
Ableton Electrical Services
Accident Support Services Ltd.
Alex McKillop Tax Ltd.
American Eagle Outfitters
Anishinabek / Ontario Fisheries Resource Centre
Apollo Transport
Appleton Denture Clinic
Ardene
Baker Tilly
Bay City Animal Hospital
Bay Roofing and Exteriors Ltd.
Bay Truck Stop Family Restaurant
Bayland Snow
Binx Professional Cleaning
Blue Sky Animal Hospital
Boart Longyear - Sturgeon Falls
Boutique La Vie En Rose
Bradwick Property Management
Callon Dietz
Campus Living Centres
Canada Post - Sturgeon Falls
Canada Post - Temagami
Canadian Addiction Treatment Pharmacy
Canadian Forces Morale and Welfare Services
Canadian Hearing Services
Canadian Red Cross
Canadian Tire - North Bay
Canadore College - College Drive
Canadore College - Commerce Court
CannAmm
Canor Construction
Canpar express
Capitol Centre
CarePartners
Cascades Casino
Cash Money
Cementation Canada
Central Welding & Iron Works
Community Living North Bay
Conseil Scolaire Catholique Franco-Nord
Conseil scolaire public du Nord-Est de l'Ontario
Crisis Centre North Bay
CTS Canadian Career College
Dentistry on Airport
Designed Roofing Inc, Essential Exteriors
& Northland Glass & Metal
Designed Roofing Inc.
Diggers Landscaping
District of Nipissing Social Services
Administration Board
Dyno Nobel
Ed Seguin & Sons Trucking and Paving
EMCO Corporation
Enbridge Inc.
Enterprise Holdings
Enterprise Rent-A-Car
Express Parcel
First Student / First Transit
Foundever
Gangnam Korea - North Bay
Garderie Soleil
Gateway Signs And Service
goeasy
Goodyear Canada Inc. (Retreading)
Greco's Pizza and Pasta - Algonquin Ave.
Groupe Dynamite - Garage
Guy's Tire Sales Inc
Hands TheFamilyHelpNetwork.ca - North Bay
Hands TheFamilyHelpNetwork.ca/Mains
LeReseauaideauxfamilles.ca
Homewood Suites by Hilton North Bay
Intelcom Express
J&R Property Management
Juice on the Loose - North Bay
Kal Tire
Karis Disability Services (formerly
Christian Horizons)
Kennedy Insurance Brokers Inc.
Kia North Bay
Kohltech Windows & Entrance Systems
KPMG LLP
Lafarge Canada Inc
Levante Living - Barclay House
Lewis Motor Sales Inc.
Liberty Tax
LifeLabs
Long & McQuade
Marina Point Village
Martel & Mitchell Rehabilitation
Maurices
McDonald's (North Bay)
McDonald's (West Nipissing)
Metal Fab Ltd.
Miller Technology Incorporated
Miller Waste Systems
Ministry of Education
Ministry of Long - Term Care
Ministry of Natural Resources and Forestry
MyCar
Near North District School Board
Nedco Ontario
Neddy's North Bay Hyundai
Nijjaansinaanik Child and Family Services
Nipissing Transition House
Nipissing University
Nipissing Wellness Ontario Health Team
Nipissing-Parry Sound Catholic District
School Board
Nordic Minesteel Technologies Inc.
North Bay & District Multicultural Centre
North Bay Animal Hospital
North Bay Cardiology
North Bay Cycle and Sports
North Bay Golf & Country Club
North Bay Hydro
North Bay Insurance Brokers
North Bay Police Service
North Bay Regional Health Centre
One Kids Place Children's Medical Treatment
Center of North East Ontario
One Plant
Ontario Aboriginal Housing Services
Ontario Aboriginal Housing Support Services
Corporation
Ontario Northland
Paragon Bay Group Ltd.
Paramed Home Health Care
Pet Valu
PHARA
Pioneer Construction
Piotrowski Consultants Ltd.
Plan A Long Term Care Staffing and
Recruitment
Purolator
Recipe Unlimited Corporation - Swiss Chalet
Redpath
Redpath Mining Contractors and Engineers
Regis Canada
Rexall - North Bay
Roots Canada
Royal Bank of Canada - North Bay
Science North
Scotiabank - Mattawa
Scotiabank - North Bay
Sienna Living - North Bay
Sienna Senior Living
Softmoc
Speedy Glass
Spencer Gifts



PARRY SOUND DISTRICT

Almagn Highlunds Chamber of Commerce
Almex Group
Aramark Canada Ltd.
Bobcat of Parry Sound Ltd.
Burger King - Parry Sound
Burk's Falls Family Health Team
C.A. Boyes & Sons Construction Ltd.
Canada Post - Magnetawan
Canada Post - Parry Sound
Canadian Mental Health Association
- Muskoka Parry Sound Branch
Comfort Inn Parry Sound
Community Living Parry Sound
Conseil scolaire catholique Franco-Nord
Contact North (Parry Sound)
Country Haven Acres Residential Services Inc
Dawson Dental - Callander Bay Dental
Eastholme Home for the Aged
Edgewater Park Lodge
Extreme Custom Carpentry
Gardens of Parry Sound Retirement
Residence
Griffith Bros.
Home Instead Senior Care
Jolly Roger Inn & Resort
Killbear Marina Inc.
Lofthouse Manufacturing (a Division
of Brawo Brassworking Limited)
Marquee Farm
Marshall Well Drilling
Ministry of Government and Consumer
Services
Ministry of the Solicitor General
Muskoka Lumber and Building Supplies
Near North District School Board
Nipissing Lodge
Northern Policy Institute
Parry Sound Fuels
Rosseau Road Powersports and Marine Ltd.
Royal Bank of Canada - Parry Sound
Science North
Scotiabank - Parry Sound
Shawanaga First Nation
Shawanaga First Nation Education
Department
Silver Sand Resort
Smith Security Inc.
Starbucks - Parry Sound
Stonhard
The Home Depot - Parry Sound
The Ridge at Manitou
The Township of Armour
Tim Hortons - Parry Sound
TreeWiseGuys
Trestle Brewing Company Limited
True North Cannabis Company
Value Buds
Victorian Order of Nurses / VON
Walmart - Parry Sound
Water Depot Parry Sound
West Parry Sound Health Centre
Westburne
YMCA of Simcoe/Muskoka



WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

Readysethired.ca is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group
readysethired.ca
info@thelabourmarketgroup.ca



The Labour Market Group
Guiding partners to workforce solutions.



MUSKOKA ALGONQUIN
HEALTHCARE



Closing the Gap®
Healthcare



Muskoka
& Area
ONTARIO
HEALTH TEAM

NEWS RELEASE

Hospital to Home Program Celebrates First Anniversary

(Wednesday, January 31, 2024, Muskoka, ON) – Muskoka Algonquin Healthcare and Closing the Gap Healthcare, in partnership with the Muskoka and Area Ontario Health Team, are thrilled to celebrate the success of a collaborative Hospital to Home program that in its first year has positively impacted more than 65 patients locally.

February 1, 2024, marks a one-year milestone since the first two patients were discharged from the hospital into the Hospital to Home program, an initiative that aims to support patients and their caregivers to safely transition home from hospital.

Through this unique community-based partnership between Muskoka Algonquin Healthcare and Closing the Gap Healthcare, the Hospital to Home program team works directly with discharged hospital patients to make their first weeks at home as easy and as successful as possible by developing a care plan at home that best meets their needs. The program helps to achieve coordinated care plans based on what is most important to the patient, and what is most concerning to the patient about their health to meet their unique needs. Care plans include regular check-ins by care providers such as nurses, personal support workers, occupational therapists, physiotherapists, speech-language pathologists, social workers and dietitians, and information sharing with the patient's primary care provider.

"Closing the Gap Healthcare is proud to be supporting the first hospital to home transitional care model in Muskoka in partnership with Muskoka Algonquin Healthcare and the Muskoka and Area Ontario Health Team," says Yiannis Soumalias, Vice President of Business Performance and Partnerships, Closing the Gap Healthcare. "We've been advocating for increased integration and collaboration across the health system and this program is a perfect example of how integrated care can achieve positive impacts on our population. We are grateful for this opportunity and look forward to continuing to serve the people of Muskoka in the future."

There have been several positive impacts and benefits to the new program – not only for the 65 patients enrolled in the program over the past year, but also for the hospital and healthcare system.

"When the transition to living at home can be daunting, the Hospital to Home program will help patients, families, and caregivers to meet their goals during the transition from the hospital to home and set them up for success and safety at home," says MAHC President & CEO Cheryl Harrison. "We are so encouraged by the 100% patient satisfaction with the program and the positive response from patients themselves where 88% reported improved quality of life as a direct result of the program."

In addition to the positive patient reviews, the hospital experienced a 43% decrease in alternate level of care patients who no longer require hospital care and are waiting to return home with appropriate supports, decreased Emergency Department visits and readmission rates by the participating patients in the program, Harrison adds.

The Hospital to Home program provides patients with the time limited approach that is best for their needs: a short term 60-day pathway or a longer 112-day pathway. The program is supported by Ministry of Health through its Alternative Level of Care Strategy Initiatives.

-30-

About Closing the Gap Healthcare

For over 30 years, Closing the Gap Healthcare has been providing health care services that enable Canadians of all ages to heal and thrive – living their best lives, as measured by tangible outcomes. We are industry thought leaders who continually innovate to advance in-home and clinic-based healthcare, and who are committed to making options available to Canadians with complex and varying care needs. We do this through personalized, client-centered care using a team approach, with a human touch. We are A Team Made for Caring™. For more information please visit www.closingthegap.ca

About Muskoka and Area Ontario Health Team

Transforming health services together with people at the centre, the Muskoka and Area Ontario Health Team is a collaboration of local healthcare providers and patients, families and caregivers working as partners to co-design and build an equitable, accessible and sustainable local health care system anchored in primary care to meet the needs of Muskoka and Area. Find out more about the MAOHT by visiting www.maoht.ca.

About Muskoka Algonquin Healthcare

Muskoka Algonquin Healthcare (MAHC) is a multi-site health care organization accredited with exemplary standing that provides acute care services at the Huntsville District Memorial Hospital and South Muskoka Memorial Hospital in Bracebridge. Find out more about Muskoka Algonquin Healthcare by visiting www.mahc.ca. Connect with us on [Twitter](#), [Facebook](#) and [Instagram](#).

For more information or to arrange an interview, please contact:

Nicole Pimenta, Marketing & Communications Advisor, Closing the Gap Healthcare
905-306-0202; Nicole.pimenta@closingthegap.ca

Gregory Stevens, Director of Operations, Muskoka and Area Ontario Health Team
416-358-7152; gstevens@maoht.ca

Allyson Snelling, Corporate Communications, Muskoka Algonquin Healthcare
705-789-2311 ext. 2544; allyson.snelling@mahc.ca

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télec.: 705 330-4191

File Reference:

612-20

January 30, 2024

Dear Mayor/Reeve/CAO/Treasurer,

April 1, 2024, has been proclaimed as the official date on which the *Community Safety and Policing Act, 2019 (CSPA)* will come into force. At that time, it will repeal and replace the current *Police Services Act, 1990 (PSA)*.

We wish to confirm that the OPP 2024 Annual Billing Statements remain in effect after April 1, 2024, and municipalities will continue to be billed in accordance with costs in the statements.

Under the CSPA, all municipalities policed by the OPP will be subject to Regulation 413/23 *Amount Payable by Municipalities for Policing from Ontario Provincial Police*. This regulation preserves the cost-recovery methodologies currently in effect. The OPP Billing Model cost allocation method remains the same under Reg. 413/23. There are transitional provisions included in the Regulation that stipulate that 2024 annual billing statements will not need to be reissued.

Should you have any further questions about your annual billing statements or any other billing inquiries, please reach out to the OPP Municipal Policing Bureau Financial Services Unit at OPP.MPB.Financial.Services.Unit@opp.ca

Sincerely,

Phil Whitton
Superintendent
Municipal Policing Bureau Commander

c: Detachment Commander

Cultural Supports Program - Community Events Stream

Saved As: 2024 Heritage Festival Enhancement on 2024/01/29 at 2:24 pm,
Version 1 (IN PROGRESS)

Application Created On: 2024/01/29, 2:24 pm
Application not submitted yet.

1. Assistance Received in Completing this Application

Have you received any assistance in completing this application from the Ministry of Energy, Northern Development and Mines staff?	• Yes	If yes, please indicate the staff person you worked with	Trista Porter
--	-------	--	---------------

2. Applicant and Contact Information

Legal Name of business/organization*	The Municipal Corporation of the Township of Armour	Type of Registration Number*	• CRA/Business Registration Number
Registration Number or Explanation*	108131558	Operating name of business/organization*	The Township of Armour
Date of incorporation or registration of business/organization (yyyy/mm/dd)	1881/05/28		
Unit Number		Street Number*	56
Street Name*	Ontario Street	PO Box	533
City/Town*	Burk's Falls	Province*	• Ontario
Postal Code*	P0A1C0	Business Phone Number and Extension*	7053823332
Fax Number		Email Address*	Clerk@Armourtownship.ca
Website/Facebook/Twitter/Instagram for the business	https://www.armourtownship.ca/		
Type of Legal Entity of Applicant*	• Municipality	Other Type of Legal Entity of Applicant - please specify	N/A
First Name*	John	Last Name*	Therault
Position (e.g. Manager)	Clerk/Treasurer-Administrator		

Briefly describe the nature of your business/organization, including its sector (e.g. manufacturing) or mandate.*

The Township of Armour is a single-tier municipality in the East Parry Sound District of Northern Ontario. Armour is located approximately two hours North of the Greater Toronto Area along the Highway 11 corridor. Armour Township is home to approximately 1400 year-round residents and is a well known destination for seasonal residents and visitors. Armour benefits from having two commercial areas which are the Village of Katrine and the Commercial Drive business park just South of Burk's Falls. Armour Township is committed to developing and supporting their local economy, culture, and sense of community. This commitment is evidenced through continued participation in the regional Almaguin Community Economic Development committee, the Armour, Ryerson and Burk's Falls Memorial Arena shared service, and their continued improvement of their own recreational spaces.

The Township of Armour maintains a strong commitment to ensuring the availability of quality recreation, heritage, and cultural opportunities for its residents. This is evidenced through their investments in the Katrine Community Centre, the Watt Century Farmhouse Heritage Centre, and its ongoing partnerships with neighbouring municipalities and community organizations such as the Burk's Falls & District Historical Society.

3. Project Information

My business/organization is located in Northern Ontario.*			• Yes
Event Name*	2024 Annual Heritage Festival	Event location (Community/Venue)*	The Armour, Ryerson and Burk's Falls Fairgrounds (220 Centre Street, Burk's Falls)
Proposed Event Start Date (yyyy/mm/dd)*	2024/07/13	Proposed Event End Date (yyyy/mm/dd)*	2024/07/13

Resolution -

Briefly describe the nature of your business/organization, including its sector (e.g. manufacturing)*

The Township of Armour has a demonstrated history of creating and supporting cultural & recreational opportunities for its residents that contribute to a high quality of life. Armour's commitment to providing quality events and programs is evidenced through their ongoing investment in facilities and programs within the Township and further within the region. Armour provides administrative services for the Burk's Falls & District Historical Society (BFDHS) that encompasses financial and facility management and many other capacities. The BFDHS's mandate is to "...To educate the public about the history of Burk's Falls by restoring historical buildings for the purpose of curating and exhibiting artifacts, publications, photographs and documents of historical significance to Burk's Falls and surrounding areas in the Province of Ontario." The municipality primarily supports this mission through ensuring that the BFDHS's main facility, the Watt Farm Century Farmhouse Heritage Centre" is maintained and expanded such that the needs of the BFDHS and its patrons are well met. Armour is also the Administrating municipality for the Almaguin Community Economic Development (ACED) Department and Board. ACED operates under the guiding direction of the 2018 Almaguin Highlands Economic Development Strategic Plan. One of the key recommendations in the plan is for Almaguin's municipalities to "maintain and expand sports, recreation and cultural opportunities..." within the region.

Provide a detailed description of the event.*

The Heritage Festival is a one-day event that debuted in 2023 as an evolution of the formerly established Heritage Day event led by the BFDHS and the Township of Armour. The success and growth of Heritage Day over its 8 years of existence, combined with increased support from the Township and other situational factors led to the need to consider a larger and more centralized venue to ensure the continued growth of the event. In 2023, Heritage Festival welcomed over 2000 attendees (an estimated 25% increase over 2022)

Heritage Festival is a celebration of the heritage of the Burk's Falls Area (including the Village of Burk's Falls, the Townships of Armour and Ryerson, and the Magnetawan River waterway). Each year, the BFDHS selects features, exhibits, and attractions that balance the area's heritage, entertainment opportunities, and community spirit elements that create a fun and engaging experience for all participants. Significant investment and effort have been made to maintain the event as a free-to-attend event for all community members and vendors. Major staple attractions at Heritage Festival include:

- Various historical, vocational, and sports themed exhibits.
- The Firefighter Challenge (a 'for bragging rights' skills-based competition between 5 fire departments).
- Vendors marketplace (over 70 vendors participated in 2023).
- Car show (featuring classic, modified and exotic cars).
- Kids and youth attractions.
- Dedicated vendor space for local not-for-profit organizations.

Is this a new in-person or virtual community-based and/or tourism event that will attract tourists and promote economic development in the community, region and/or province? If the event is an annual and/or recurring event, provide a description of any new programming or activities that are anticipated to improve the quality and/or sustainability to the event.*

2024 will be the second year of the new Heritage Festival and the 9th year of having a heritage themed event led by the BFDHS. The creation of the Heritage Festival in 2023 was necessitated to capitalize on significant expansion opportunities due to the growth of Heritage Day. As Heritage Day attracted more tourism from neighboring areas (Muskoka, Nipissing, West Parry Sound) as well as local seasonal residents and tourists (through local campgrounds and accommodations) the need to expand became more apparent. For 2024, the BFDHS is planning to expand the event logistically and experientially perspectives that will help ease the accessibility of the event as well as improve the experience for all attendees. Specific enhancements include:

- Adding additional parking lots and a shuttle service to get to the event - attendees previously had to park on the street which led to long walks to the event and significant congestion in the Village.
- Adding two large rented tents as 'comfort stations' that provide shelter from excessive sun and/or rain.
- Increasing re-usable directional and marketing signage.
- Adding a horse-drawn wagon experience.
- Adding an antique tractor display.
- Increasing marketing efforts targeting neighbouring regions.

These components are essential in providing a comfortable, accessible, and safe event for all attendees. They have been identified primarily through observation as well as feedback from event volunteers and attendees.

To what extent does the proposed event align with the applicant's existing community/regional/provincial plans, or regional plans or initiatives?*

Heritage Festival aligns with both community-based and regional plans and strategies as outlined below:

1. The Township of Armour Official Plan - Armour observes a series of goals that guide the development of the municipality as set out in their official plan. The Heritage Festival aligns with the following specific goal: "To maximize the use of facilities and to encourage a wide range of recreational and cultural facilities".
2. The Burk's Falls & District Historical Society Business Plan (2014): The BFDHS established their business plan to guide their efforts as they grow and expand their programming and presence in their communities. Heritage Festival aligns with the following objectives set out in the plan: "Collaborating, communicating and working with public and private sector partners to develop programs and initiatives to support our heritage; "Providing an educational environment for residents and visitors to promote the heritage aspects of the region".
3. The Almaguin Highlands Regional Economic Development Strategic Plan (2018): The RED Plan recommends that all regional partners "Maintain and Expand Recreational, Sports and Cultural Opportunities" with an aim on impacting many areas including "prioritizing activities and events".

Identify the proposed marketing strategy. Identify how you will attract visitors to the event, if applicable (tourists are identified as 40 km or more away).*

The Heritage Festival is primarily targeted towards attendees within the Almaguin Region (East Parry Sound District); however, Almaguin benefits in peak tourism season from an increased seasonal population that includes seasonal residents (including campground lot holders), cottage / Air B&B renters, and provincial park guests. Some cross-regional tourism is targeted from neighbouring regions including Muskoka, Parry Sound and North Bay / Nipissing.

The marketing strategy for the Heritage Festival consists of the following elements:

1. Digital Marketing Efforts:

- Regular unpaid social media posts beginning in February, 2024.
- Spin off social media posting from vendors and partnering organizations.
- Paid social media posts beginning in May, 2024 including event video promotion. Paid advertising will encompass the neighbouring audiences noted above.
- Website information hosting on Armourtownship.ca and burksfallsdistricthistoricalsociety.com.
- Regional event listing on ExploreAlmaguin.ca & associated social media channels.

2. Print and physical marketing efforts:

- Roadsign signage throughout 6 municipalities in the region beginning in May, 2024.
- Paid event flyer advertising in the Great North Arrow newspaper.
- Flyers circulated to 6 postal code areas through Canada Post

3. Other marketing efforts:

- Radio promotion through The Bay 88.7's community corner segment in Muskoka.
- Radio promotion through Moose FM 100.5 in North Bay.
- Event posted in Event Brite

Describe the participants forecasted to attend the event, including anticipated numbers. For recurring events, please provide past attendee numbers.*

Heritage Festival 2024 is anticipated to attract a minimum of 2500 participants, which reflects a 25% increase from 2023. This increase is projected based on the success of the event in 2023 as well as the promotion of the experience/logistical improvements being made in 2024.

- Heritage Festival 2023 attracted approximately 2000 attendees, which were verified by gate activity tracking and bracelet distribution. This did not include volunteers or vendors.
- Heritage Festival 2022 attracted an estimated 1500 attendees; however participation was not tracked.

Describe the anticipated level of tourism expenditures in the community, region and/or province.

Heritage Festival 2024 is anticipated to generate approximately \$356,501 in GDP tourism expenditures based on data collected through the Tourism Regional Economic Impact Modeler (TREIM) assuming the participation of 2500 attendees in the one-day event in the Parry Sound District (with 2% direct overnight stays included). Highlighted total GDP expenditure classes include the following:

- Retail Trade - \$59,250
- Arts, Entertainment & Recreation - \$58,358
- Food & Beverage Services - \$35,725
- Other Finance, Insurance, Estate and Renting - \$18,417

Identify the individual(s) who will be responsible for managing the event. Provide their contact information and relevant experience.*

The primary event organizer will be:

Charlene Watt, Deputy Clerk, Township of Armour
(705)382-3332 | deputyclerk@armourtownship.ca

- 5+ years of experience in event organization including previous Heritage Day events and Heritage Festival 2023.
- Over 10 years experience in municipal government

Identify any other projects for which the Applicant is currently or has received funding from NOHFC during the past five years?*

Armour Township, both independently and on behalf regional partners, has received funding for the following projects in the past 5 years:

- NOHFC Project 7401327 - Communications Officer Internship (Regional Partner Project) - IN PROGRESS
- NOHFC Project 75200143 - The Watt Farm Expansion Project (Armour Specific) - IN PROGRESS
- NOHFC Project 75200142 - The Katrine Community Centre Upgrades Project (Armour Specific) - IN PROGRESS
- NOHFC Project 75200079 - The Katrine Community Centre Range Hood Replacement - COMPLETED
- NOHFC Project 75200048 - Burks Falls & Area Industrial Area Servicing Project - IN PROGRESS
- NOHFC Project 75200024 - The Katrine Community Centre Basket Ball / Ice Rink Construction Project - COMPLETED
- NOHFC Project 8502679 - Communications & Marketing Officer Internship Project - COMPLETED

Have all identified funding partners committed to the event? If so, provide evidence of confirmation; if not, provide an explanation.*

Yes, Armour Township as the primary funder of the event has committed to their contribution via Council Resolution #2024-xxx.

Where the event requires the purchase of supplies, equipment or services, indicate how best value for money will be ensured. Indicate if the Applicant has a procurement policy in place.*

The Township of Armour adheres to a municipal procurement policy identified as By-Law #58-2019. The By-Law prescribes procedures for purchases of goods and services within various ranges of value.

In addition to the funding sources identified above, have any other funding programs been approached/applied to? If yes, indicate organization and the status of those applications. If no, please explain.*

No, no other funding sources have been sought as the costs associated with the projected improvements are expected to be covered within the scope of Armour's budget and the funds being requested in this application.

Provide details on how the Applicant will obtain the identified contribution, and identify contingency plans for how any cost overruns will be addressed. Explain.*

Via resolution #, Armour has committed to cover any cost overruns that are incurred through unexpected circumstances encountered throughout the execution of the project.

NOHFC's contribution to the 2024 Heritage Festival significantly impacts the event's ability to grow while greatly improving participant experience. By supporting improvements to the events logistics, including event access, comfort stations, and other elements as well as adding several feature experiences, Heritage Day 2024 will be able to continue on its growth trajectory while remaining affordable to all attendees.

[illegible]

Funding Source	Financing Type	Status	Funding Amount
	NOHFC: Conditional Grant		7,530.00
	NOHFC: Repayable Loan		
	Applicant: Cash		19,870.00
	Private Sector Funding		
	Other Government Funding		
			Total Financing 27,400.00

Please check all boxes that apply to your proposed project*		<ul style="list-style-type: none"> • Applicant's proof of legal name/entity (e.g., Articles of Incorporation, Proof of formation) • Copy of any related by-law(s) or resolution(s) supporting the project and indicating the Applicant's funding commitment towards the project • Documentation confirming funding commitments of other project contributors or confirmation of acceptance of application to other funding sources • Copies of insurance certificate(s) • Copy of recent financial statements if applicable • Copies of documentation from other funding organizations that declined your project
1. Applicant's proof of legal name/entity (e.g., Articles of Incorporation, Proof of formation)		1. <u>18 Nov 21 - Confirmation Armour Incorporation.pdf</u>
2. Copy of any related by-law(s) or resolution(s) supporting the project and indicating the Applicant's funding commitment towards the project		1. <u>By-law # 58-2019 - Procurement Policy.docx</u>
3. Documentation confirming funding commitments of other project contributors or confirmation of acceptance of application to other funding sources		1. <u>Resolution TBF.docx</u>
4. Copies of insurance certificate(s)		1. <u>Insurance TBF.pdf</u>
5. Copy of recent financial statements if applicable		1. <u>2022 FINAL Township of Armour Consolidated FS.pdf</u>
6. Copies of documentation from other funding organizations that declined your project		1. <u>Not Applicable.pdf</u>

7. Certification

Your certification - Authority*	• I certify that I have the authority to bind the Applicant and to make the following certification and statements.	Your certification - Information*	• I certify to Northern Ontario Heritage Fund Corporation ("NOHFC") that the information contained in this Application Form, and all supporting documentation submitted in connection with this application, is true, accurate and complete in all respects. If NOHFC discovers that this Application Form or any supporting documentation submitted in connection with this application contains any false or misleading information, this Application Form shall be deemed to be withdrawn immediately by the Applicant. I agree to provide any additional information that NOHFC, NOHFC's authorized program administrator (the "Administrator") or the Ministry of Energy, Northern Development and Mines ("ENDM") may require for the purposes of assessing this Application Form and supporting documentation, evaluating the project, or administering or reviewing NOHFC's programs. I agree that NOHFC, the Administrator or ENDM may share this Application Form, any supporting documentation submitted in connection with this application and any other documentation relating to the project, with any other ministry or agency of the government of Ontario for the purposes of reviewing NOHFC's programs or if NOHFC's accounts or records are subject to audit.
---------------------------------	---	-----------------------------------	---

Print Name (first name and last name)* John Theriault Position (e.g. Manager) Clerk/Treasurer-Administrator

Date (yyyy/mm/dd)* 2024/02/05

Ownership



CORPORATION OF THE TOWNSHIP OF RYERSON

Date: January 16, 2024

Resolution Number: R- 13 - 24

Moved by: Councillor Robertson

Seconded by: Councillor Abbott

Be it resolved that the Council of the Township of Ryerson requests support from the Councils of the Township of Armour and Village of Burks Falls to establish a joint Fire Department Capital Reserve;

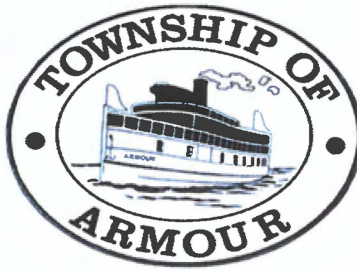
And further that Ryerson Township Council agrees to allocate \$20,000 from the 2023 Fire Budget into this reserve, if created, for the burn building project.

Carried ☒ Defeated ☐


(Chair Signature)

Declaration of Pecuniary Interest by: _____

RECORDED VOTE					
Vote called by Clerk in random order, Chair to vote last					
Members of Council		Yea	Nay	Abstention	Absent
Councillors	Beverly Abbott				
	Glenn Miller				
	Delynne Patterson				
	Dan Robertson				
Mayor	George Sterling				



STAFF REPORT

Date: February 13, 2024
To: Council
From: Charlene Watt, Deputy Clerk
Subject: Groundskeeper Contract for Doe Lake Municipal Park

Recommendation:

That the Staff Report from the Deputy Clerk dated February 13, 2024 regarding the Groundskeeper contract be received and that Council direct Staff to separate Doe Lake Municipal Park from the Groundskeeper contract and award the care of the municipal property's park to Klink Enterprises and request that Claridge Maintenance revise their 2024 Groundskeeper contract quote to remove the Doe Lake Municipal Park.

History:

In November 2023, Klink Enterprises provided a quote for groundskeeping of the Doe Lake Municipal Park for 2024. Klink Enterprises currently provides the service for the Doe Lake Municipal Park's public washroom contract. The bidder is on the property on a daily basis from June until October and has indicated concern for the busiest municipal park's care.

Attached you will find the proposal from Klink Enterprises for the 2024 season from May 1, 2024 until October 31, 2024. Given the amount of attention this park requires and the work it takes to maintain the municipal property and the fact that this company does an excellent job in maintaining the municipal washroom contract, I would recommend that Council consider the proposal from Klink Enterprise to ensure daily maintenance of the property.

Financial Considerations

The 2024 budget for groundskeeping of all municipal parks project is \$35,000.

Others Consulted:

John Theriault, Clerk-Treasurer

Attachments:

Proposal from Klink Enterprises for Doe Lake Beach property only
Proposal from Claridge Maintenance for all municipal parks

- Resolution -



QUOTE

P.O. BOX 706
Burk's Falls, Ontario
P0A 1C0
Phone/Fax: (705) 382-3241
Email: klink@klinkenterprises.ca
HST # 11020 0896 RT0001

Date: November 1, 2023
Quote Doe Lake Beach Groundskeeping
1014 Ferguson Rd
For: Township Of Armour
Attention: Charlene Watt
56 Ontario St.
Burks Falls On P0A 1C0
1-705-382-3332

ITEM	AMOUNT
SCOPE OF WORK: Under Grounds Keeper Contract Doe Lake Beach	
Contract From May 1st 2024 until October 31st 2024	
Drag & Level Beach prior to May Long Weekend & when required (once per month	
Cut & Trim Grass & Insure Lawns are Tidy at all Times	
Beach & Boat Launch to be Checked 4 Times Weekly for Debris, Garbage Etc	
Pick up Trash & Empty Garbage Barrels 4 Times per Week	
Empty Recycling Bins 4 Times per Week	
Regular CleanUp & Dispososal of Goose Droppings	
Hang Swings before May Long Weekend & Remove after Thanksgiving	
Hang Volley Ball Net before May Long Weekend & Remove after Thanksgiving	
Inspect Playground Equipment to Ensure No Hazards are Present	
Fill out Inspection Report & Return to Town Office on Weekly Basis	
Communicate With Washrom Cleaner: Remove Garbage From Building	
Drain & Winterize Pump, Water Lines & Toilets after Thanksgiving or Before	
NOTE: Township to pick up garbage at Doe Lake Beach	
Quote : \$3,200.00 per month @ 6 months \$19,200.00	
Subtotal:	\$19,200.00
HST:	13.00%
HST Amount:	\$2,169.60
Total:	\$21,369.60

HST # 11020 0896 RT0001

THANK YOU FOR YOUR BUSINESS!

SERVING THE MUSKOKA-PARRY SOUND AREA FOR OVER 40 YEARS



**SUMMER MAINTENANCE / GROUNDSKEEPER SUBMISSION
2024 APPLICATION FORM**

BUSINESS NAME: Claridge Maintenance
NAME: Evan Claridge
ADDRESS: PO Box 563
TOWN: South River PROVINCE: ON POSTAL CODE: P0A 1X0
PHONE No. 705-493-2849 HST Registration # 723 6962 90

Please provide a list of equipment that will be used to complete the required tasks:

EQUIPMENT	MAKE	MODEL	YEAR
<u>Please find attached.</u>			

Please state your general maintenance / handyman abilities or experience that would be applicable.

2 Equipment operators, 2 Carpenters and ~~plumbers~~ plumbing experience.

Please provide a copy of your WSIB Clearance Certificate or a letter from WSIB indicating Independent Operator Status.

Liability Insurance is required. The Municipality must be named as an additional insured on the \$2,000,000 liability insurance certificate. Please provide a copy of the documentation.

Please quote the job according to the required duties. The quote should include the total contract work between May and October 2024.

TOTAL CONTRACT PRICE FOR 2024 SEASON: \$ 29400
HST: \$ 3822
TOTAL: \$ 33222

SIGNATURE OF APPLICANT

Evan Claridge

DATE

Jan 24/24

Interested and qualified candidates are asked to submit their application no later than 2:00 p.m. on Thursday, April 4, 2024 to the Deputy Clerk: Charlene Watt, PO Box 533, 56 Ontario Street, Burk's Falls, Ontario P0A 1C0.
Please Mark Sealed Envelope "2024 Summer Maintenance/Groundskeeper Tender"

Please note lowest or any submission not necessarily accepted.

Equipment:

- 2020 Chevrolet Silverado 2500
- 2015 Toyota Tundra with Leer Commercial Cap
- 2015 Chevrolet Silverado 2500 with ramp
- 2008 Chevrolet Silverado 2500
- 1997 GMC Sierra 2500 with dump box
- American Hauler NightHawk 12x6 enclosed trailer
- 16x7 Landscaping Trailer
- 22x8 Enclosed trailer
- EZ Loader Utility Trailer 10x5
- Massey Ferguson Utility Tractor
- Husqvarna MZ61 ZeroTurn Lawn Tractor with mulch kit
- Toro 48" Grand Stand Stand Behind Mower
- Toro 48" Turbo Force Walk Behind
- Toro Commercial Turf Cutter 30" Self-Propelled Walk Behind Lawn Mower
- Toro ProLine 21" Self-Propelled Walk Behind Lawn Mower x 2
- Husqvarna 19" Walk Behind Mower
- Husqvarna M25RX Brush saw
- Echo SRM3020 Brushcutter
- Echo FS40 Bent Shaft Trimmer
- Echo PB580 Backpack Blower
- Echo PB2520 Handheld Blower
- Echo ES250 Shred N' Vac
- Tractor pull behind Leaf Collector
- Husqvarna 465 18" Chainsaw
- Husqvarna 465 Rancher 18" Chainsaw
- Stihl MS235 16" Chainsaw
- Stihl Handheld Battery Hedge trimmer
- Milwaukee M18 Battery Transfer Pump
- Milwaukee M18 Battery Trimmer
- Milwaukee M18 Battery Hedge Trimmer
- Lawn Aerator/dethatcher Trailer
- RotoTiller
- Assorted hand tools
- Cleaning tools and supplies
- Assorted Gardening tools
- Large Variety of Carpentry Tools
- Personal Protective Equipment



SUMMER MAINTENANCE / GROUNDSKEEPER May – October 2024

SUMMARY

The Township of Armour is seeking an individual interested in a contract position for Summer Maintenance / Groundskeeper. The successful candidate will conduct routine maintenance and grounds keeping work on various areas within the Township of Armour. The submitted tender will include the price for the list of duties as set out below.

REQUIRED DUTIES

Municipal Office – 56 Ontario Street

- Yard maintenance – keep clean of debris and garbage including window wells
- Cut/trim/tidy all lawns and fertilize as required
- Clean-up of lawn clippings from walkways, lawn monument and surrounding stone against building
- Weed and trim in and around flower beds and river rock/stone surrounding the building
- Add mulch to garden in the spring and as required, clean out seasonal plants from gardens and flower box in fall, trim and winterize annual plants

Katrine Community Centre Park – 6 Brown's Drive

- Cut/trim/tidy all lawns and fertilize as required
- Pick up trash around the park and empty garbage barrels a minimum of three times a week
- Empty recycling bins a minimum of three times a week
- Remove garbage from the public washrooms
- Take garbage and recycling to landfill
- Hang the basketball net before May long weekend, remove after Thanksgiving long weekend
- Inspect basketball court to ensure no hazards are present
- Prune shrubs and trees for appearance and to keep them away from guests/pedestrians and buildings, remove downed branches
- Rake leaves in October and dispose of them at the landfill
- Sweep and remove debris from three entrances weekly

Township Park at Doe Lake – 1014 Ferguson Road

- Drag and level the beach before May long weekend and again as required (at least once per month)
- Cut and trim grass and ensure lawns are tidy at all times
- Beach and boat launch requires to be checked a minimum of four times a week for debris, garbage, etc. and removal of such to be completed
- Pick up trash around the park and empty garbage barrels a minimum of four times a week
- Empty recycling bins a minimum of four times a week
- Regular clean up and disposal of goose droppings
- Hang swings before May long weekend, remove after Thanksgiving long weekend



SUMMER MAINTENANCE / GROUNDSKEEPER
May – October 2023

- Hang the volleyball net before May long weekend, remove after Thanksgiving long weekend
- Inspect playground equipment to ensure no hazards are present; fill out inspection report and return to the Township office if repairs are required
- Take garbage and recycling to landfill, including the garbage from the washrooms
- Co-ordinate and communicate with the washroom cleaner to arrange a plan for the park's water and garbage maintenance at the start of the contract
- Drain and winterize pump, water line and toilets after Thanksgiving weekend or sooner if required and directed. Return the equipment to the storage room

Richard Thomas Memorial Park – 134 Pickerel & Jack Lake Road

- Clean up winter garbage and debris on both sides of road
- Cut and trim grass and ensure tidy at all times
- Empty garbage bins regularly (at least three times a week), take garbage and recycling to landfill

Jack's Lake Boat Launch – Nicolia Drive

- Clean up winter garbage and debris on both sides of road
- Empty garbage bins regularly (at least three times a week), take garbage and recycling to landfill
- Cut and trim grass and ensure tidy at all times

Halcyon Beach: Pickerel Lake – Pickerel & Jack Lake Road

- Drag and level the beach before May long weekend and again as required
- Clean up winter garbage and debris on both sides of road
- Empty garbage bins regularly (at least three times a week), take garbage and recycling to landfill
- Cut and trim grass and ensure tidy at all times
- Hang swings before May long weekend, remove after Thanksgiving long weekend
- Inspect playground equipment to ensure no hazards are present; fill out inspection report and return to the Township office if repairs are required

Dobb's Beach: Pickerel Lake – Dobb's Road

- Drag and level the beach before May long weekend and again as required
- Clean up winter garbage and debris on both sides of road
- Empty garbage bins regularly (at least three times a week), take garbage and recycling to landfill
- Cut and trim grass and ensure tidy at all times



SUMMER MAINTENANCE / GROUNDSKEEPER
May – October 2024

Chetwynd Cemetery – 1194 Chetwynd Road

- Cut and trim grass and ensure tidy at all times
- Cut and trim grass around both sides of fencing, along roadsides, bush line and ditches
- Remove fallen trees and branches from cemetery property and off fencing
- Trim grass around head stones

Public Beach: Three Mile Lake at the intersection of Three Mile Lake Road and Sunnylea Avenue

- Empty garbage bins regularly (at least three times a week), take garbage and recycling to landfill
- Cut and trim grass and ensure tidy at all times

Watt Century Farmhouse Heritage Centre: 827 Chetwynd Road

- Yard maintenance – keep clean of debris and garbage, including roadside ditch
- Cut/trim/tidy all lawns and fertilize as required
- Prune shrubs and trees for appearance and to keep them away from guests/pedestrians and buildings, remove downed branches
- Clean-up of lawn clippings from walkways and garage doors
- Weed garden and walkways
- Trim in and around flower beds and surrounding the building
- Add mulch to garden in the spring and as required, clean out seasonal plants from gardens in the autumn, winterize annual plants
- Rake leaves in October and dispose of them at the landfill



SUMMER MAINTENANCE / GROUNDSKEEPER
May – October 2024

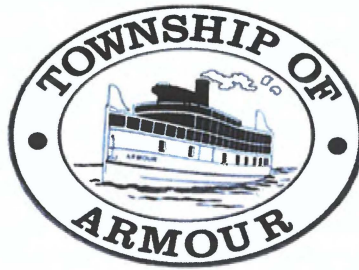
RESPONSIBILITIES and OTHER NOTES OF INTEREST

1. All Parks will require garbage pickup and removal **after every weekend** due to the amount of use the parks see over the weekends. As required by the Township, garbage will be cleaned up either Sunday evenings or early Monday morning after the weekend. If there is a long weekend, this can be done either Monday night or early Tuesday morning.
2. Illegal dumping of household waste is to be reported to the By-law Enforcement Officer.
3. Garbage bags will be provided by the Township.
4. A Landfill Site Pass will be provided by the Township for disposal of garbage.
5. Maintenance of Doe Lake washroom is excluded however garbage removal from the washroom, the water hook up/priming and winterizing is the groundskeeper's responsibility.
6. Mileage is at the expense of the contractor.
7. Monthly invoicing is to be submitted at the end of each month.
8. Weekly playground inspection reports are to be submitted to the Deputy Clerk.
9. Contractor will provide own equipment.

GENERAL MAINTENANCE JOBS

On occasion, the Clerk or Council may request maintenance be done that is not listed in the required duties. On these occurrences, direction and instruction will be taken from the township office. The hourly rate for these projects is \$24.00 / hr. If additional hourly rates are required, a breakdown of time / hours spent and receipts for expenses of these additional requests must be provided to the Township.

Municipal properties must be kept neat, tidy and clean to reflect the integrity of the Township of Armour.



STAFF REPORT

Date: February 13, 2024
To: Council
From: Charlene Watt, Deputy Clerk
Subject: Groundskeeper Contract

Recommendation:

That the Staff Report from the Deputy Clerk dated February 13, 2024, regarding the Groundskeeper contract be received and that Council award the contract for the 2024 season to Claridge Maintenance, for a tender price of \$29,400 plus HST. Furthermore, that this contract be exempt from the requirements of the Procurement By-law.

History:

In March 2022, the Township issued a Request for Proposals (RFP) for a Groundskeeper to maintain the municipal lawns and parks. The Request for Proposals closed and we received one bid. The bid was reviewed and we were satisfied it met the requirements of the RFP. Therefore, the contract was awarded to Claridge Maintenance for a price of \$28,000 plus HST. We were very pleased with the service we received from this company.

Attached you will find the proposal from Claridge Maintenance for the 2023 season and the 2024 season. Given the amount of work it takes to maintain the municipal properties, the fact that we only had one bidder in 2022 and the fact that this company did an excellent job in maintaining the municipal properties during the 2022 and 2023 seasons, I would recommend that Council approve the proposal from Claridge Maintenance.

Financial Considerations

The 2024 budget for this project is \$35,000.

Others Consulted:

John Theriault, Clerk-Treasurer

Attachments:

Proposals from Claridge Maintenance (2023 – 2024)

- Resolution -



**SUMMER MAINTENANCE / GROUNDSKEEPER SUBMISSION
2023 APPLICATION FORM**

BUSINESS NAME: CLARIDGE MAINTENANCE
NAME: EVAN CLARIDGE
ADDRESS: Box 563 SOUTH RIVER
TOWN: _____ PROVINCE: ON POSTAL CODE: POA 1X0
PHONE No. 705-493-2848 HST Registration # 723 6962 90

Please provide a list of equipment that will be used to complete the required tasks:

EQUIPMENT	MAKE	MODEL	YEAR
PLEASE FIND ATTACHED			

Please state your general maintenance / handyman abilities or experience that would be applicable.

3x EQUIPMENT OPERATORS, 2x CARPENTERS ON STAFF, PLUMBING EXPERIENCE,

Please provide a copy of your WSIB Clearance Certificate or a letter from WSIB indicating Independent Operator Status.

Liability Insurance is required. The Municipality must be named as an additional insured on the \$2,000,000 liability insurance certificate. Please provide a copy of the documentation.

Please quote the job according to the required duties. The quote should include the total contract work between May and October 2023.

TOTAL CONTRACT PRICE FOR 2023 SEASON: \$ \$28 000
HST: \$ \$3640
TOTAL: \$ 31 640

SIGNATURE OF APPLICANT

Evan Claridge

DATE 01/02/23

Interested and qualified candidates are asked to submit their application no later than 2:00 p.m. on Thursday, April 6, 2023 to the Deputy Clerk: Charlene Watt, PO Box 533, 56 Ontario Street, Burk's Falls, Ontario P0A 1C0.
Please Mark Sealed Envelope "2023 Summer Maintenance/Groundskeeper Tender"

Please note lowest or any submission not necessarily accepted.



**SUMMER MAINTENANCE / GROUNDSKEEPER SUBMISSION
2024 APPLICATION FORM**

BUSINESS NAME: Claridge Maintenance
NAME: Evan Claridge
ADDRESS: PO Box 563
TOWN: South River PROVINCE: ON POSTAL CODE: P0A 1X0
PHONE No. 705-493-2848 HST Registration # 723 6962 90

Please provide a list of equipment that will be used to complete the required tasks:

EQUIPMENT	MAKE	MODEL	YEAR
<u>Please find attached.</u>			

Please state your general maintenance / handyman abilities or experience that would be applicable.

2 Equipment operators, 2 Carpenters and ~~laborers~~ plumbing experience.

Please provide a copy of your WSIB Clearance Certificate or a letter from WSIB indicating Independent Operator Status.

Liability Insurance is required. The Municipality must be named as an additional insured on the \$2,000,000 liability insurance certificate. Please provide a copy of the documentation.

Please quote the job according to the required duties. The quote should include the total contract work between May and October 2024.

TOTAL CONTRACT PRICE FOR 2024 SEASON: \$ 29400
HST: \$ 3822
TOTAL: \$ 33222

SIGNATURE OF APPLICANT

Evan Claridge

DATE

Jan 24/24

Interested and qualified candidates are asked to submit their application no later than 2:00 p.m. on Thursday, April 4, 2024 to the Deputy Clerk: Charlene Watt, PO Box 533, 56 Ontario Street, Burk's Falls, Ontario P0A 1C0.
Please Mark Sealed Envelope "2024 Summer Maintenance/Groundskeeper Tender"

Please note lowest or any submission not necessarily accepted.

Equipment:

- 2020 Chevrolet Silverado 2500
- 2015 Toyota Tundra with Leer Commercial Cap
- 2015 Chevrolet Silverado 2500 with ramp
- 2008 Chevrolet Silverado 2500
- 1997 GMC Sierra 2500 with dump box
- American Hauler NightHawk 12x6 enclosed trailer
- 16x7 Landscaping Trailer
- 22x8 Enclosed trailer
- EZ Loader Utility Trailer 10x5
- Massey Ferguson Utility Tractor
- Husqvarna MZ61 ZeroTurn Lawn Tractor with mulch kit
- Toro 48" Grand Stand Stand Behind Mower
- Toro 48" Turbo Force Walk Behind
- Toro Commercial Turf Cutter 30" Self-Propelled Walk Behind Lawn Mower
- Toro ProLine 21" Self-Propelled Walk Behind Lawn Mower x 2
- Husqvarna 19" Walk Behind Mower
- Husqvarna M25RX Brush saw
- Echo SRM3020 Brushcutter
- Echo FS40 Bent Shaft Trimmer
- Echo PB580 Backpack Blower
- Echo PB2520 Handheld Blower
- Echo ES250 Shred N' Vac
- Tractor pull behind Leaf Collector
- Husqvarna 465 18" Chainsaw
- Husqvarna 465 Rancher 18" Chainsaw
- Stihl MS235 16" Chainsaw
- Stihl Handheld Battery Hedge trimmer
- Milwaukee M18 Battery Transfer Pump
- Milwaukee M18 Battery Trimmer
- Milwaukee M18 Battery Hedge Trimmer
- Lawn Aerator/dethatcher Trailer
- RotoTiller
- Assorted hand tools
- Cleaning tools and supplies
- Assorted Gardening tools
- Large Variety of Carpentry Tools
- Personal Protective Equipment



STAFF REPORT

Date: February 13, 2024
To: Council
From: John Theriault, Clerk-Treasurer/Administrator
Subject: Purchase of Vehicles

Recommendation:

That the Staff Report from the Clerk-Treasurer/Administrator dated February 13, 2024, regarding the purchase of vehicles for Building and By-law Enforcement be received and that Council approved the purchase of two vehicles for a total price not exceeding \$90,000 and exempt this purchase for the requirements of the Procurement Policy.

History:

In 2023 Council approved the purchase of a vehicle for our By-law Department and this new vehicle has worked well for the department. This year we hired a second By-law Enforcement Officer who has advised that, because of the cost of using his own vehicle, he would appreciate if the Township would purchase a second vehicle for By-law. Additionally, this vehicle could be used by administration employees when available.

At the time we purchased a vehicle for by-law, the CBO advised that he would also appreciate if the Township would provide a vehicle to perform his duties.

The year has begun and we have two new employees who are waiting for these purchases. I would request permission from Council to make these purchases at this time.

It is difficult to get a dealership to bid on a vehicle tender and to receive a new vehicle without having to wait a long time. We receive excellent service from Mitsubishi and they have the best warranty on the market for vehicles. Since they can provide vehicles in short order, I would recommend that we purchase these vehicles from Mitsubishi.

Financial Considerations

I have budgeted \$90,000 for these two purchases in the 2024 draft budget, but I have attached estimates for the two vehicles which total \$78,000. I have kept the resolution to \$90,000 in case we need to make some adjustments to the estimates before purchasing the vehicles.

Attachments:

Estimates for two vehicles.

- Resolution -

LAST Theriault FIRST john #
HOME (705) 382-3332 OFFICE () - EXT.
FAX () - CELL. () - DEAL #
2024 MITSUBISHI CO45-B STOCK #

Ferrari, Brian

NORTH BAY MITSUBISHI
202 LAKESHORE DRIVE
NORTH BAY, ONTARIO
705-495-6487

P1A 2B5

OUTLANDER ES S-AWC

Cash deal

MSRP	\$34,198.00
Discount	\$198.00
Selling price	\$34,000.00
Cap. Options	\$0.00
Non Cap. Options	\$0.00
Freight	\$1,950.00
A/C Tax + Eco	\$100.00
Credits	\$0.00
Service contract	\$0.00
Appearance Prot.	\$0.00
Add. Equip.	\$2,098.00
Adj. Retail	\$38,148.00
Credits TX Inc.	\$500.00
Cash TX Inc.	\$0.00
Trade-In	\$0.00
Trade-In TX Inc.	\$0.00
Lien	\$0.00
Lease debt	\$0.00
Other	\$0.00
License Fees	\$59.00
Other Fees	\$500.00
KMs / Year	24000
Demo KMs	0

Total \$43,267.97 Down payment (Cash TX inc.) \$0.00 Total Amount \$43,267.97

REGISTRANT (COMPANY) ☐

WAIVE SEC. DEPOSIT ☒

NOTES

ALL WEATHER MATS - \$299.00
WINTER TIRE ALL OUTLANDER -
\$1,799.00

APPLIED CREDITS

Loyalty \$500.00

Numbers shown above are for information purpose only and they may differ from the actual amounts that can only be established by Mitsubishi Motors.

LAST	Theriault	FIRST	john	#	
HOME	(705) 382-3332	OFFICE	() -	EXT.	
FAX	() -	CELL.	() -	DEAL #	
2024	MITSUBISHI	CS45-B	STOCK #		
RVR ES AWC 2,0L CVT (METALLIC PAINT)					

Ferrari, Brian

NORTH BAY MITSUBISHI
202 LAKESHORE DRIVE
NORTH BAY, ONTARIO
705-495-6487
P1A 2B5

MSRP	\$26,748.00
Discount	\$198.00
Selling price	\$26,550.00
Cap. Options	\$0.00
Non Cap. Options	\$0.00
Freight	\$1,950.00
A/C Tax + Eco	\$100.00
Credits	\$0.00
Service contract	\$0.00
Appearance Prot.	\$0.00
Add. Equip.	\$1,998.00
Adj. Retail	\$30,598.00
Credits TX Inc.	\$500.00
Cash TX Inc.	\$0.00
Trade-In	\$0.00
Trade-In TX Inc.	\$0.00
Lien	\$0.00
Lease debt	\$0.00
Other	\$0.00
License Fees	\$59.00
Other Fees	\$500.00
KMs / Year	24000
Demo KMs	0

Cash deal

Total	\$34,736.47	Down payment (Cash TX inc.)	\$0.00	Total Amount	\$34,736.47
-------	-------------	-----------------------------	--------	--------------	-------------

REGISTRANT (COMPANY) ☐

WAIVE SEC. DEPOSIT ☒

NOTES

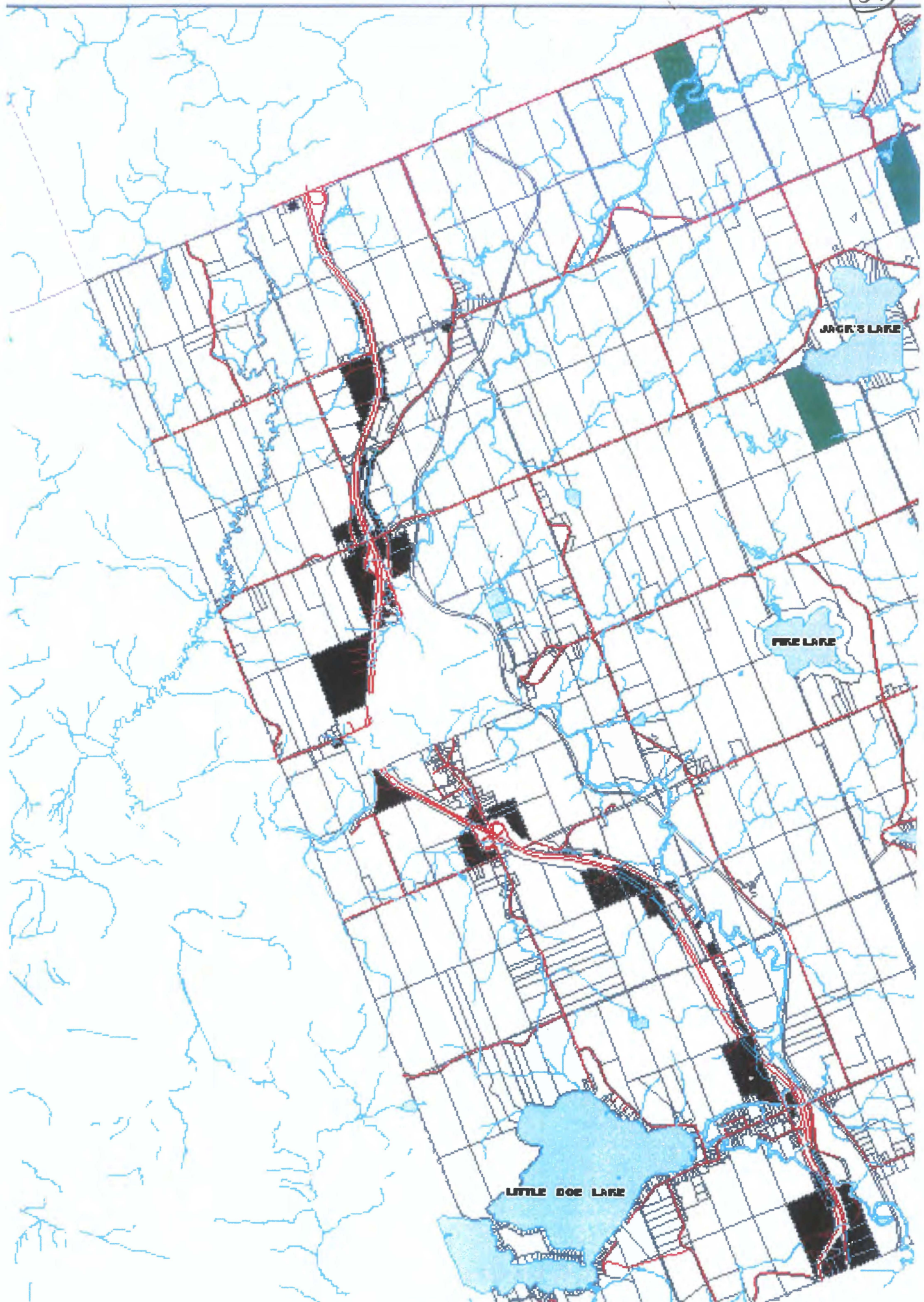
ALL WEATHER MATS - \$299.00
WINTER TIRE RVR - \$1,699.00

APPLIED CREDITS

Loyalty	\$500.00
---------	----------

Numbers shown above are for information purpose only and they may differ from the actual amounts that can only be established by Mitsubishi Motors.

MTO
owned
property



JACK'S LAKE

FIRE LAKE

LITTLE DOE LAKE

Search Results

First Name	Owner	Location	Legal Text	MP
Transportation Ministry	Transportation Ministry AND Property Section	CON 1 PT LOT 10 RP 42R16917 PART 1	CON 1 PT LOT 10 RP 42R16917 PART 1 IRREG 2.06AC 21 20FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 1 PT LOTS 10 AND 11 PT RD ALLOW REM PCLS 7540 7564 AND 11731SS	CON 1 PT LOTS 10 AND 11 PT RD ALLOW REM PCLS 7540 7564 AND 11731SS REG 75.20AC FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 1 PT LOTS 10 & 11 RP42R13788 PARTS 1 TO 5 & 7 & 8 PCL 20316 SS	CON 1 PT LOTS 10 & 11 RP42R13788 PARTS 1 TO 5 & 7 & 8 PCL 20316 SS SUBJECT/TOGETHER WITH R-O-W ON ANG 2.85AC FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 1 PT LOT 10 RP 42R16924 PARTS 16 AND 17	CON 1 PT LOT 10 RP 42R16924 PARTS 16 AND 17 IRREG 3.14AC FR 303.08D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 1 PT LOTS 10 AND 11 RP 42R4631 PART 4 TO 6 PCL 18927SS	CON 1 PT LOTS 10 AND 11 RP 42R4631 PART 4 TO 6 PCL 18927SS REG 0.91AC 200.00FR 109.93D	
Transportation Ministry	Transportation Ministry	CON 1 PT LOT 11 PCL 19086 RP 42R3693 PARTS 1 & 2	CON 1 PT LOT 11 PCL 19086 RP 42R3693 PARTS 1 & 2 REG 3.32AC FR D	
Transportation Ministry	Transportation Ministry	CON 1 PT LOT 11 PLAN PSR-98 PART 1 PCLS 8839 SS 6346 SS FILE N-03503 & N-04544	CON 1 PT LOT 11 PLAN PSR-98 PART 1 PCLS 8839 SS 6346 SS FILE N-03503 & N-04544 OTHER 12.20AC FR D	
Transportation Ministry	Transportation Ministry	CON 1 PT LOT 11 REM PCL 6298 SS FILE N-04630	CON 1 PT LOT 11 REM PCL 6298 SS FILE N-04630 OTHER 10.57AC FR D	
Transportation Ministry	Transportation Ministry	CON 1 PT LOT 11 RP 42R14764 PARTS 5, 7, 8, 9 PCLS 7586 & 22462 SS	CON 1 PT LOT 11 RP 42R14764 PARTS 5, 7, 8, 9 PCLS 7586 & 22462 SS OTHER 13.27AC FR D	
Transportation Ministry	Transportation Ministry	CON 1 PT LOT 11 RP 42R14764 PARTS 15 TO 18, 20 REM PCL 6859 FILE N-05280	CON 1 PT LOT 11 RP 42R14764 PARTS 15 TO 18, 20 REM PCL 6859 FILE N-05280 OTHER 0.08AC 1500.00FR D	
Transportation Ministry	Transportation Ministry	CON 1 PT LOT 11 PCL 6643 SS	CON 1 PT LOT 11 PCL 6643 SS OTHER 11.79AC FR D	
Transportation Ministry	Transportation Ministry	CON 1 PT LOT 11 PCL 13311 RP PSR1211 PARTS 1 & 2	CON 1 PT LOT 11 PCL 13311 RP PSR1211 PARTS 1 & 2 REG 3.30AC 410.00FR 318.37D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11 RP42R12711 PART 4	CON 2 PT LOT 11 RP42R12711 PART 4 IRREG 1.87AC 252.21FR 163.48D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11 FILE NO N-04829 & N-04828	CON 2 PT LOT 11 FILE NO N-04829 & N-04828 OTHER 3.07AC 149.38FR D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11 FILE N-0462	CON 2 PT LOT 11 FILE N-0462 REG 1.30AC 500.00FR D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11 PORTION A PROP FILE N-04740	CON 2 PT LOT 11 PORTION A PROP FILE N-04740 REG 0.15AC 134.00FR 21.00D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11 PORTION B PROP FILE N-04700	CON 2 PT LOT 11 PORTION B PROP FILE N-04700 REG 0.56AC 45.00FR 309.00D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11 PORTION D FILE N-04739	CON 2 PT LOT 11 PORTION D FILE N-04739 OTHER 87.00SF FR D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11 FILE N-05244	CON 2 PT LOT 11 FILE N-05244 REG 3.69AC 265.00FR 625.00D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11	CON 2 PT LOT 11 REG 0.35AC FR D	
Transportation Ministry	Transportation Ministry	CON 2 PT LOT 11 PLAN 42R-2707 PART 1 FILE NO N-02651	CON 2 PT LOT 11 PLAN 42R-2707 PART 1 FILE NO N-02651 REG 2.81AC 190.00FR D	
Transportation Ministry	Transportation Ministry AND Property Section	ARMOUR CON 1 PT LOT 10 RP 42R16917 PART 4 PCL 20798 PSSS	ARMOUR CON 1 PT LOT 10 RP 42R16917 PART 4 PCL 20798 PSSS IRREG 2.23AC 269.78FR D	
Transportation Ministry	Transportation Ministry AND Property Section	ARMOUR CON 1 PT LOT 10 RP 42R11310 PARTS 4 AND 6 RP 42R16917 PARTS 5 8 9 AND 10	RP 42R11310 PARTS 4 AND 6 RP 42R16917 PARTS 5 8 9 AND 10 ARMOUR CON 1 PT LOT 10 P-2127-318 PARTS 1 2 AND 3 P-2127-237 PART 1 PCL 23869 6.38AC 382.84FR D	
Transportation Ministry	Transportation Ministry AND Property Section	ARMOUR CON 1 PT LOT 10 RP 42R16917 PARTS 12 13 AND 14 RP 42R11310 PART 2 PCL	ARMOUR CON 1 PT LOT 10 RP 42R16917 PARTS 12 13 AND 14 RP 42R11310 PART 2 PCL 25659 PSSS FILE N-05707 REG 5.12AC FR D	
Natural Resources Ministry	Natural Resources Ministry	CON 3 ADJ PT LOTS 9 AND 10 UTM 176280225048153 LAND USE PERMIT MARINA MAGNETAWAN	CON 3 ADJ PT LOTS 9 AND 10 UTM 176280225048153 LAND USE PERMIT MARINA MAGNETAWAN RIVER BED REG 1.24AC 200.00FR 200.00D	
Transportation Ministry	Transportation Ministry	CON 3 PT LOT 11 FILE NO. N-04941 LAND UNDER WATER	CON 3 PT LOT 11 FILE NO. N-04941 LAND UNDER WATER OTHER 18.00AC 400.00FR D	
Transportation Ministry	Transportation Ministry	ARMOUR CON 3 S PT LOT 11 RP 42R16531 PT PART 1 RP 42R14681 PT PART 9	ARMOUR CON 3 S PT LOT 11 RP 42R16531 PT PART 1 RP 42R14681 PT PART 9 IRREG 2.78AC 883.33FR D	
Transportation Ministry	Transportation Ministry	CON 3 PT LOT 10 RP42R2653 PT OF PARTS 1 4 5 RP42R2768 PARTS 9 & 17 FILE NO	CON 3 PT LOT 10 RP42R2653 PT OF PARTS 1 4 5 RP42R2768 PARTS 9 & 17 FILE NO N-02605 OTHER 2.27AC 470.00FR D	
Transportation Ministry	Transportation Ministry	CON 3 PT LOT 10 INCL RP 42R2768 PARTS 4 5 7 11 13 & 15 FILE N-05076	CON 3 PT LOT 10 INCL RP 42R2768 PARTS 4 5 7 11 13 & 15 FILE N-05076 OTHER 70.20AC FR D	
Transportation Ministry	Transportation Ministry	CON 3 PT LOT 11 PLAN 42R-2768 PART 1	CON 3 PT LOT 11 PLAN 42R-2768 PART 1 REG 2.00AC 161.00FR 130.00D	
Transportation Ministry	Transportation Ministry	PLAN 176 PT LOTS 3 & 9 TO 17 CON 4 PT LOT 10 FILE NO N-09099 W OF HWY	PLAN 176 PT LOTS 3 & 9 TO 17 CON 4 PT LOT 10 FILE NO N-09099 W OF HWY REG 9.43AC FR D	
Transportation Ministry	Transportation Ministry	PLAN 176 PT LOTS 3 TO 11 FILE NO N-00831 E OF HWY	PLAN 176 PT LOTS 3 TO 11 FILE NO N-00831 E OF HWY REG 1.17AC FR D	
Transportation Ministry	Transportation Ministry	CON 4 PT LOT 10 RP 42R3541 PART 1	CON 4 PT LOT 10 RP 42R3541 PART 1 REG 2.30AC FR D	
Transportation Ministry	Transportation Ministry	CON 4 PT LOT 10 PLAN 42R-3541 PART 2 FILE N-05075	CON 4 PT LOT 10 PLAN 42R-3541 PART 2 FILE N-05075 REG 1.34AC 213.52FR 238.13D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 5 PT LOT 9 RP 42R14671 PART 6 RP 42R16920 PART 10 AND RP 42R17117 PART 4 PCL	CON 5 PT LOT 9 RP 42R14671 PART 6 RP 42R16920 PART 10 AND RP 42R17117 PART 4 PCL 2871SS 24.38AC 396.71FR D	
Transportation Ministry	Transportation Ministry	PLAN M62 LOT 1 PCL 12264 S/S	PLAN M62 LOT 1 PCL 12264 S/S REG 4.30AC 303.00FR 394.50D	
Transportation Ministry	Transportation Ministry	CON 5 PT LOT 10 RP PSR1382 PART 1 PROPERTY FILE N-05029	CON 5 PT LOT 10 RP PSR1382 PART 1 PROPERTY FILE N-05029 REG 1.26AC 150.00FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 6 PT LOT 7 RP 42R16922 PARTS 5 TO 7 11 TO 15	CON 6 PT LOT 7 RP 42R16922 PARTS 5 TO 7 11 TO 15 IRREG 2.40AC 558.26FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 6 PT LOT 7 PLAN 202042 PART 1	CON 6 PT LOT 7 PLAN 202042 PART 1 IRREG 0.24AC 78.60FR 255.05D	
Transportation Ministry	Transportation Ministry	CON 6 PT LOT 7 PLAN 42R-3106 PART 1	CON 6 PT LOT 7 PLAN 42R-3106 PART 1 OTHER 0.99AC 300.00FR 145.00D	
Transportation Ministry	Transportation Ministry AND Property Section	ARMOUR CON 6 PT LOT 8 REM PCL 4841 SS RP 42R17956 PART 1	ARMOUR CON 6 PT LOT 8 REM PCL 4841 SS RP 42R17956 PART 1 OTHER 0.05AC FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 6 PT 8 RP 42R16922 PARTS 16 AND 17 PCL 19273	CON 6 PT 8 RP 42R16922 PARTS 16 AND 17 PCL 19273 REG 1.00AC 300.12FR 164.23D	
Transportation Ministry	Transportation Ministry	CON 6 PT LOT 8 PLAN PSR-1048 PART 1 PCL 12984 S/S FILE NO N-02540	CON 6 PT LOT 8 PLAN PSR-1048 PART 1 PCL 12984 S/S FILE NO N-02540 OTHER 2.06AC 300.00FR 300.00D	
Transportation Ministry	Transportation Ministry	CON 6 PT LOT 9 RP 42R14670 PART 1	CON 6 PT LOT 9 RP 42R14670 PART 1 OTHER 15.24AC FR D	
Transportation Ministry	Transportation Ministry	CON 5 PT LOT 10 PCL 10445 SS RP PSR472 PARTS 1 & 2	CON 5 PT LOT 10 PCL 10445 SS RP PSR472 PARTS 1 & 2 REG 4.99AC FR D	
Transportation Ministry	Transportation Ministry	PLAN M62 LOT 4 PCL 8778 S/S	PLAN M62 LOT 4 PCL 8778 S/S REG 1.20AC 125.00FR 193.20D	
Transportation Ministry	Transportation Ministry	PLAN M62 PT LOT 2 PROPERTY FILE N-05026	PLAN M62 PT LOT 2 PROPERTY FILE N-05026 REG 1.95AC 120.00FR D	
Transportation Ministry	Transportation Ministry	CON 7 PT LOT 5	CON 7 PT LOT 5 REG 4.00AC FR D	
Transportation Ministry	Transportation Ministry	CON 7 PT LOT 6 RP PSR425 PART 1 PCL 10333 FILE NO N-04836	CON 7 PT LOT 6 RP PSR425 PART 1 PCL 10333 FILE NO N-04836 OTHER 5.00AC FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 7 PT LOT 6 PT PCL 7460 7475 S/S FILE N-05682	CON 7 PT LOT 6 PT PCL 7460 7475 S/S FILE N-05682 OTHER 6.33AC 93.16FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 7 PT LOT 7 PLAN PSR-787 PART 2 PCL 11903 S/S FILE N-05709	CON 7 PT LOT 7 PLAN PSR-787 PART 2 PCL 11903 S/S FILE N-05709 OTHER 50.00AC FR D	
Natural Resources Ministry	Natural Resources Ministry	996 Chetwynd Rd	CON 7 PT LOTS 16 TO 18 CON 8 PT LOTS 15 TO 18 RP 42R3299 PARTS 2 3 5 7 8 9 11 TO 14 AND LUP#1656399 89.59AC 11000.00FR 330.00D	
Natural Resources Ministry	Natural Resources Ministry	ARMOUR CON 7 PT LOT 16 UTM Z17 E628630 N5053220 LAND USE PERMIT 1656-1008783	ARMOUR CON 7 PT LOT 16 UTM Z17 E628630 N5053220 LAND USE PERMIT 1656-1008783 BUILDING REG 2.47AC 326.04FR 330.00D	
Transportation Ministry	Transportation Ministry	CON 8 PT LOT 2 RP PSR1831 PART 6 FILE NO N-02242	CON 8 PT LOT 2 RP PSR1831 PART 6 FILE NO N-02242 OTHER 1.54AC FR D	
Transportation Ministry	Transportation Ministry	CON 8 PT LOT 2 RP PSR862 PART 7 REM PART 2 PCL 12030 SS FILE NO N-02110	CON 8 PT LOT 2 RP PSR862 PART 7 REM PART 2 PCL 12030 SS FILE NO N-02110 OTHER 0.40AC FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 7 PT LOT 5 RP42R9024 PT PART 2 FILE N-05315	CON 7 PT LOT 5 RP42R9024 PT PART 2 FILE N-05315 OTHER 23.99AC FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 7 PT LOT 6 PT PCL 5627 S/S RP 42R15372 PART 3 FILE N-05353	CON 7 PT LOT 6 PT PCL 5627 S/S RP 42R15372 PART 3 FILE N-05353 REG 17860.81SF FR D	
Transportation Ministry	Transportation Ministry AND Property Section	CON 7 PT LOT 6 PLAN PSR-787 PT PART 1 PT PCL 11903 S/S FILE N-05709	CON 7 PT LOT 6 PLAN PSR-787 PT PART 1 PT PCL 11903 S/S FILE N-05709 OTHER 14.09AC FR D	
Transportation Ministry	Transportation Ministry	CON 10 PT LOT 5 RP 42R4059 PART 1 PROP FILE N-04837	CON 10 PT LOT 5 RP 42R4059 PART 1 PROP FILE N-04837 OTHER 40.00AC FR D	

Transportation Ministry	Transportation Ministry	CON 10 PT LOT 5 RP 42R3738 PART 1 PROPERTY FILE N-04892	CON 10 PT LOT 5 RP 42R3738 PART 1 PROPERTY FILE N-04892 IRREG 4.35AC 508.06FR 170.62D
Transportation Ministry	Transportation Ministry	CON 10 PT LOT 5 PLAN PSR-223 PART 2 PCL 9660 S/S FILE N-04953	CON 10 PT LOT 5 PLAN PSR-223 PART 2 PCL 9660 S/S FILE N-04953 REG 0.52AC 100.00FR 225.00D
Transportation Ministry	Transportation Ministry	CON 10 PT LOT 5 RP PSR223 PARTS 3 & 4 REM PCL 9507	CON 10 PT LOT 5 RP PSR223 PARTS 3 & 4 REM PCL 9507 REG 1.04AC FR D
Transportation Ministry	Transportation Ministry	CON 10 PT LOT 5 RP PSR223 REM PART 5 REM PCL 13285	CON 10 PT LOT 5 RP PSR223 REM PART 5 REM PCL 13285 REG 0.25AC FR D
Transportation Ministry	Transportation Ministry	CON 10 PT LOT 5 RP PSR 2021 PARTS 4& 5 RP42R4060 REM PARTS 1 & 2 FILE NO N-02284	CON 10 PT LOT 5 RP PSR 2021 PARTS 4& 5 RP42R4060 REM PARTS 1 & 2 FILE NO N-02284 OTHER 0.39AC 200.00FR D
Transportation Ministry	Transportation Ministry	CON 10 PT LOT 5 RP PSR2301 PART 1 PART 2 RPPSR2344 PART 1 FILE NO N-02234	CON 10 PT LOT 5 RP PSR2301 PART 1 PART 2 RPPSR2344 PART 1 FILE NO N-02234 N-02233 OTHER 5.27AC FR D
Transportation Ministry	Transportation Ministry AND Property Section	CON 10 PT LOT 6 FILE N-05689	CON 10 PT LOT 6 FILE N-05689 OTHER 12.40AC FR D
Transportation Ministry	Transportation Ministry	ARMOUR CON 10 PT LOT 6 AND RP 42R15611 PARTS 4 TO 9	ARMOUR CON 10 PT LOT 6 AND RP 42R15611 PARTS 4 TO 9 OTHER 20.59AC FR D
Transportation Ministry	Transportation Ministry	CON 10 PT LOT 6 RP42R5356 PART 1 FILE N-05298 & N-05306	CON 10 PT LOT 6 RP42R5356 PART 1 FILE N-05298 & N-05306 IRREG 13753.67SF 66.52FR D
Transportation Ministry	Transportation Ministry	CON 8 PT LOT 3 PLAN 42R-2968 PART 1 & 2 FILE NO N-02960	CON 8 PT LOT 3 PLAN 42R-2968 PART 1 & 2 FILE NO N-02960 OTHER 24.75AC FR D
Transportation Ministry	Transportation Ministry	CON 9 PT LOT 3 PT LOT 4 PLAN 42R-2582 PT OF PARTS 1 & 2 FILE NO N-02282	CON 9 PT LOT 3 PT LOT 4 PLAN 42R-2582 PT OF PARTS 1 & 2 FILE NO N-02282 OTHER 108.33AC FR D
Transportation Ministry	Transportation Ministry	CON 10 PT LOT 5 PCL 18628 RP 42R4449 PART 3	CON 10 PT LOT 5 PCL 18628 RP 42R4449 PART 3 REG 0.73AC FR D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 5	CON 11 PT LOT 5 REG 0.75AC FR D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 5	CON 11 PT LOT 5 REG 0.75AC 158.43FR 208.20D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 6 RP 42R7779 PART 2	CON 11 PT LOT 6 RP 42R7779 PART 2 IRREG 0.50AC FR D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 6 FILE N-05070	CON 11 PT LOT 6 FILE N-05070 REG 0.79AC 245.74FR 145.02D
Transportation Ministry	Transportation Ministry AND Property Section	CON 11 PT LOT 6 RP 42R15607 PART 10	CON 11 PT LOT 6 RP 42R15607 PART 10 IRREG 5.92AC 145.75FR D
Transportation Ministry	Transportation Ministry AND Property Section	CON 11 PT LOT 6 RP 42R15607 PART 4	CON 11 PT LOT 6 RP 42R15607 PART 4 IRREG 0.21AC 173.73FR 63.98D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 6	CON 11 PT LOT 6 REG 0.37AC FR D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 6 RP 42R14636 PART 2	CON 11 PT LOT 6 RP 42R14636 PART 2 REG 0.13AC FR D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 6 FILE N-05181	CON 11 PT LOT 6 FILE N-05181 REG 2.05AC 526.40FR 129.51D
Transportation Ministry	Transportation Ministry AND Property Section	CON 11 PT LOT 6 LEASE N-05184	CON 11 PT LOT 6 LEASE N-05184 OTHER 2.47AC 422.40FR D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 6 RP42R15607 PART 5 FILE N-05293 & N-05305	CON 11 PT LOT 6 RP42R15607 PART 5 FILE N-05293 & N-05305 REG 0.24AC FR D
Transportation Ministry	Transportation Ministry AND Property Section	56 Oke Dr	CON 11 PT LOT 5 FILE N-05398 IRREG 6.76AC 58.20FR 163.00D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 5 RP42R15610 PARTS 2 & 5	CON 11 PT LOT 5 RP42R15610 PARTS 2 & 5 REG 6.42AC FR D
Transportation Ministry	Transportation Ministry AND Property Section	CON 11 PT LOT 5 RP 42R15610 PART 19 FILE N-05385	CON 11 PT LOT 5 RP 42R15610 PART 19 FILE N-05385 REG 0.74AC FR D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 6 RP 42R10236 PART 1	CON 11 PT LOT 6 RP 42R10236 PART 1 REG 0.52AC FR D
Transportation Ministry	Transportation Ministry	ARMOUR CON 11 PT LOT 6 RP 42R15608 PARTS 2 & 3 11 AND 20 FILE N-04940	ARMOUR CON 11 PT LOT 6 RP 42R15608 PARTS 2 & 3 11 AND 20 FILE N-04940 IRREG 9.00AC FR D
Transportation Ministry	Transportation Ministry	CON 11 PT LOT 6 RP 42R10236 PART 2	CON 11 PT LOT 6 RP 42R10236 PART 2 REG 0.93AC 161.50FR 200.00D
Transportation Ministry	Transportation Ministry	ARMOUR CON 11 PT LOT 7 RP 42R15607 PARTS 7 AND 8	ARMOUR CON 11 PT LOT 7 RP 42R15607 PARTS 7 AND 8 IRREG 1.81AC 601.54FR D
Transportation Ministry	Transportation Ministry	CON 12 PT LOT 6 RP PSR265 PT OF PART 1 PCL 9697 SS PROP FILE N-04759	CON 12 PT LOT 6 RP PSR265 PT OF PART 1 PCL 9697 SS PROP FILE N-04759 OTHER 0.05AC FR D
Transportation Ministry	Transportation Ministry	CON 12 PT LOT 7 RP 42R15222 REM PART 1	CON 12 PT LOT 7 RP 42R15222 REM PART 1 OTHER 40.00AC FR D
Transportation Ministry	Transportation Ministry	CON 12 PT LOT 7 PCL 9897 S/S	CON 12 PT LOT 7 PCL 9897 S/S OTHER 13.82AC FR D
Transportation Ministry	Transportation Ministry	CON 12 PT LOT 7 PCL 6469 SS	CON 12 PT LOT 7 PCL 6469 SS REG 1.75AC FR 337.00D
Transportation Ministry	Transportation Ministry AND Property Section	CON 12 PT LOT 8 FILE N-05326	CON 12 PT LOT 8 FILE N-05326 REG 1.34AC FR D
Transportation Ministry	Transportation Ministry AND Property Section	CON 12 PT LOT 8 AND RP 42R16726 PARTS 14 AND 15	CON 12 PT LOT 8 AND RP 42R16726 PARTS 14 AND 15 IRREG 3.72AC 896.88FR D
Transportation Ministry	Transportation Ministry AND Property Section	410 Bermiedale Rd	ARMOUR CON 12 PT LOT 10 AND RP 42R3296 PT PART 1 IRREG 2.21AC 439.02FR D
Transportation Ministry	Transportation Ministry	CON 12 PT LOT 6 PLAN PSR-161 PART 3 PCL 14788 S/S FILE N-04415	CON 12 PT LOT 6 PLAN PSR-161 PART 3 PCL 14788 S/S FILE N-04415 OTHER 0.44AC 117.99FR D
Transportation Ministry	Transportation Ministry	CON 12 PT LOT 6 PLAN PSR-161 PART 2 PCL 14787 FILE NO N-04416	CON 12 PT LOT 6 PLAN PSR-161 PART 2 PCL 14787 FILE NO N-04416 OTHER 0.44AC 117.99FR D
Transportation Ministry	Transportation Ministry	CON 12 PT LOT 6 PLAN PSR161 PART 1 PT PCL 9328 SS	CON 12 PT LOT 6 PLAN PSR161 PART 1 PT PCL 9328 SS REG 1.09AC 292.00FR 165.00D
TRANSPORTATION MINISTRY		ARMOUR CON 14 PT LOT 7 RP 42R16728 PART 4	ARMOUR CON 14 PT LOT 7 RP 42R16728 PART 4
Transportation Ministry	Transportation Ministry AND Property Section	CON 14 PT LOT 7 RP 42R6832 PT PART 1 FILE N-05711	CON 14 PT LOT 7 RP 42R6832 PT PART 1 FILE N-05711 REG 3.20AC FR D
Transportation Ministry	Transportation Ministry	CON 13 PT LOT 8 PCL 679SS FILE N-04954	CON 13 PT LOT 8 PCL 679SS FILE N-04954 OTHER 31.90AC FR D